

THURSTON PARISH COUNCIL

Minutes of the Policy and Resources Committee Meeting held on Friday 30th September 2022 at 10.30am in the Parish Council Office, New Green Centre.

In the Chair: Cllr. Rainbow. Present: Cllrs. Bond and West. In Attendance: Mrs V Waples, Clerk.

The Chair for the meeting declared the meeting open at 10.30am thanked all for attending and the notice for the reporting at meetings of the parish council was taken as read.

1. Apologies of absence –
 - a) Apologies for absence were received from Cllr. Dashper due to a personal commitment.
 - b) The submitted apologies as all were present.
2. Declarations of pecuniary and non-pecuniary interests -
 - a) To receive declarations of pecuniary, non-pecuniary and personal interest in items on the agenda and their nature including gifts of hospitality exceeding £50 – there were none received.
3. To approve the minutes of the Committee Meeting of 20th May 2022 as previously circulated –
 - a) the minutes were approved as a true and accurate record of the meeting that took place with agreement forthcoming for them to be signed as such by the Chair following an amendment to the list of attendees, aif.
4. To consider the following:
 - a) To review and adopt the Meeting Attendance Policy 2022 - **adoption of the policy as written was approved by all and would come into effect immediately, aif.**
 - b) To review and adopt the Co-option of Councillors Policy 2022 – **adoption of the policy as written was approved by all and would come into effect 1st October 2022, aif.**
 - c) To review and adopt the Emergency / Dependants Leave Policy 2022 – following amendments to the policy to ensure consistency with the period being granted under the policy, **adoption of the policy as amended was approved by all and would come into effect 1st October 2022, aif.**
 - d) To receive an update on the opening of a separate bank account to protect the Council's Financial Assets in accordance with Council's Investment Strategy – following a review of the accounts available Nationwide was chosen as offering the best rates although it was agreed that the Cambridge Building Society would be monitored. **Delegated authority was given to the Clerk to progress setting up a savings account at the best rate with the Nationwide Building Society. An initial maximum of £45,000 was to be invested, aif.**
5. To consider matters coming forth from Committee Members: there were no further matters raised.
6. Date of future Meetings of the Committee:
 - a) Policy & Resources Committee Meeting – 25th November 2022 at 10.30am in the Parish Council Office.
7. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed: it was resolved to exclude members of the public
 - a) To review and adopt the Thurston Parish Council Business Continuity Plan – all agreed that the plan was comprehensive and covered, within reason, measures to effect a quick return to “business as usual” following an emergency. **All agreed that as long as the document was kept live, the policy be adopted as written, aif.**
 - b) To review the Thurston Parish Council Protocol for the Death of a Senior Figure – **all agreed that the document be accepted as a live document, aif.**
8. There being no further business to transact, the Chairman closed the meeting at 11.07am.

So approved and signed by the Chair at the meeting of 25th November 2022