

THURSTON PARISH COUNCIL

Minutes of the Policy and Resources Committee Meeting held on Friday 1st November 2019 at 10.30am in the Parish Council Office, New Green Centre, Thurston.

In the Chair: Cllr Dashper

Present: *Cllrs. Fawcett (latterly) Haley, Rainbow and Robinson.* In Attendance: Mrs V Waples, Clerk.

1. OPENING – The Chairman declared the meeting open at 10.30am and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.
2. APOLOGIES FOR ABSENCE – there were no applicable apologies.
3. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25 –
 - a. There were no applicable declarations of pecuniary and local non-pecuniary interests for the Agenda under discussion. There were no declarations of gifts of hospitality exceeding £25.
 - b. There were no requests for dispensations for the Agenda under discussion.
4. TO APPROVE THE MINUTES OF THE COMMITTEE MEETING OF 1ST MARCH 2019 – the minutes of the meeting of 1st March 2019 were approved as a true and accurate record of the meeting that took place and signed as such by the Chairman.
5. TO CONSIDER THE 1ST DRAFT OF THE BUDGTE FOR 2020-2021 - *as per the paper circulated* – Could the PC agree in principal a % increase. Cttee agreed to recommend that in principal any increase in the precept should be lower than 5%.
Cleaning road signs; trimming hedges and splays at junctions; increase in cover by PCSO more sustainability. Agreed that there needed to be clear evidence to explain
6. TO CONSIDER THE FOLLOWING:
 - a) To review the remit and Terms of Reference for the PIISG – it was agreed that these should be debated at the next PIISG meeting as there was a need to differentiate between items that were strategic and those that were tactical and the remit of the Parish Council in determining how the Neighbourhood CIL should be spent on projects that improved existing infrastructure.
 - b) To receive an update on the CIL process and the PIIP – difference between strategy and tactical – Community hub to be separated out into a more focused group to evidence. Hub – needs to be a group of people interested in the process from the PIISG but also expertise to be
7. TO CONSIDER THE FOLLOWING:
 - a) To review the Council's Financial Risk Assessment 2020 – Paper 2019/1 - the meeting reviewed the document and agreed that the amendments to Personnel; Staff; CIL Reporting and Governance with particular emphasis on GDPR were acceptable and that the document was a true reflection of the financial risks facing the council and the manner in which they would be mitigated. It was understood that this was a live document and changes would be included in line with changes in legislation.
 - b) To review the Council's Risk Management Strategy 2020– Paper 2019/2 – the meeting reviewed the Council's Risk Management Strategy for 2019 and considered it to be appropriate for a Parish the size of Thurston. It was considered that this provided an accurate assessment of the management of risks carried out by the Parish Council and that this was a live document.
 - c) To review the powers specifically delegated to the Clerk/RFO - Council reviewed the paper submitted and approved the proposed changes to the scheme of delegation to the Clerk.

So signed by the Chairman at the meeting of 28th February 2020

8. DATE OF FUTURE MEETINGS: to confirm the date of the next full Parish Council Meeting which is scheduled for 6th November with the next Policy and Resources Committee Meeting scheduled for 28th February 2020 commencing at 10.30am.
9. There being no further business to transact, the Chairman closed the meeting at 11.45am.