

THURSTON PARISH COUNCIL

Parish Council Office

New Green Centre

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The Parish Councillors of THURSTON POLICY & RESOURCES COMMITTEE are summoned to attend a which will be a video meeting via Zoom, on 12th February 2021 commencing at 10.00am

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Public Attendance: Members of the public and press are welcome to join the Zoom meeting.

To join this meeting, either as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/83867853588?pwd=Nk4yZGpyN0hkNjNlcnluTHloVGJpUT09>

Meeting ID: 838 6785 3588

Passcode: 855473

A G E N D A

1.	Welcome and apologies for absence – a) Council to receive apologies b) Council to consent to accept apologies received	10.00
2.	Declarations of pecuniary and non-pecuniary interests - a) To receive declarations of pecuniary and non-pecuniary interest in items on the agenda and their nature including gifts of hospitality exceeding £25	10.05
3.	To approve the minutes of the Committee Meeting of <i>as previously circulated</i> a) 9 th December 2020	10.10
4.	To consider the following as part of the Council's Year-End Process: a) To review the Council's Financial Risk Assessment 2020-2021 – <i>Paper 2021/1</i> b) To review the Council's Risk Management Strategy 2020-2021 – <i>Paper 2021/2</i> c) To review and agree the effectiveness of Internal Control – <i>Paper 2021/3</i> d) To review the effectiveness and scope of Internal Audit – <i>Paper 2021/4</i> e) To confirm the recommendation of the appointment of the Council's Internal Auditor f) To review the Council's Reserve Policy – <i>Paper 2021/5</i> g) To review the Council's Policies, Procedures and Protocols as per Appendix A h) To note that the Protocols and Meeting Notices as per Appendix B have been updated on the Parish Council's website.	10.20
5.	To consider matters coming forth from Committee Members	11.20
6.	Date of future Meetings: to confirm the dates: a) 26 th March 2021 – 10.00am	11.30
7.	Close of Meeting	11.35

Mrs V S Waples

Proper Officer to the Council

05.02.21

Appendix A - Agenda Item 4h)

The Policies to be reviewed are as per the list below and can be found on the Parish's website at the following address:

<http://thurston.suffolk.cloud/parish-council/policies-procedures-and-strategy>

Accident Reporting & Investigation Policy
Appeals Procedure – Annexe to Complaints Policy
Complaints Policy Procedure
Climate Awareness and Environmental Policy
Data Protection Policy
Disciplinary Procedure
Disciplinary Rules
Dispensation Policy
Document & Electronic Data Retention Policy
Equality and Diversity Policy
Health & Safety Policy
Information Security Incident Policy
IT and Electronic Communication and Social Media Policy
Lone Worker Policy
Protection of Children and Vulnerable Persons Policy
Subject Access Request Policy
Subject Access Request Procedure

Appendix B - Agenda Item 4i)

Virtual Meeting Protocol
Member / Officer Protocol
Pre-Planning Application Protocol
Public Participation in Council Meetings Protocol
Reporting at Council and Committee Meetings Protocol
Notice on Reporting at Virtual Meetings of the Council
Notice on Reporting at Meetings of the Council