

## THURSTON PARISH COUNCIL

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The Parish Councillors of THURSTON POLICY & RESOURCES COMMITTEE are summoned to attend a which will be a video meeting via Zoom, on 30<sup>th</sup> September 2020 commencing at 10.00am.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

**Public Attendance: Members of the public and press are welcome to join the Zoom meeting.**

To join this meeting, either as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/9669679211?pwd=ZEo5R25VMFVjZkxSU29yM1pRMzBXUT09>

Meeting ID: 966 967 9211

Passcode: 0UVrB6

### A G E N D A

1.	Welcome and apologies for absence – a) Council to receive apologies b) Council to consent to accept apologies received	10.00
2.	Declarations of pecuniary and non-pecuniary interests - a) To receive declarations of pecuniary and non-pecuniary interest in items on the agenda and their nature including gifts of hospitality exceeding £25	10.05
3.	To approve the minutes of the Committee Meeting of <i>as previously circulated</i> a) 29 <sup>th</sup> July 2020 b) 6 <sup>th</sup> August 2020 – Sub-Committee for Data Breach c) 13 <sup>th</sup> August 2020 – Sub-Committee for Appeals	10.10
4.	To consider the following: a) To approve the application for online banking to be operated in accordance with the Council's Financial Regulations b) To consider approving the opening of a separate bank account to protect the Council's Financial Assets in accordance with Council's Investment Strategy c) To review the following Terms of Reference and recommend amendments/adoption by full Council: ➤ Policy and Resources Committee ➤ Recreational Facilities Committee ➤ Planning Committee ➤ Emergency Planning Committee ➤ Climate and Environmental Committee	10.15
5.	To approve the new pay scales for 2020-2021 as agreed by the National Joint Council for Local Government Services (NJC) to be implemented from 1 April 2020 for all Council employees – <i>Confidential paper circulated prior to meeting</i>	10.30
6.	COVID-19 Risk Assessment for Thurston Parish Council – a) To note the following have been undertaken: ➤ COVID-19 Return to Work Office Risk Assessment ➤ COVID-19 General Risk Assessment ➤ COVID-19 Council Recovery / Reopening Assessment in terms of Health, Safety & Fire Check	

	<p>Assesment</p> <p>➤ COVID-19 Track and Trace System for Visitors to the Parish Council Office</p>	
6.	<p>Staffing Matters:</p> <p>a) To note the resignation of the Administrative Assistant effective 4<sup>th</sup> September 2020</p> <p>b) To consider the basis of the Staff Handbook as recommended by the Data Breach Sub-Committee</p> <p>c) To consider future staffing requirements</p>	10.40
7.	To consider matters coming forth from Committee Members	10.55
8.	<p>Date of future Meetings: to confirm the dates:</p> <p>a) Parish Council Planning Committee Meeting - Virtual – 30<sup>th</sup> September 2020 at 7.00pm</p> <p>b) Parish Council Meeting – Virtual – Virtual – 7<sup>th</sup> October 2020 at 7.00pm</p>	11.00
9.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed - none to be transacted	11.05
10.	Close of Meeting	11.15

***Vicky Waples***

**Proper Officer to the Council**

25.09.20