

THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 6th December 2023 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

Present: Cllrs. Rainbow (in the Chair), Gerrish, Morris, Moy, Pott, Smith and West.

Also in attendance: District Cllr. Davies; PCSO Brown and PC Gedney; Mrs Waples, Parish Clerk; Mrs Gladwell, Deputy Parish Clerk and one member of the public.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
 - a) Verified apologies of absence were received from Cllrs. Balaam, Bond, Dashper and Welham.
 - b) **Council consented to accept the apologies as submitted, aif.**
 - c) The meeting was informed of the resignation of Cllr. Hay which had been submitted to the Chair in writing and had been formally accepted. In accordance with legislation, the casual vacancy had been advertised on the website and parish noticeboards. The meeting was further informed that Electoral Services had confirmed that they had not received any requests for an election for either of the two vacancies, so Council would now be able to fill both by co-option.
 - d) The meeting noted apologies had been received from County Cllr. Otton and District Cllr. Bradbury.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
 - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – there were no interests declared for the meeting.
 - b) To receive notification of gifts or hospitality exceeding £50 – there were none submitted.
 - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported.
4. **MINUTES OF THE FOLLOWING MEETINGS:** *(all as previously circulated)*:
 - a) To approve the following minutes: full Council Meeting of 1st November 2023 – **approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.** Permission was given for the Chair to sign the minutes in accordance with legislation, aif.
 - b) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Planning; Policy & Resources Committee and Leisure & Environment Committee.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
 - Report from County Councillor Penny Otton – the written report was taken as read. There were no matters for onward submission to Cllr. Otton.
 - Report from District Cllr. Report from District Cllrs. David Bradbury and Austin Davies - the written report as submitted was taken as read along with the circulated release from BMSDC outlining the latest developments at both Councils.
The following matters were drawn to the meeting’s attention:
Cllr. Davies
 - Encourage all to complete Library Survey
 - Cosy Homes Initiative – up and running
 - Planning – District Council challenging the Inspector’s Decision regarding Gladman Appeal

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- Network Rail – awaiting the report for recommendation
- CIL – will discuss the use of CIL on infrastructure matters
- All were welcome at the site of the new cemetery to join in and plant hedging at the weekend.

Cllr. Bradbury

- 20s plenty scheme – it was noted that this would be brought to the next meeting as an agenda item in its own right.

6. POLICE MATTERS

- a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket SNT on crimes relating to Thurston – the written report from PCSO Matthew Brown covering the month of November 2023 was circulated to all Councillors. An introduction was given to PC Colin Gedney who was the named police constable for the area as well as other parishes in Mid Suffolk. The meeting was informed that the new policing model was now live, and they were no longer known as Safe Neighbourhood Teams but were known as (CPTs) Community Policing Team.
- b) To consider matters for referral to Stowmarket SNT – whilst there were no matters for referral, Cllr. Pott raised the issue of Fishwick Corner

7. PUBLIC FORUM –

- a) To receive matters of concern from members of the public in attendance on the agenda submitted – there were no other members of the public in attendance.

8. STATUTORY BUSINESS –

- a) To receive nominations for the vacant posts of Councillor (2) – there were no nominations for Council to consider. The Clerk confirmed that the vacant posts were widely advertised.
- b) To receive nominations for the vacant post of Safeguarding Officer – all agreed that this matter should be deferred until the following meeting.
- c) To retrospectively approve the nominations of Cllrs. Gerrish & Moy to sit on the Leisure and Environment Committee – **Council retrospectively approved the nominations to the Leisure and Environment Committee, aif.**
- d) To note the Chair for the Leisure and Environment Committee is now filled by Cllr. Pott – Council noted the appointment.
- e) To note the resignation of Cllr. Morris as the parish council appointed Local Recorder for Thurston – Council noted the resignation. The Clerk confirmed that the vacant post was widely advertised on social media, website and village magazine.
- f) Land adjacent to 54 Barleyfields, Thurston
 - I. Council to consider whether it is interested in acquiring this land from Sustrans (as indicated in red on the map entitled “Land at Barleyfields”) – cost to be ascertained – it was noted that this land was now surplus to their requirements and Railway Paths Limited (a partner charity to Sustrans) were now able to explore disposal options. Following discussion, **all agreed that, whilst Council was not interested in expending money to purchase the land, it would not want the area of land to be unowned and, as such, would be amendable to an offer in the sum of £1 acknowledging liability which would need to include all legal and acquisition costs, aif.**
 - II. Council to agree to reimburse Sustrans with the cost of the valuation report for the land as part of the acquisition costs in the sum of £800 plus VAT – all confirmed that the council should not agree to reimburse Sustrans for the cost of the valuation report especially as the land had no value, was of a liability to Sustrans and would be a liability to whoever might be encouraged to buy it, aif.
- g) Council to approve the recommendation from the LEC that it adopts a Biodiversity Policy and that the LEC be granted delegated powers to carry out a review of biodiversity plans in place and create an action plan of what more the council can do and how else it can support the action of others (Papers entitled Thurston Biodiversity Policy & Thurston Biodiversity Action Plan). Following a review of the paper submitted, **all agreed to the adoption of the Biodiversity Policy, aif.** Council further agreed to **grant delegated powers to the LEC to carry out a review of action being undertaken in respect of biodiversity and what further steps should be undertaken, aif.**

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9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a) to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be conducted by Network Rail – same update as previously given (at meeting of 1st November 2023); still chasing footfall survey. *Note update from 04.12.23*
- b) Council to note a comment has been passed to the District Councillors for clarification as to the levels of sums earmarked as funding for the Level Crossing Improvements under the District Council's Infrastructure Investment Plan – Council noted that the Clerk had written to the District Cllrs. to express the Council's concern that CIL funding should not be the sole funding source to undertake works to the existing infrastructure as the requirement for a safe crossing existed prior to support development. The District Cllrs. had confirmed that this concern had been shared with fellow Councillors. They had also requested clarification as to when would be the next occasion that the District's Infrastructure Delivery Plan would be reviewed so that they could work with the community to prepare the up-to-date list of District CIL projects. Council was also advised that the Clerk had provided the District Cllrs. with a comprehensive list of community projects that should be considered as feeding into the District Local Infrastructure Pot noting that the original list from the District Cllrs. was limited to: New Green development; Library extension; Skate park/BMX and a multi-use games area. The Clerk confirmed that the following information had been shared with the District Cllrs.:
 - New Green development – should be broadened to encompass the development of a community hub that provides further opportunities and access for a growing community including small meeting areas for local providers offering services to the community and potentially an expanded library to cope with the growing community;
 - Skatepark/wheeled facility – this, along with other recreational facilities such as provision of play facilities for 12+, were mentioned in the NDP land availability;
 - Multi Use Games Area - this was supportive by a considerably large number of the community with the understanding that it should be free at point of use - parish council envisaged a booking system only with maintenance from the public purse;
 - Allotments – the provision of community accessible allotments had been favoured by significant numbers in responses to consultations arising from the NDP process;
 - Railway Station Building – this had been raised in the NDP process and was a non-policy action;
 - Car parking facilities within the village in general;
 - Dog park – secure area;
 - Improved bus services;
 - Walking and cycling proposals to encompass the village as a whole and not limited to new developments.

10. FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (*Paper 1 – 06.12.23*) - the items awaiting payment were verified and explanations given where appropriate. **All were in agreement to approve those items as submitted under Paper 1 for payment, as seen at Appendix B, aif.** *Cllr. Morris abstained from voting on the list due to the declaration of a registerable interest in respect of the payment to be made to TRIN.*
- b) To note the accounts paid since the last meeting (*Paper 2 – 06.12.23*) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**
- c) To note receipts allocated since the last meeting (*Paper 3 – 06.12.23*) - Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 30th November 2023 (*Paper 4 – 06.12.23*) - Council noted the overall bank balances of £277,477.80 across both accounts held in the name of the Parish Council. All noted that Cllr. Rainbow would review the actual balances and sign in accordance with his role as Internal Controller. It was confirmed that the account to the end of October had been signed off.
- e) To receive the Internal Control Report on the council's internal procedures as carried out by Cllr. Rainbow on 1st December 2023 (*Paper 5 – 06.12.23*) – the meeting received the report on the recent audit as carried out. The meeting's attention was drawn to the newly adopted policy covering asset registration and valuation.

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- f) To note the CIL report for November 2023 including nominal sums for potential CIL expenditure for the coming year (*Paper 6 – 06.12.23*) – Council noted the balance of £218,338 once the approved allocated sums of monies for CIL bids had been expended. It was shown on the report as submitted that this would drop to £150,277 once committed sums were also included.
- g) To receive and consider the recommendation from the LEC for inclusive play equipment to be located within an extended fenced play area on New Green (*Paper 7 – 06.12.23*) – **Council approved the recommendation that a Neighbourhood CIL bid be submitted for inclusive play equipment to include a carousel roundabout and inclusive swings to be located in the extended fenced play area on New Green, aif.** It was noted that the cost of the provision and installation from the preferred supplier was £27,441.11.
- h) To consider the requests for donations from Stowmarket ASD Saturday Club and Citizens Advice Mid Suffolk (*Paper 8 – 06.12.23*) – Council considered the background papers as to the reasoning behind the requests and **agreed to the two donations in the sum of £500 each, aif.**
- i) To receive the report from Cllrs. Rainbow and West following the recent internal control review as carried out on 1st December 2023 (*Paper 9 – 06.12.23*) – this had been included in error and covered off under agenda item 10e.
- j) To receive the 1st Draft of the Budgetary Papers for 2024-2025 as reviewed by the Policy and Resources Committee on 15th November 2023 – Council to note amendments made – all agreed that there would need to be a positive media campaign to explain the increase in the proposed precept being levied. **Following discussion, all agreed that the council be minded to set an indicative budget in the sum of £185,360 which would be formally approved at the meeting on 10th January 2024 once the tax base for Thurston had been finalised, aif.** The precept to be set, taking into account reserves and grants, would also be set at the meeting in January 2024.
- k) To retrospectively approve the increased expenditure (£250 agreed at meeting of 04.10.23) for 2 No. Christmas Trees and decorations, one to be sited at the Library and the other at St Peter’s Church – cost £370 – increase of £220 – **all agreed to the increased cost noting that both trees would be stored at the parish council offices for future events, aif.**
- l) To consider the provision of new laptops for both the Clerk and Deputy Clerk – following issues that had arisen with the Deputy Clerk’s laptop, noting that repairs were considered to prove costly, and that the laptop was unable to support Windows upgrades, **approval to spend from the budget for IT maintenance for a new laptop for deputy was given, aif.** It was noted that the Clerk’s laptop, given its age, was also unable to support further Windows upgrades and **approval was given for this to be purchased at the same time, aif. Both would be brought back to the next meeting for retrospective approval of expenditure from the budget for IT maintenance, aif.**

11. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter – it was confirmed that there were no issues with the overall production and distribution of the newsletter. Distribution numbers were currently steady although an increase was expected over the coming months with the continued build-out of four of the developments. Issues were noted with the timing of the distribution of the newsletter when it was a shortened month. The Clerk confirmed that she would advise the editor to inform those who had events on at the beginning of the month that they should utilise all forms of advertising and not merely rely on the newsletter being delivered prior to 1st / 2nd of the month. It was also noted that the Victoria Inn had indicated that they would be amenable to more newsletters being deposited with them.
- b) To receive an update on matters relating to Ixworth Road – the Clerk reported that she had nothing further to add.
- c) To receive an update on the Taxi-Bus Service – Thurston to Bury St Edmunds – the meeting was advised that the outrun figure across the board to the end of October showed a contribution from each parish in the sum of £169.24 (£33.84 per month). It was confirmed that the numbers for the end of November had picked up with December proving popular. In light of the figures using the scheme, it had been agreed that the trial should continue after December and that Vertas were agreeable to continuing until April 2024. Agreement from all four parishes was required to continue the scheme with the provision that if any dropped out, villages aligning to the route be asked whether they would wish to join the scheme. It was agreed that Thurston

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would submit a bid for funding for the scheme under the Bus Service Improvement Plan (item d below) and that Elmswell would approach SCC regarding the possibility of funding an electric minibus towards an Uber-style taxi-bus on-demand scheme. **The Council agreed to its commitment to the extension of the trial scheme (to April 2024), aif.**

- d) To receive a report on the meeting to discuss the above project on 15th November 2023 and to confirm the Council's commitment to an extension of the trial scheme noting that a bid is being formed and will be submitted for Funding for Bus Network Improvements (in the sum of £1.8million for Suffolk) for the current scheme – the Council noted that the Clerk had submitted, on behalf of the four parishes, a bid for funding of the scheme from the Bus Service Improvement Plan for a five year period. **It was agreed that the council was committed in supporting this venture beyond the trial stage, aif.**

The following matters were late additions to the agenda and were for information only:

- e) High Street Safari – whilst it was acknowledged that a full report would be submitted at the end of the course, to date (04.12.23) 50 players had taken part. The Clerk asked that the Council's thanks be recorded to the Deputy Clerk for the time and effort she had undertaken in getting this project off the ground. Promotion of the scheme was regarded as key and the figures to dates reflected that the manner in which the trail had been promoted had supported this.
- f) Thurston Community Library – update on plans – the meeting was informed that the Director of Finance and Infrastructure for Suffolk Librarians had communicated to the parish council, amongst others, that the project for expanding Thurston library needed to be put on hold temporarily. There was a danger that if they pushed forward with planning permission it could be declined due to the uncertainty of the school rebuild plans. The Library felt that they had no other choice but to wait for the decisions of other bodies which will affect their own plans. They were also pressing MSDC to keep the money for Thurston Library available from CIL ring fenced as they will be coming back with either the current set of plans or some new ones. The meeting noted that at the next CIL bid round, they would be asked to review the monies awarded to the Library and agreed to ringfence this money for a further year (expiry date to be March 2025).

12. TO CONSIDER MATTERS RELATING TO PLANNING:

- a) To note that the Council Liaison Meeting with Linden Homes due to be held on Friday 24th November 2023 has been rescheduled – Council noted a new date was awaited.
- b) To note the 1st Parish Liaison Scheme Meeting between Bloor Homes Ltd and the Parish Council will be held on 8th December commencing at 1.30pm – Council noted the date and that the Deputy Clerk would be in attendance to take notes.
- c) DC/23/02429 & DC/23/02430 – to receive an update on the status of both planning applications – the meeting was advised that, following further representations to and a meeting by the Planning Officer with residents, further amendments to the layout for Barrells Road were now required. As such both proposals had not been considered earlier that day and were now shortlisted for the Planning Meeting of MSDC Planning Committee on 17th January 2024. The Chair, Clerk, applicant and their agent had met with the Planning Officer during the previous week to discuss recent representations, requests for further information and to ensure that the benefits that were able to be secured for the wider community also considered proposals for mitigation measures to ameliorate the impacts with the community and/or on local infrastructure. It was anticipated that further amendments to the layout for Barrells Road would be submitted, and potentially considered under a further shortened period of consultation. Provided requested information was submitted in a timely fashion, the Planning Officer anticipated that both applications would be considered in January 2024. The issue of the extent of involvement in the planning process by the Planning Officers and whether they were acting beyond the scope of their powers and purposes was discussed by all present. Council considered that current actions followed might be an ultra vires act.

The following matters were late additions to the agenda and were for information only:

- d) Land to the East of Ixworth Road – Appeal reference: APP/W3520/W/23/3317494 - Application Outline Planning Application (some matters reserved) - Erection of up to 210 dwellings and new vehicular access to include planting and landscaping, natural and semi-natural green space including community growing space(s), children's play area and sustainable drainage system (SuDS), to include 35% affordable dwellings. Appeal by: Gladman Developments Ltd – Council was advised that following the decision to allow the appeal and grant planning permission, MSDC had sought leave to challenge the decision given by the Planning

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Inspector. The challenge was confirmed as being a valid appeal and will be heard in court early in the New Year.

- e) Housing 21 Extra Care Development on Heath Road - the Clerk provided the meeting with an update received that day on progress to date: the contractor RG Carter Southern Limited first moved onto the site on 18th September, to begin their site setup. This included forming the bell mouth off Heath Road. A ground-breaking publicity event was held on 25th September. Construction proper commenced on 16th October with ground works including the laying of the foundations. Despite the poor weather through October and November good progress has been made. Above ground works are about to commence and the driveway within the site will soon be asphalted. Construction is currently on programme and forecasts are to be completed by February 2025. They anticipate around six weeks between Practical Completion and the first residents moving in. Since the start of construction, the contractors have continued to keep the immediate neighbours of the site informed through several letter drops. A new letter drop is planned for December, before Christmas. "Michaelmas Court" has been chosen as the name of the development. They are awaiting confirmation of the official postal address from Mid Suffolk District Council. A webpage has been set up on the Housing 21 website. This contains information about the development and allows people to register an interest in a property: <https://www.housing21.org.uk/our-properties/search-our-properties/michaelmas-court/>

13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk which, if appropriate, would be actioned under delegated powers:
- 30mph Mill Lane just past Sherwood House is on the slant
 - Cllr. Morris had attended the tree planting session in the new churchyard – 2 Hawthorn Trees were planted.
- b) To receive items for information only from parish council appointed representatives on outside bodies / groups:
- New Green – Christmas Tree is up and Lighting Up event went well; the conservatory is to be recarpeted. CIL bid has been submitted to MSDC for the new external doors.
 - Cavendish Hall – continuing problems with the new flooring.
 - Library – tree in the Sensory Garden has been removed and a new shed has been added. Gate to the garden is to be relocated.

14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) To receive the reports of items actioned under delegated powers:
- Street cleansing – street cleansing lorry seen in the village that very day
 - Quick guide on drainage HMOP
 - Pavements in Heather Close
 - Website updating
- b) To receive items of correspondence for noting – all matters not requiring action from Council have been dealt with under delegated powers with the following items noted:
- Resident thanking all for their diligence and hard work in keeping the village going. Wishing all a great Christmas and New Year.
 - Thank you letter for the donation from Citizens Advice West Suffolk.
- c) Office Closure for Christmas 2023 – all noted that the last working day for Council's staff would be Friday 22nd December 2023 and that the office would shut from Monday 25th December until Tuesday 2nd January 2024 inclusive.

15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library –

- a) Planning Committee Meeting – 20th December 2023 - commencing at 7.00pm
- b) Parish Council Meeting – 10th January 2024 – commencing at 7.00pm
- c) Leisure and Environment Committee Meeting – 24th January 2024 - commencing at 6.00pm
- d) Planning Committee Meeting – 24th January 2024 – commencing at 7.30pm

16. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISISON TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED – Council so resolved to go into camera for the following items.

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- a) Council (as Sole Trustee) to receive the minutes of 11th October 2023 (not 18th as per the agenda) – the minutes were received by the council in its role as Sole Trustee with the following matters being brought to Council's attention:

Open Air Theatre – offered a Thursday (25th) but Cavendish Hall is not available for that day. A request had been submitted for alternative dates. An alternative venue to be explored was New Green.

Village Fete - no response regarding the Village Fete – readvertise in the February newsletter.

Settlement of accounts - issue over non-payment by one hirer.

Matters relating to car parking and enhanced land area were deferred until more information was forthcoming.

- 17. CLOSURE OF THE MEETING** – there being no other business the meeting was closed at 21.02pm

Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GA	Greater Anglia
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LGBCE	Local Government Boundary Commission for England
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NEAP	Neighbourhood Equipped Area for Play
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
pdf	Portable Document Format
PIIP	Parish Infrastructure Investment Plan
PROW	Public Rights of Way
RAAC	Reinforced Autoclaved Aerated Concrete
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TOR	Terms of Reference
TPO	Tree Preservation Order
TPS	Thurston Primary School
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

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Appendix B - Accounts submitted for payment

Accounts due for payment 6th December 2023	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning & Maintenance - Office Cleaning	1930	Bacs	96.00	0.00	96.00
C Dashper – Expenses – Christmas Decorations	1931	Bacs	25.80	5.16	30.96
SALC – Allotment Training	1932	Bacs	105.00	21.00	126.00
High Street Safari – Correx Board - Christmas Challenge Trail	1933	Bacs	50.00	10.00	60.00
Gipping Press – December 23 / January 24 newsletter	1934	Bacs	1291.00	0.00	1291.00
TRIN – Rent for playing field – Heath Road	1935	Bacs	55.00	0.00	55.00
M&TJ's – Wildlife Area – New Green	1936	Bacs	230.00	46.00	276.00
M&TJ's – Churchyard – Grounds Maintenance	1937	Bacs	185.00	37.00	222.00
M&TJ's – Roadside hedges and footpath trimming	1938	Bacs	650.00	130.00	780.00
EML Electrical Contractors – Annual subscription – Fuuse	1939	Bacs	207.00	41.40	248.40
Thurst CIC – CIL Bid – Christmas Lights	1940	Bacs	1596.00	0.00	1596.00
SCC Thurston Community College – CIL Bid – Community Use	1941	Bacs	10000.00	0.00	10000.00

Accounts paid since 1st November 2023	Voucher	METHOD	NETT	VAT	TOTAL
Salaries – November 2023	1912 - 1917	Bacs	7883.94	0.00	7883.94
New Green Trust – Office Suite Rent (October 23)	1918	SO	453.67	0.00	453.67
O2 – Mobile Phone – Oct - Nov 2023 (Clerk's Phone)	1919	DD	12.90	2.58	15.48
BT – Pavilion Broadband (Oct – Nov 23)	1920	DD	37.95	7.59	45.54
ICO – Registration Fee renewal	1921	DD	35.00	0.00	35.00
O2 – Mobile Phone – Oct - Nov 23 (Editor's & Deputy Clerk's)	1922	DD	25.80	5.16	30.96
Recreation Ground Acct (donation approved 01.11.23) - CIL	1923	TRF	1450.00	0.00	1450.00
Adobe Systems Software – Acrobat Pro DC	1924	CC	16.64	3.33	19.97
Lloyds Annual Card Fee	1925	CC	32.00	0.00	32.00
Amazon – Prime Membership Fee	1926	CC	95.00	0.00	95.00
Amazon – ink cartridges	1927	CC	33.45	6.69	40.14
Amazon – laminating pouches	1928	CC	16.58	3.32	19.90
Aerial Direct – Broadband & office phone (18.08.23-31.10.23)	1929	DD	282.17	56.43	338.60

Items paid following authorisation at meeting of 1st November 2023

SHO Cleaning & Maintenance - Office Cleaning	1902	Bacs	96.00	0.00	96.00
Suffolk Police & Crime Commissioner - PCSO Contract – 01.10.23 – 31.03.24	1903	Bacs	24150.00	0.00	24150.00
New Green Community Trust - Recycling Credits – Febr– July 23	1904	Bacs	583.17	0.00	583.17
High Street Safari - Christmas Challenge Trail Package	1905	Bacs	412.00	82.40	494.40
Westcotec - Repairs to Vas – Barton Road	1906	Bacs	67.50	13.50	81.00
123Connect Ltd - Domain name – thurstonparishcouncil.gov.uk	1907	Bacs	106.00	21.20	127.20
Urban Forestry - Tree work on School Road	1908	Bacs	2975.00	595.00	3570.00
Village Handyman - Hours worked	1909	Bacs	4.00	0.00	14.00
Gipping Press - November Newsletter	1910	Bacs	1291.00	0.0	1291.00
C Dashper - Expenses claimed	1911	Bacs	12.40	0.00	12.40
CAB West Suffolk (o/s from October)	1884	Bacs	500.00	0.00	500.00

Receipts received since 1st October 2023	METHOD	NETT	VAT	TOTAL
Lloyds Bank – Interest	BACS	270.68	0.00	270.68
Newsletter adverts – renewals	BACS	100.00	0.00	100.00
MSDC –Cleansing Grant – Quarter 2 2023-2024	BACS	1127.97	0.00	1127.97
MSDC – Locality Funding – Defibrillators	BACS	2000.00	0.00	2000.00

Inter Account Transfers

Date of Transfer	Means	From Account	To Account	Amount	Reason for transfer
09.11.23	TRF	4092	6154	1450	Grant - grounds maintenance costs

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