

## THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 2<sup>nd</sup> August 2023 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

**Present:** Cllrs. Rainbow (Chair), Balaam, Bond, Morris, Moy, Welham and West.

Also in attendance: County Cllr. Otton; Mrs Waples, Parish Clerk; Mrs King, Deputy Parish Clerk; PCSO Brown (in part) and two (2) members of the public.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
  - a) Verified apologies of absence were received from Cllrs. Cornell, Dashper, Hay, Pott and Smith.
  - b) **Council consented to accept the apology as submitted, aif.**
  - c) The meeting noted that District Cllrs. Bradbury and Davies had also submitted apologies.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
  - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr. West declared a pecuniary interest for Agenda Item 10a. There were no further dispensations submitted.
  - b) To receive notification of gifts of hospitality exceeding £50 – there were none submitted.
  - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported.
4. **MINUTES OF THE FOLLOWING MEETINGS:** *(all as previously circulated):*
  - a) To approve the following minutes: full Council Meeting of 5<sup>th</sup> July 2023 – **approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.** Permission was given for the Chair to sign the minutes after the meeting, aif.
  - b) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Planning; Policy & Resources Committee and Leisure & Environmental Committee.
  - c) Council (as Sole Trustee) to note the circulation of the approved minutes of the May meeting of the Recreation Ground Trust Charity – Council noted that these would be circulated once they had been approved at the next Trust meeting.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
  - Report from County Councillor Penny Otton – the written report was taken as read and the meeting’s attention was drawn to the following:
    - Speed limits and the refusal of SCC to discuss amendments to reduce the speed limits.
    - Future of Thurston Community College.
    - Fishwick Corner.
    - Network Rail – Cllr. Otton has put the question to the cabinet member to ask for SCC to support the works to Thurston Rail Station once the feasibility study has been completed.
  - Report from District Cllr. Report from District Cllrs. David Bradbury and Austin Davies - the written report as submitted was taken as read and there were no matters for referral to the Councillors.
6. **POLICE MATTERS**
  - a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket SNT on crimes relating to Thurston – the Chair welcomed PCSO Matthew Brown to the meeting who gave a brief summary of his resume – 17 years’ experience with the force. He continued by giving the report for the period 10<sup>th</sup> July to

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the end of July was presented by PCSO Brown. It was confirmed that he had been in post since 10<sup>th</sup> July 2023 and that the weekly surgeries had recommenced in the parish council offices.

b) To consider matters for referral to Stowmarket SNT – there were no matters for referral.

## 7. PUBLIC FORUM –

a) to receive matters of concern from members of the public in attendance on the agenda submitted – there were no comments raised by members of the public in attendance.

## 8. STATUTORY BUSINESS –

a) To consider and ratify the decision taken by the Policy and Resources Committee to appoint Mrs Paula Gladwell to the post of Deputy Clerk with a starting date of 15<sup>th</sup> August 2023. Salary to be within the pay scale range LC2 (24-28) – (*paper - Staffing Confidential*) – **all agreed to ratify the decision taken by the Policy and Resources Committee to appoint Mrs Paula Gladwell to the position of Deputy Clerk with a starting salary, based on qualifications and experience, at SCP 27 (FTE £33,820) with a contractual pay performance review to include a review of hours and responsibilities at six months, aif.**

b) To consider nominations for co-option to the Parish Council to fill the one (1) vacancy on the Council – Council considered the nomination for the remaining vacant post of Councillor and **following a vote taken in accordance with the LGA 1972 Sch. 12, para 13, Mr Stephen Gerrish was co-opted onto the parish council, aif. It was agreed that Mr. Gerrish would be given permission to sign his Declaration of Acceptance of Office prior to the next meeting, aif.**

c) To receive and review the Council's 3 Year Business Plan as previously circulated (*Paper - 3-year Business Plan*) – **the report was reviewed and all were in agreement that the 3 Year Business Plan should be adopted, aif.** It was queried whether the VAS machines located on both Barton Road and Beyton Road could be considered effective with agreement forthcoming that the data should be further interrogated and discussed with the Road Safety Team and/or the SNT for further action in regard to speed management.

d) To agree to the proposal to submit an application to the Local Council Scheme Award for the Quality and as such Council resolves that:

i. It has in place all the documentation and information for the Foundation award

ii. It meets the requirements for i) above and that it has all the documentation and information in place for the Quality Award

iii. It meets the requirements under i) and ii) above and has all the documentation, information and evidence in place for the Quality Gold Award

The meeting was made aware that Councillor photos would be required to ensure that the Council could answer in the affirmative to all of the statements and agreement was forthcoming that all would send a suitable photo to the Clerk without delay to ensure the website could be so populated. **As per the paper submitted, Council resolved that it could demonstrate that it has the documentation and information in place for operating lawfully and according to standard practice as outlined in the Foundation Award Criteria; that it meets all the requirements of the foundation award and has additional documentation and information in place for good governance, effective community engagement and council improvements which includes the eligibility criteria for the General Power of Competence; that it meets all requirements of the Foundation and Quality Awards, and is at the forefront of best practice by achieving an excellent standard in community governance, community leadership and performance management; that it publishes online policies and processes outlined in all three stages and that it has in place and available to view policies and processes so outlined in all three stages, aif. It was resolved that the Clerk be so instructed to submit the appropriate paperwork for the Quality Gold Award by the deadline of 8<sup>th</sup> September 2023, aif.**

e) To receive nominations for vacancies on the following committee: Planning Committee (1) and retrospectively approve the nomination of Cllr. Smith to the Leisure and Environment and Planning Committees. It was agreed that there was an ability to fill the planning committee vacancies by substitution and that no further action was necessary. It was however agreed that a further nomination for the Leisure and Environment Committee would be beneficial to ensure that this committee remained quorate. **The meeting approved the appointment of Cllr. Pott to sit on this committee and retrospectively approved the nomination of Cllr. Smith to the Leisure and Environment and Planning Committees, aif.**

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- f) To receive nominations for the vacancy/vacancies on the Recreation Ground Charity Trust Committee (membership to be six members) – **the meeting approved the appointment of Cllrs. Gerrish (once appropriate paperwork had been signed) and Pott to sit on this committee, aif.**

#### 9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a) to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be conducted by Network Rail – the Clerk advised that the Infrastructure Team at MSDC had made available the CIL Bid Technical Assessment, the slides and the minutes from the joint meeting held on 28<sup>th</sup> June 2023 via Teams. A further project update had been provided which stated that work continued on the feasibility study and a meeting had been arranged for that afternoon involving Key Members and officers at MSDC to update on the current position regarding Thurston Rail Station improvements and progression of the CIL Bid. The Clerk informed the meeting that neither she nor County Cllr. Penny Otton had been invited to the meeting and that they were still chasing the footfall and traffic surveys carried out in June 2023. The Clerk had requested that weighting should be given to the results as the surveys had taken place when a number of pupils were on study leave / had left for the year. Cllr. Bradbury had also confirmed that he had not been invited to the meeting either and as he had been assigned railways as part of his Cllr. portfolio as well as being tasked with sitting on the forum for East West Rail Link Improvements he had suggested that this was remiss of the District Council.
- b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building – there was nothing further to report. All were notified that an article would be placed in the newsletter which would provide an update on the current situation.

#### 10. FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (*Paper 1 – 02.08.23*) - the items awaiting payment were verified and explanations given where appropriate. **All eligible to vote were in agreement to approve those items as submitted under Paper 1 for payment, as seen at Appendix B, aif.**
- b) To note the accounts paid since the last meeting (*Paper 2 – 02.08.23*) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**
- c) To note receipts allocated since the last meeting (*Paper 3 – 02.08.23*) - Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 31<sup>st</sup> July 2023 (*Paper 4 – 02.08.23*) - Council noted the overall bank balances of £301,692.89 across both accounts held in the name of the Parish Council. All noted that Cllr. Rainbow would review the actual balances and sign in accordance with his role as Internal Controller. It was confirmed that the bank reconciliation audit log for June had been signed off by Cllr. Rainbow.
- e) To note the CIL report for July 2023 including nominal sums for potential CIL expenditure for the coming year (*Paper 6 – 02.08.23*) – Council noted the balance of £253,507 once the approved allocated sums of monies for CIL bids had been expended. It was shown on the report as submitted that this would drop to £124,576 once committed sums were included.
- f) To receive the budget to actual for the quarter ending 30<sup>th</sup> June 2023 (*Paper 6 – 02.08.23*) – Council reviewed the paper as submitted noting the aggregate income and expenditure relating to the revenue budget. Whilst the meeting noted that there was an overspend for the year relating to the court fees for the JR and subsequent Appeal, if these were stripped out, Council would show a slight underspend. It was noted that £10,000 of the expenses incurred under legal fees would be funded from Council's reserves. The meeting further noted CIL income received along with expenditure incurred to date and that a call upon CIL would be required to balance the newsletter account at the end of the year. **All agreed to accept the budget to actual monitoring paper for the period ending 30<sup>th</sup> June 2023, aif.**
- g) To note the variation to the order for a 4 Tower Mutlitplay Unit to be sited within the grounds of Thurst Café to include a post installation inspection at an extra over cost of £435.71 – **Council noted the requirement to have such an inspection on health and safety grounds and agreed the extra over cost of £435.71, aif.**
- h) To consider and determine the application for financial assistance as submitted by Gatehouse Caring in East Anglia and SARS (*Paper 7 – 02.08.23 & add to Paper 7*) – **following a review of the associated papers submitted, all agreed that a £500 donation each should be offered to both applicants, aif.**

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**11. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:**

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter – it was confirmed that there were no issues with the overall production and distribution of the newsletter. The Clerk made the meeting aware that correspondence had been received requesting information over agreements concerning the production of the newsletter including those connected with its original conception. The Clerk confirmed that all who had requested such information had been informed that any matters relating to the Parish Council’s involvement in the newsletter were in the public domain. The meeting was also made aware of a number of emails received from new residents congratulating all those involved in the production of the newsletter and asking for a short paper detailing the roles of the various tiers of local government.
- b) To receive an update on matters relating to Ixworth Road – the Clerk reported that it had been confirmed that the designs for the route had been checked and accepted by the Development Management Team and the scheme was completed as per the agreed drawings without any kerbing. However, as the hedging had been removed from the edge of the carriageway, drivers now were able to mount the verge between the carriageway and the new shared footway thus creating the rutting and soil erosion. Highways had now confirmed that the road would require kerbing and additional drainage, but the costs were higher than the developers were prepared to pay. A Stage 3 Road Safety Audit was now required within the agreement signed by the developer and any corresponding safety concerns raised within the report will need to be addressed by the developer.
- c) To receive an update on the meeting with the PROW Officer with regards to S106 works to the Definitive Footpaths in Thurston – following the meeting that had taken place, the Clerk advised the meeting that the Officer had scoped some improvements to FP7 running north from Meadow Lane. The aim was to improve the entrance to this FP by clearing, excavating, and resurfacing for a length of 30m, width 1.2m. The next section is just before (65m) and after the footbridge (10m). The proposal would be to build the surface of the path up to the footbridge so there is no step on and off and resurface this section for a length of 65m, width 1.2m. The construction method will be:- excavate up to 75mm where necessary. Installation of 150mm timber edging where required to retain new surface. Import, lay and compact 150mm of type 1 granite with a geo-textile underlay. Further details would be provided as to when the work could commence but it was anticipated that the works would take a week and would be funded fully from S106 monies. Discussion had arisen over the accessibility of TH1 however any works to this footpath were held in abeyance until the Gladman Appeal was known. The upgrade of the permissible path from Barton Road to Heath Road which would see the creation of a new PROW along the southern boundary of the site to the west of Barton Road to link to Heath Road (Cycle route 51) was also discussed. The route was confirmed as passing from Barton Road to follow the boundaries of Grange Park and properties along Heather Close to exit on Heath Road just beyond the settlement line. Funding from this development was received earlier in 2022 (£34,000) with 5 years to spend. The scheme joins a list of other developer funded projects, all of which have time constraints for delivery, and whilst this is to be progressed, the land has not been secured. However, the PROW Officer had indicated that there was a conversation to be had to join the new footpath up to link into TH18. This would involve discussions relating to a further footpath. The PROW Officer agreed to report back to the Council once further discussions had been had with various landowners and fellow Officers.
- d) Thurston Community College – Clerk to provide a verbal update on information from the head of School Infrastructure at SCC on the proposed rebuild of the College Thurston Community College – the Clerk gave the meeting the update that had been given which could be shared with the parish council and local community which stated “the work to begin the rebuild of Thurston Community College began last week with an initial kick-start meeting led by colleagues from the Department for Education. This meeting was to introduce key colleagues at the school, and Suffolk County Council officers, to the project team and look at the next steps that will take place over the next few months. At this stage the project team are preparing to undertake numerous surveys and collect information that will inform which areas of the school are in scope for rebuild, where on the site the rebuild will take place and the timescales involved. Once there is more information available, Suffolk County Council and the school will work with the DfE to provide updates to the community, so they are kept informed of this exciting new project for the school and village”.

**12. TO CONSIDER MATTERS RELATING TO PLANNING:**

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- a) SN/23/00265/SNL – Land to the Southwest of Beyton Road – to suggest 16 new road names for this development noting the developer has proposed the following road names from the list previously supplied by the council: Hungermere; Bennett; Roper; Hodson; Wickes; Hubbell; Brazier; Cracknell; Peachey – Council considered the request and asked that the clerk pass on the following choices for further road names: Speckled Hen; Tolly; Flint; Green Fayre; Morland and Belhaven.
- b) DC/23/02429 - Full Planning Application - Erection of 5 no. dwellings with garaging @ Land at Norton Road – re-consultation – having reviewed the re-consultation papers as submitted, **all were in agreement to defer this matter to the statutory body with the responsibility for flood and water management and highways, aif.**
- c) Archaeological Excavation Land to the rear of The Firs, Church Road – the Clerk informed the meeting that she had received communication from the agent which had confirmed that the second phase of archaeological work would have commenced on the land with planning permission for 15 dwellings, to the rear of The Firs in Church Road in the village with the commencement date being Monday 24<sup>th</sup> of July 2023. The archaeologists were expected to be on site for a period of 10 weeks. The delivery of large-scale plant for the purpose has taken place on the preceding Friday, 21<sup>st</sup> of July.
- d) DC/21/04549 - Extra Care Scheme – Heath Road – the Clerk made the meeting aware that she had received from Housing 21 a late request for suggestions for a name for the overall scheme to be located on Heath Road. **Council was in agreement that the TRIN Charity be invited to submit the name for this scheme, aif.**

### 13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk which, if appropriate, would be actioned under delegated powers:
  - Overgrown hedges – Cllr. Bond agreed to provide the Clerk with details of those that were in need of attention.
- b) To receive items for information only from parish council appointed representatives on outside bodies / groups:
  - Cavendish Hall – decorating due to commence soon.
  - Friend of Thurston Library – meeting had taken place the previous day. Looking at Loneliness. PC were thanked for CIL monies that have been approved for the Sensory Garden. The Clerk advised that she had provided clarity as to how the procedure worked in terms of submitting invoices for reimbursement and that all procedures for items to be purchased should follow that as set out by Suffolk Libraries.
  - Wildlife Area, New Green – it was confirmed that the written proposal for works to the area had been given to the New Green Trust and discussed at its most recent meeting. All appeared to have been in favour of the proposal and agreement was forthcoming for the liner in the pond to be removed and to be replaced with meadowland and wildflower planting. Overall there were proposals to open up the area and make it more appealing to all. The formal proposal would be presented to full Council for consideration at the next meeting.

### 14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) Fishwick Corner / New Road – to receive an update on the programme of works for the delivery of the Fishwick Corner improvements – following significant communication on this matter, the Clerk had requested that Cllr. Otton and Jo Churchill, MP put pressure on SCC to review the works and timescales for this junction. The clerk was also able to confirm the following (which had been communicated to a number of residents): the planning conditions imposed by West Suffolk Council on planning permission DC/19/1519/OUT have been discharged and the reserved matters application DC/20/2262/RM has been approved. The applicant has all the details approved in order to carry out the development and has more recently submitted an application for a lawful development certificate to establish whether these permissions remain extant. Officers at West Suffolk are currently considering this application (DC/23/0156/CLE). West Suffolk Council have stated that they cannot compel the applicant to carry out any further works in relation to Fishwick Corner, but they have stated that it is of the belief that the applicant remains committed to delivering the scheme. The Case Officer for MSDC (in terms of the residential development) has also stated that they have been given the following update from Bloor Homes as to their current programme for delivery of the Fishwick Corner improvements which stated that "Our current programme indicates S278 works to Fishwick corner commencing around late Spring 2024 with an estimated duration of 20 weeks. This is obviously subject to external factors such as land purchase

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and the S278 legal agreement". It was also confirmed that the Fishwick Corner improvements are required to be completed prior to the 210 dwelling residential development being able to advance. It was however confirmed that the Clerk, District and County Cllrs and Jo Churchill, MP would continue to actively raise the profile of this junction for appropriate signage and vegetation clearance.

- b) NSIPs Focus Group – to note that the Clerk has attended a forum on SALC & SCC's collaborative work on a reference guide to Nationally Significant Infrastructure Projects – whilst it was noted that there were no NSIP in the immediate area, it was agreed that collaborative work at all tiers of government was the way forward for those parishes impacted by such projects.
- c) Update on Street Lighting Services procurement – the Clerk provided the meeting with an update in which it was confirmed that J McCann had been awarded the new Street Lighting Services Contract which was due to commence on 1 October 2023. This was for an initial term of 7 years, with the option to extend for a further 3 years. It was stated that the new contract will provide a general maintenance and fault repair service, as well as providing a capital replacement service under one contract
- d) To receive the reports of items actioned under delegated powers – it was noted that the Clerk and Deputy had dealt with / were dealing with requests for information relating to Fishwick Corner; parish magazine; an additional light in the middle of Victoria Close; overgrown hedgerows and associated communication with residents; reporting of potholes. Council was also advised that a replacement double bin had been ordered to replace the two bins located on Barton Road adjacent to the bus shelter and that Officers were also fulfilling the task of Website Editor.
- e) To receive items of correspondence for noting only – all matters that did not require actioning had been circulated to councillors prior to the meeting.

**15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library –**

- a) Planning Committee Meeting – 16<sup>th</sup> August 2023 – commencing at 7.00pm
- b) Parish Council Meeting – 6<sup>th</sup> September 2023 – commencing at 7.00pm.
- c) Parish Council Meetings for 2023-2024 – Council received list of amended meetings

**16. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISISON TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED –**

- a) To consider access from Recreation Ground, Church Road – with reference to the confidential paper submitted, the meeting was in agreement that more details as to the access being proposed and the manner in which it was to be kept secured were needed. **The Clerk was requested to set up a site meeting to discuss the proposal in more depth, aif.**
- b) To consider a deep clean to the Pavilion on the Recreation Ground, Church Road – Council considered the proposal as outlined in the confidential paper submitted and **agreed to employ Refresh Cleaning Solutions to carry out a deep clean as a one-off to cover the work as specified in the paper submitted to a maximum of £250, This would cover up to 6 hours of cleaning plus window cleaning and acid treatment, aif.** It was noted that this would be funded from the Recreation Ground Trust Charity Account.

**17. CLOSURE OF THE MEETING –** there being no other business the meeting was closed at 21.10pm.

## Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GA	Greater Anglia
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
ILCA	Introduction to Local Council Administration
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NEAP	Neighbourhood Equipped Area for Play
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
PROW	Public Rights of Way
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TPS	Thurston Primary School
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

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**Appendix B - Accounts submitted for payment**

<b>Accounts due for payment 2<sup>nd</sup> August 2023</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning and Maintenance - Office Cleaning – June	1814	BACS	96.00	0.00	96.00
Suffolk Crime and Police Commissioner – PCSO 17.07.23 – 30.09.23	1815	BACS	10029.51	0.00	10029.51
Suffolk Libraries – support for extension in hours and use of Library	1816	BACS	2700.00	0.00	2700.00
Thurston Village Hall – hire of hall for Alice in Wonderland	1817	BACS	31.00	0.00	31.00
Sac-O-Mat Ltd – Bio Dog Waste Bags	1818	BACS	273.24	54.64	327.88
Suffolk Cloud – hosting of two further emails	1819	BACS	33.00	0.00	33.00
M&TJs- Grounds maintenance - Thedwastre Park, Heath Road, Thurston Church & Memorial, New Green Open Space	1820	BACS	440.00	88.00	528.00
Cllr. J. West – Expenses for recycling centre	1821	BACS	78.91	11.46	90.37

<b>Accounts paid since 1<sup>st</sup> July 2023</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
Salaries – July 2023	1799 - 1804	BACS	4916.65	0.00	4916.65
New Green Trust – Office Suite Rent (July 23)	1805	SO	453.67	0.00	453.67
BT – Pavilion Broadband (June - July 23)	1806	DD	33.72	6.74	40.46
O2 – Mobile Phone – July 2023 (Clerk’s Phone)	1807	DD	12.90	2.58	15.48
Plusnet – Office Broadband (June - July 23)	1808	DD	29.10	5.82	34.92
O2 – Mobile Phone – July 2023 (Editor’s & Office)	1809	DD	25.80	5.16	30.96
Adobe Systems Software – Acrobat Pro DC	1810	CC	16.64	3.33	19.97
Post Office – Lloyds Special Delivery	1811	CC	6.85	0.00	6.85
Eurooffice – Stationary	1812	CC	237.70	47.55	285.25
123Connect – Hosting .gov.uk domain email address	1813	CC	116.80	23.36	140.16

**Items paid following authorisation at meeting of 5<sup>th</sup> July 2023**

SHO Cleaning and Maintenance – Office Cleaning June	1790	BACS	180.00	0.00	180.00
SHO Cleaning and Maintenance – Heath Road	1791	BACS	20.00	0.00	20.00
SHO Cleaning and Maintenance – New Green Open Space	1792	BACS	1150.00	0.00	1150.00
FNCE – fencing at Heath Road	1793	BACS	355.35	0.00	355.35
Kompan – Playground Inspection	1794	BACS	157.80	31.56	189.36
SALC – Training M Moy	1795	BACS	60.00	12.00	72.00
Mark Harrod Ltd – Sockets for goal posts	1796	BACS	153.20	30.64	183.84
M&TJ’s – Grounds Maintenance	1797	BACS	765.00	153.00	918.00
Gipping Press – July Newsletter	1798	BACS	1142.00	0.00	1142.00

**Receipts received since 1<sup>st</sup> July 2023**

	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
Lloyds Bank – Interest	BACS	179.59	0.00	179.59
Newsletter adverts – renewals	BACS	1215.50	0.00	1215.50
MSDC – Cleansing Grant – Quarter 1	BACS	1094.10	0.00	1094.10

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