

THURSTON PARISH COUNCIL

MINUTES of the MEETING held on Wednesday 20th October 2021 commencing at 8.00pmin Thurston Community Library, Norton Road, Thurston.

Present: Cllrs. Dashper (Chair), Cllrs. Cornell, Haley, Morris, Rainbow, and West. Also in attendance: Mrs Waples, Parish Clerk and Mrs King, Deputy Clerk.

1. **OPENING** – the Chairman opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
 - a) Apologies for absence were received from Cllr. Hay due to personal commitments.
 - b) The meeting agreed to accept the apologies submitted, aif.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
 - a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 – there were no such declarations received. Council noted that Cllr. Hay had previously declared a pecuniary interest in Agenda Items 6 and 8.
 - b) To receive declarations of lobbying for planning matters on the agenda – there were none declared.
 - c) To receive requests for dispensations – none had been received prior to the meeting.
4. **PUBLIC FORUM - to receive issues from members of the public present on the agenda items as listed:** there were no members of the public present.
5. **STATUTORY BUSINESS** –
 - a) Terms of Reference – due to the low numbers of serving Parish Councillors to review and approve amendments to the following terms of reference:
 - Recreational Facilities Committee – to agree membership to be reduced to four Councillors, quorum to be three – all agreed to the amendments as proposed, aif.
 - Planning Committee - to agree membership to be reduced to five Councillors, quorum to be four - all agreed to the amendments as proposed, aif.
 - Climate Awareness and Environment Committee - to agree membership to be reduced to four Councillors, quorum to be three - all agreed to the amendments as proposed, aif.
 - Emergency Plan Committee – to agree to stand the committee down and have all matters relating to emergency planning brought back in-house - all agreed to step the committee down and bring the matters direct to the parish council, aif
 - b) To consider and formulate a response to the proposed Zebra Crossings and Traffic Calming being proposed for Norton Road – statutory consultation runs until 29th October 2021 – it was agreed that the PC would comment that it accepts the proposals in principal but would like the situation monitored to allow a review of the effectiveness of the proposals. It was noted that following discussion over perceived speed issues along Norton Road, the SNT would be investigating whether there were suitable locations along this route to carry out speed checks. Road.
6. **LAND SUITABLE FOR RECREATIONAL SPACE:**
 - a) To receive and consider the background papers to the work previously carried out by the Parish Council as part of the feasibility studies for land suitable for recreational space and to determine their validity – agreement was forthcoming to review the sites and update each with a new level of understanding of each parcel of land. It was agreed to remove Site 2(Land to the North of Norton Road) from the sites assessed as this now contained the new Primary School and Pre-School Facilities. Site 1 (Land to the West of Ixworth Road) was also removed from the review process as it was not currently accessible along with

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Site 10 (Allotment Gardens – Barrells Road) as the Parish Council wished to retain the allotments in their current status. Agreement was forthcoming for the remainder of the sites to be reviewed in terms of knowledge and understanding of the growth of the parish:

Cllr. Dashper – old Primary School Land - Site 6;

Recreational Facilities Cttee – Sites 4 (Heath Road Play Area); 5 (heath Road land belonging to the Thurston Relief In need Charity); 7 (Thurston Recreation Ground) and 8 (New Green Open Space).

Agreement was forthcoming that for sites 3 (land to the South of Beyton Road) and 11 (land to the East of Ixworth Road) nothing further could be added to this as at this stage both were linked.

Cllr. Cornell - Plum Pudding Field, Beyton Road – Site 9.

All noted the primary objective was to carry out a revised assessment and compare it with the previous assessment and bring back to Council's next Committee Meeting amendments where necessary.

7. **TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library unless the agenda specifies otherwise.**
 - a) Recreational Facilities Committee Meeting – 27th October 2021 – CANCELLED
 - b) Full Council Meeting – 3rd November 2021 – commencing at 7.00pm
 - c) Climate Awareness and Committee Meeting – 10th November 2021 – CANCELLED
 - d) Planning Committee Meeting – 17th November 2021 – commencing at 7.00pm
 - e) Full Council's Committee Meeting – 17th November 2021 – commencing at 8.00pm
 - f) Recreational Facilities Committee Meeting – 24th November 2021 – commencing at 6.00pm
 - g) Climate Awareness and Environment Committee Meeting – 24th November 2021 – commencing at 6.45pm

8. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed**
 - a) To receive an update from the Clerk on land that is to form the basis of a feasibility study by the joint steering group set up to evaluate areas to be considered as suitable for recreational space in Thurston – it was noted that whilst the focus of the meeting held with Jo Churchill, MP was on the skatepark, the representatives from the PC gave a balance viewpoint that complimentary facilities were also needed. There was very strong agreement that the PC could not do take this matter forward on its own and that BMSDC needed to assist with this matter. It was noted that Cllr. Richardson was in the process of setting up a following meeting.
 - b) To receive and consider further parcels of land that might be forthcoming as potential sites for recreational space – it was agreed that the parish council was not really any further forward and that the sites being proposed were not unknown to the Parish Council. It was agreed that it would be positive to access something as ownership before the settlement boundary was pushed out further. It was also agreed that above all such a site needed to be accessible.

9. **CLOSURE OF THE MEETING** – there being no other business the meeting was closed at 9.10pm.

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Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations