

THURSTON PARISH COUNCIL

MINUTES of the MEETING held on Wednesday 2nd March 2022 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

Present: Cllrs. Dashper (Chair), Cllrs. Balaam, Bond, Grant, Haley, Hay, Morris, Priscott, Rainbow and West.

Also in attendance: County Cllr. Otton; District Cllrs. Davies and Richardson; PCSO Swain; Mrs Waples, Parish Clerk; Mrs King, Deputy Clerk and six members of the public.

1. **OPENING** – the Chairman opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
 - a) Apologies for absence were received from Cllr. Cornell for work commitments.
 - b) Council agreed to approve the apologies submitted.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
 - a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 – there were no declarations declared.
 - b) To receive declarations of lobbying for planning matters on the agenda – there were none declared.
 - c) To receive requests for dispensations – none had been received prior to the meeting.
4. **TO NOTE THE MINUTES OF THE FOLLOWING MEETINGS:** *(all as previously circulated):*
 - a) To approve the following minutes:
Full Council Meeting of 2nd February 2022 – approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.
 - b) To receive and note the minutes of the Policy and Resources Committee meeting of 18th February 2022 with particular reference to year-end procedures – Council noted the draft minutes and the processes relating to year-end that had been
 - c) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Recreational Facilities Committee; Planning Committee; Climate Awareness and Environment Committee.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
 - Report from County Councillor Penny Otton – the written report was taken as read and the following points were brought to the meeting’s attention:
 - H markings on Barton Road – no response from the relevant officer with regards to the reasons as to why there has been such a delay.
 - Ukraine situation – updates will be provided once known.
 - Congratulations re the result of the HR.
 - Report from District Cllr. Davies - the written report was taken as read and the following points were brought to the meeting’s attention:
 - Congratulations on the JR.
 - Report from District Cllr. Richardson – the written report was taken as read and the following points were brought to the meeting’s attention:
 - MSDC’s Budget for the coming year.

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- Local matters – congratulations with regards to the outcome of the JR. Have not had a conversation with Officers as of yet as to their understanding as to how to take matters forth.
- Meeting with Infrastructure Officers the following day as to potential sites for recreational facilities coming forward.

6. PUBLIC FORUM - to receive issues from members of the public present on the agenda items as listed under Agenda Item 6 below:

- a) From members of the public present on the agenda submitted – the following matters were brought to the attention of the meeting:

Thurston FC – discussions have been had over the last year with regards to taking matters forward, interested in talking to the Council and will be working on a proposal for the Council to consider in driving forward the ambitions of the club in terms of grounds and facilities.

- b) From members of the public present relating to Thurston in general –

Letter previously circulated to Councillors from the Chair and ex Chair of the Thurston NDP Steering Group. At the discretion of the Chair it was agreed that this matter should be debated. Thanks were offered and a request that it be a public record of thanks for the Council and work that has been undertaken in bringing the JR forward and taking it to the conclusion in which the judge has found in favour of the Council. This was significant for Thurston. Enormous amount of work went into the production of the NDP, and the outcome was fully supported by those at referendum. Pleased with the comments from the Judge in support of the NDP. Concerns however are still raised with regards to the planning situation with a on numbers and achieving targets as opposed to building sustainable housing. JR shows that there is a problem within the planning department and that they do not understand the policies and procedures of an adopted NDP. The Planning Officers have materially misled the Councillors. Issues also with the wider picture vis-à-vis Local Plan. Judgement was damning and showed a distinct lack of understanding of policy. Surely this demonstrates that there is a lack of diligence and lack of understanding. How can we live with the current system and how can we ensure that there is confidence in the system? Thurston needs a decent planning system in which all have confidence.

Could it be proposed that a) The PC write to the CEO expressing its concerns & b) The PC seek to communicate with other councils and write a letter expressing the collective view.

At the direction of the Chair, Cllrs. were asked to debate the above points.

Councillor Debate – issue is and always will be the numbers games. Perhaps there is a case to write to the Minister and the Ministry itself with regards to the issues associated with NDP. MSDC have a case to answer to the community and surely this needs a wider discussion.

It was stated that the decision to appeal is an Officer delegated decision and not that of full Council.

Discussion followed regarding the peer review into MSDC decision making at Committee followed with the meeting being updated with the comments fed in by the Parish Council. All noted that the recommendations would be shared with the Parish Councils involved.

All agreed that the Council would pursue the proposals outlined above and the Chair and Clerk agreed to meet to discuss this matter further, aif.

- c) Written representations submitted prior to the meeting – a member of the public had submitted a request for the following to be raised: Ixworth Road - condition of the verge on the cycle path; give the poor condition of the road, the verge on the east side is becoming eroded further and mud and water regularly runs into resident's drives; low areas are becoming more apparent and water is accumulating in these making the road hazardous for many users; lack of planting in accordance with conditions imposed; increase in litter and access to the cycle path is not possible for residents along Ixworth Road without risking an injury or getting very muddy.

The Chair requested the Clerk to pass these matters onto the relevant authorities for investigation.

7. POLICE MATTERS

- a) To receive a report from PCSO Swain on crimes relating to Thurston – a copy of the report from the Clerk was provided to all containing a summary of the crimes investigated and work undertaken by PCSO Swain for February 2022. Reports of the graffiti have been linked to issues in Bury St Edmunds

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and colleagues are discussing this matter. Parking issues still ongoing with Barton Road but issue is slightly better in terms of parking behaviour. County lines intensification week coming up soon. Parking issues along Norton Road in particular from mid-afternoon were discussed further. It was confirmed that issues are known with regards to this and the school is attempting to deal with issues within its control.

b) To consider matters for referral to Stowmarket SNT – there were no matters for referral.

8. STATUTORY BUSINESS –

- a) Council to note the year-end procedures as carried out by the Policy & Resources Committee at its meeting of 18th February 2022 – the Clerk provided the meeting with an update of the year-end procedures that were covered in this committee meeting.
- b) To review the Council's Standing Orders noting the amendments being proposed to those adopted in July 2021 (Paper entitled Standing Orders) – **all agreed to the proposed amendments, confirming that the Standing Orders have been reviewed, are fit for purpose and that Council agrees to adhere to them as written, aif.**
- c) To review the Council's Financial Regulations noting that the amendments being proposed to those adopted in July 2021 (Paper entitled Financial Regulations) – **all agreed to the proposed amendments, confirming that they have been reviewed, are fit for purpose and that Council agrees to adhere to them as written, aif.**
- d) To retrospectively approve the nomination of Cllr. Grant to become a Member of the Climate Awareness and Environmental Committee – **Council retrospectively approved the nomination of Cllr. Grant to the Climate Awareness and Environment Committee, aif.**
- e) To receive nominations for the two vacant Parish Council Appointed Persons Posts on the New Green Community Trust – Cllr. Bond agreed for her nomination to go forward as a Trustee and **all agreed to approve her appointment, aif.**
- f) To approve the recommendation from the Policy and Resources Committee of the appointment of Mr Trevor Brown as the Internal Auditor for the year ending 31st March 2022 – (Paper entitled Internal Auditor Appointment) – **all approved the reappointment of Mr Brown as the Council's Internal Auditor for the year ending 31st March 2022, aif.**
- g) To note the revised Terms of Reference including change of title for the Recreational and Facilities Committee which is now the Recreational and Leisure Facilities Committee (Paper entitled Terms of Reference Recreational and Leisure Facilities Committee) – the meeting noted and **approved the amended terms of reference for the Committee, aif.**
- h) To receive and approve three nominations from the Council to become members of the Recreational and Leisure Facilities Committee with immediate effect. To note that there are six to sit on this committee – **Cllrs. Bond, Grant and Hay agreed to put their nominations forward for this committee, which was accepted and approved by all present, aif.**
- i) To receive nominations for and consider the appointment of a Designated Lead in accordance with the Council's Safeguarding Policy for Children and Vulnerable Adults – **Cllr. Cornell had previously indicated that she would be prepared to be nominated for this role, which was accepted by full Council, aif.**
- j) To receive the Clerk's Paper on Council's Committee Structure and Council appointments and consider the actions with regards to nominations to Committees and outside bodies – **Cllr. Hay and Haley agreed that they would like to stay on the Friends of Thurston Library Group with Cllr. Balaam agreeing for his nomination being put forward to sit on the Planning Committee, all of which was accepted by full Council, aif.** All Councillors were asked to consider the remaining current vacancies on each committee which would be brought back to the Council to be filled at the Annual Council Meeting in May 2022.

9. PLANNING MATTERS COMING FORTH:

- a) CO/297/2021 Thurston PC v Mid-Suffolk DC - heard on 20/21 October 2021 – to receive the judgement from Timothy Mould, QC on the JR and the associated actions arising from the judgement.
A vote of thanks was offered to the Clerk for her assistance and time in this matter along with the Council's thanks to its legal team in getting to this situation. This is quite an achievement and all of the Council's efforts will be undertaken to ensure that such a decision is not wasted and is respected by all.

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Tit was agreed that there will be implications for future applications as well as those in the system. Cllr. Richardson agreed to investigate whether a risk assessment has been undertaken by the District Council in terms of any further appeals against the JR.

- b) DC/19/02090 – Gladman Developments Ltd for development on land to the East of Ixworth Road – Council to receive communication from its Legal Team on this application. It was noted that the Council's legal team had no further answers on this matter as MSDC Legal Team had stated that it was half term in Suffolk and details could not be finalised as some officers were absent. As such there was no update as to how the LPA were going to deal with this application. The meeting noted that there is still the risk of Gladman going to appeal for non-determination. Cllr. Richardson agreed to speak to MSDC and get an update.

10. **TO CONSIDER MATTERS RELATING TO NETWORK RAIL:** to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail – the Clerk confirmed that no update had been provided on this matter.

11. **FINANCE:**

- a) To approve the accounts awaiting payment including those coming forth (Paper 1- 02.03.22) - the items awaiting payment were verified and explanations given where appropriate. **The meeting approved those as submitted under Paper 1 for payment as seen at Appendix B, aif.**
- b) To note the accounts paid since the last meeting (Paper 2 – 02.03.22) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**
- c) To note receipts allocated since the last meeting (Paper 3 – 02.03.22) - Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 31.01.2022 (Paper 4 – 02.03.22) - Council noted the overall bank balances of £384,803.99 across both accounts held in the name of the Parish Council. It was confirmed that the audit log to the end of February was still to be verified and signed by Cllr. Rainbow.
- e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan or coming forth as a bid against the CIL Reserve (Paper 5 – 02.03.22) - Council received the up-to-date position from known factors and noted that once all committed funds were realised there would be a potential available balance of £159,067.
- f) To consider requests for donations as submitted against the Parish Council's donation budget as deferred from the meeting of 12th February 2022 (Paper 6 – 02.03.22) – **the meeting agreed that it would support donations to the following organisations – Fresh Start New Beginnings donation in the sum of £500 and St Edmundsbury Newstalk donation in the sum of £500, aif.**
- g) To receive the Internal Control Review for the 4th Quarter for the year ending 31st March 2022 as carried out by Cllr. Rainbow, (Paper 7 – 02.03.22) – the meeting received the internal control review report noting the written commentary as submitted. There were no questions raised over the report.
- h) To note that under LGA1972 s101, the Clerk and Chair of the Recreational and Leisure Facilities Committee have approved the replacement of a cradle swing for Heath Road at a cost of £154.00. Council noted the action that had been undertaken.
- i) To note that under LGA1972 s101, the Clerk, Chair and Vice-Chair of the Parish Council approved emergency action to be taken following the vandalism of the Overhead Rotator located on New Green Open Space. It was noted that the seats had been removed by the installer to avoid use and that the installer had agreed that the cost of repair will be carried out under warranty with the council picking up the cost of the emergency inspection and attendance on site to render the unit safe.
- j) Plusnet phone bill – all noted the increase price for the Council's mobile phone plan in line with the Consumer Price index (CPI) rate of inflation published by the Office for National Statistics in January 2022 plus 3.9%. This would equate to an increase of £0.74 per month.
- k) National Salary Award 2021/22 – the meeting was advised that the National Joint Council for Local Government Services had agreed the new rates of pay applicable from 1 April 2021. All noted that NALC's recommendation was for all employers to implement the pay award as swiftly as possible and the Clerk confirmed that this along with backpay to 1 April 2021 would be implemented for all staff in March 2022.

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- l) Laptop for remote viewing of CCTV – the Clerk was reminded of the need to purchase of a dedicated laptop that would be used in the Parish Council Office for remote access to the CCTV cameras located on the Recreation Ground.

12. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter - the meeting noted that the production of the March newsletter had been a much smoother operation and it was hoped that the timescales now being produced on a monthly basis in conjunction with Gipping Press would prove to be advantageous.
- b) To receive an update following complaints regarding lighting installed along Ixworth Road – it was noted that SCC Highways had confirmed that the lanterns were to be replaced with a temporary unit and that they were investigating creating a cowl. Residents had been made aware of the action being undertaken and appeared to be satisfied with the outcome.
- c) To receive the results from the questionnaire on future leisure and recreational facilities as undertaken in December 2021 – the results had been shared online and all noted the overall conclusion. The constraints on land and buildings available was noted by the meeting. The Recreational and Leisure Facilities Committee recommended that there were a number of smaller projects that could be taken forward and should be passed onto organisations within the village as recommendations moving forward. **All agreed that it was a practical move to forward the suggestions for smaller projects onto organisations within the village and that recommendations for larger projects should feed into discussions on infrastructure coming forward at all levels, aif.** The Deputy Clerk confirmed that essentially the request was for green public open space. It was also noted that the village should be made aware of the results and the steps that the parish council along with various organisations were taking / would be taking to address the issues raised.
- d) To consider the recommendation from the Recreational and Leisure Facilities Committee that an Infrastructure Working Group be set up to take forward the viable ideas arising from the Leisure and Recreational Facilities Questionnaire from December 2021 – **all agreed that the Infrastructure Working Group should have a set of terms and reference which will define membership, aif.** It was considered imperative that the remit was as broad as possible and would also encompass infrastructure across the whole of the parish, thereby ensuring that no-one group / organisation would be favoured to the detrimental of others. **It was agreed that interested parties across the village should be made aware of the group to be set up thereby allowing representation to the group at key stages and that representatives from Suffolk Libraries should be invited to sit on the group. Councillors Chris Dashper, Bryan Rainbow and Julian West agreed to sit on this committee on behalf of the Parish Council and the Clerk was asked to make contact with and seek representatives from the PCC, Cavendish Hall and New Green Management Trusts. The meeting approved the membership of the Chair and ex-Chair of the Thurston NDP steering group. It was also agreed that TCC and Thurston Academy should be kept appraised of the groups findings.**
- e) To receive an update from the Network Development Manager for the East of England of Sustrans over the Network Development Plan for Suffolk which would include enhancements of the network to improve safety and accessibility – although it had been anticipated that Sustrans would be carrying out a full network plan for Suffolk in quarter three of the previous which would cover enhancement of the network, with plans to improve safety and accessibility, it was confirmed that this had not happened due to other projects taking priority. District Cllr. Davies had informed the Clerk and Deputy Clerk that he was interested in the promotion of cycling and had previously raised concerns over the safety aspect of the Sustrans Route 51 alongside the railway line in the vicinity of St Peter's Way and Cavendish Close. It was noted that the Deputy Clerk had fed into the survey from Sustrans and that such issues had been flagged up under their audit. Further work promoting enhancement of the route was still awaited.
- f) To note the response from Greater Anglia with regards to the overall condition of the Station Building and lease conditions – the Clerk made the meeting aware of the communications that had been had with Greater Anglia over the Station Building in which it was stated that they would like to see the building occupied and were aware of the terms of the lease. They continued to monitor the fabric of the building and recent reports had not indicated any immediate works required. All were made aware that a resident had also been involved in the email trail and that they had approached Greater Anglia for floor plans of

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the building and photos or other information about the interior condition. They had also made the Clerk aware that The Railway Heritage Trust had indicated that they would be receptive to assisting with any renovation project provided that a suitable business plan for the building was forthcoming.

- g) Update on Stephenson's Bus Services 384 & 385 – the meeting was advised of recent communications on this matter in which it was stated that the 384/385 services were operated on a part-commercial basis up until 2020. Stephenson's (and formerly Galloway) provided the base service and SCC provided them a top-up payment to ensure certain villages or entire trips were covered in order to meet statutory home to school requirements on parts of the route. When that contract expired, Stephenson's decided that they could carry on a slightly reduced operation without any extra funding from SCC. Their suggested timetable still met SCC's home to school needs and operated for the 2020/21 academic year even though the schools were closed for much of this period. Prior to the start of the 2021/22 academic year, Stephenson's appraised SCC that they were struggling to maintain the full operation of the routes due to the national driver shortage brought about by the combination of Covid, Brexit and the availability of better-paid driving jobs in the goods logistics sector. Due to changes in the home to school travel policy, SCC no longer have any statutory passengers using this service towards Bury St. Edmunds. However, there were around 13-14 post-16 students who would be eligible to purchase a pass through our "spare seat" system for travel into Bury St. Edmunds. Although the local bus budget for the year was already fully committed by that point, SCC arranged a short-term contract to ensure that the relevant journeys operated for the first half term of the new school year in order to give these students the chance to take up the pass offer. None of them did and SCC could not justify ongoing funding for the service. The service is operated as a commercial venture under the provisions of the 1985 Transport Act, thus all decisions on route, timetable, fares etc. are solely the responsibility of the operator and SCC are not able to tell them what to do. SCC do not have capacity within the local bus budget at present to offer Stephenson's funding to improve the service. Neither can they put something to the open market for a tendered route as that would be classed as operating in competition with Stephenson's which is again not permissible. In the interim, Thurston and the surrounding villages are also covered by the Connecting Communities services. These should be able to help with some of the missing trip options and can be accessed via <https://communities.suffolkonboard.com/>.
- h) Platinum Jubilee events - Sunday 5 June 2022 – SCC Highways have confirmed that on Sunday 5 June 2022, fees will be waived for street parties and other local authority led public events in celebration of the Platinum Jubilee. If residents are looking to organise a street party as a group of residents, or if the PC would like to apply as a local authority, for an event in a large public space, such as a park, more information can be viewed here <https://www.suffolk.gov.uk/PlatinumJubileeEvent>. All applications must be received before 11pm on Sunday 27 March 2022.

13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk: the following matters would be actioned by the Clerk and Deputy Clerk under delegated powers:
- Report of dead deer on bend of Mount Road between Pockeridge and Fishwick Corner
 - Sandpit Lane – could there be / is there consideration of a crossing point at the footpath leading from Thurston Park.
 - Congratulations and thanks to be passed on from the Rev. Mathers on the judgement following the JR brought by the parish council.
 - Rubbish from Linden Homes is extending beyond its boundaries and into the countryside and water courses.
 - Overall condition of Ixworth Road
 - State of Victoria Pub – very untidy and is there a date for its re-opening?
 - Drainage at Pockeridge Corner

14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) to receive the reports of items actioned under delegated powers – it was reported that Officers had dealt with/were dealing with issues relating to Thedwastre Road / Pockeridge Corner drainage issues (jetting had been undertaken recently); road closures inc. Church Road; general complaints regarding states of road; litter from Hopkins Homes; discussion over noticeboards with Persimmon Homes and meetings

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with SCC Highways Officers with regards to suitable intervention for parking issues on Norton Road and Barton Road.

- b) To receive items of correspondence for noting only – it was confirmed that all other matters not requiring a decision in their own right had been circulated to all Councillors since the last meeting.

15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library unless the agenda specifies otherwise –

- a) Planning Committee Meeting – 16th March 2022 – commencing at 7.30pm
- b) Annual Parish Meeting – Cavendish Hall, Church Road – 17th March 2022 – commencing at 7.30pm
- c) Climate Awareness & Environment Committee Meeting – 23rd March 2022 – commencing at 7.00pm
- d) Recreational & Leisure Facilities Committee Meeting – 23rd March 2022 – commencing at 6.00pm
- e) Parish Council Meeting 6th April 2022 commencing at 7.00pm.

16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed - there was no such business to be discussed.

17. CLOSURE OF THE MEETING – there being no other business the meeting was closed at 21.53pm.

Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
PROW	Public Rights of Way
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

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Appendix B**Accounts submitted for payment – 02.03.22**

	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office Cleaning	1369	BACS	96.00	0.00	96.00
Kompan – Cradle Swing – Heath Road	1370	BACS	154.00	30.80	184.80
Kompan – Operational Inspection – January 22	1371	BACS	148.75	29.75	178.50
M&TJ's – Hedge Cutting	1372	BACS	195.00	39.00	234.00
Sac-O-Mat UK Ltd – Bio Dog Waste Bags	1373	BACS	405.36	81.07	486.43
The Parish Notice Board Company – 4 No – 50%	1374	BACS	1341.50	268.30	1609.80
Gipping Press – March Newsletter	1375	BACS	1058.00	0.00	1058.00
Kompan – Inspection on Damaged Rotator	1376	BACS	242.00	48.40	290.40

Accounts paid since 1 February 2022

	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (Feb 22)	1358	SO	385.09	0.00	385.09
Plusnet – Telephone & internet (Feb - Mar 22)	1359	DD	27.50	5.50	33.00
Adobe Systems Software – Acrobat Pro DC	1360	CC	12.64	2.53	15.17
Eurooffice – Stationary – inks	1361	CC	163.51	32.69	196.20
Microsoft – Office 365 – 2 licences – annual renewal	1362	CC	225.60	45.12	270.72
Salaries – February 2022	1363-1367	BACS	4009.57	0.00	4009.57
Plusnet – Mobile Office phone (Jan – Feb 22)	1368	DD	6.67	1.33	8.00

Items paid following authorisation at meeting of 2nd February 2022

SHO Cleaning and Maintenance – Office Cleaning	1353	BACS	84.00	0.00	84.00
Oaks CCTV – cable and relocate BT router and set up NVR for remote viewing	1354	BACS	105.00	21.00	126.00
B Morris – Ornamental tree – St Peter's Way	1355	BACS	37.50	7.50	45.00
Suffolk.cloud – 4 no. Councillor email addresses	1356	BACS	28.00	0.00	28.00
Gipping Press – February Newsletter – tbc	1357	BACS	862.00	0.00	862.00

Receipts received since 01.02.22

	METHOD	NETT	VAT	TOTAL
Lloyds Bank – Interest	Interest	2.98	0.00	2.98
Newsletter Adverts – renewal – annual and one-offs	All	2460.00	0.00	2460.00
MSDC – Cleansing Grant – Qtr. 3 21/22	Bacs	806.25	0.00	806.25

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