

## THURSTON PARISH COUNCIL

MINUTES of the MEETING held on Wednesday 1<sup>st</sup> December 2021 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

**Present:** Cllrs. Dashper (Chair), Cllrs. Cornell, Haley, Hay, Morris, Rainbow and West. Also in attendance: County Cllr. P Otton; PCSO Swain; Mrs Waples, Parish Clerk; Mrs King, Deputy Clerk and five members of the public.

1. **OPENING** – the Chairman opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
  - a) There were no applicable apologies for absence.
  - b) The meeting noted the apologies submitted from District Cllrs. Richardson and Turner.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
  - a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 – Cllr. Dashper declared a LNPI for agenda item 11g) and Cllr. Morris a LNPI under agenda item 9d) and 11a) as Secretary to the TRIN Charity.
  - b) To receive declarations of lobbying for planning matters on the agenda – there were none declared.
  - c) To receive requests for dispensations – none had been received prior to the meeting.
4. **TO NOTE THE MINUTES OF THE FOLLOWING MEETINGS:** *(all as previously circulated):*
  - a) To approve the following minutes:
    - Full Council Meeting of 3<sup>rd</sup> November – approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.
    - Full Council Meeting of 17<sup>th</sup> November 2021 - approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.
  - b) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Recreational Facilities Committee; Planning Committee; Climate Awareness and Environment Committee.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
  - Report from County Councillor Penny Otton – the circulated report was taken as read and the following points were brought to the meeting’s attention:
    - A motion was due to be debated by Council for 20mph being enforceable following a review / understanding of the Highway Code.
    - Map for doing speed survey along Norton Road and around Great Green area had been sent to the Clerk.
    - Cycle path at Ixworth – landscaping has been confirmed as being an enforceable condition.
    - H Markings along Barton Road to be chased up for their reinstatement. Cllr. Otton to continue to chase this item with Highways and relevant Portfolio Holder.
  - Report from District Cllr. Turner – the written report was taken as read.
  - Report from District Cllr. Richardson – the written report was taken as read.

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**6. PUBLIC FORUM - to receive issues from members of the public present on the agenda items as listed under Agenda Item 6 below:**

- a) From members of the public present – the following matters were brought to the attention of the meeting:

Provision of Play Facilities - in the public forum at the Recreational Facilities Meeting of the last week, the member of the public had made the committee aware that some of the detail in the Ethos Report with regards to current and future growth was inaccurate as it had been based on data arising from the 2016 census. As such all future and current discussions on the provision of play etc should bear this in mind. The report which is in the public forum mentions the existing areas of open space being capable of having additional and improved play equipment and Council were urged to consider these areas to bring forth more facilities for the youth of the village which were lacking in a timelier manner. *The Chair confirmed that Council was actively seeking land for other recreational and leisure facilities and that this would take time and was dependent on other factors coming forth. All areas suitable for such provision were under discussion.*

Agenda Item 11a – Recycling Project at the New Green Centre. The member of the New Green Trust stated that Trustees have offered to meet the PC to discuss this matter and possible solutions.

- b) Written representations submitted prior to the meeting:

Email of 18.11.21 street parking in Victoria Close – issues relating to lack of parking provision in Victoria Close was brought to the Council's attention. It was agreed that this matter would be added to a future agenda in 2022 for formal discussion.

Email of 25.11.21 parking on Barton Road – following a conversation with PCSO Swain and emails received from residents of Barton Road, the Clerk has asked Cllr. Otton to request a response from SCC Highways as to why following surface dressing / surface treatment on Barton Road all road markings had not been replaced. Whilst the Community Liaison Engineer had still to confirm why there had been a lack of action in this case, it was their understanding that all road markings following surface dressing/surface treatment were replaced and that this should include the H-bar markings. Agreement was forthcoming that they would speak to the Surface Dressing Team to ascertain as to what had happened on this occasion. The Clerk would provide an update to residents and keep Council apprised on this matter.

**7. POLICE MATTERS**

- a) To receive a report from PCSO Swain on crimes relating to Thurston – a copy of the report from the Clerk was provided to all containing a summary of the crimes investigated and work undertaken by PCSO Swain for November. Main issue continues to be parking and information was shared with the meeting as to when advisory notes would be issued and when enforcement would be undertaken. Main areas of concern were Victoria Close and Barton Road. Council was asked to consider whether it might be appropriate for certain enhanced measures to be taken outside of the primary school area and agreement was forthcoming for this to be debated at a further meeting.
- b) To consider matters for referral to Stowmarket SNT – there were none at this stage.
- c) Pokeriage Corner – following concerns raised by residents, the Clerk and PCSO Swain had requested that the visibility issues at Pokeriage Corner be reassessed by the Highways Team at SCC following an initial assessment that the area did not meet SCC Highway's intervention levels for reactive works and that the encroachment of the hedgerow was not significant enough for a Hedge Notice to be sent to the landowner. It was stated by SCC Highways that the line of sight extends past the village gateway and the start of the 30mph limit. The further assessment resulted in pictorial evidence being submitted, showing the view from the vehicle used by SCC Highways Engineers, behind the junction line (the camera was held level with the drivers line of sight and driving position as to simulate the view of the driver). The car visible in front of the van was travelling on Beyton Road and it was stated that this showed that there was visibility past the village gateway – approximately 100-110yards - from behind the junction line, without having to push out onto Beyton Road. It was noted that the Engineer had spoken to SCC's Enforcement Team who have advised that they would not be able to issue any Enforcement Notices to the landowner with the hedge in its current condition and that there were no reactive work that could currently be raised here given the road conditions and speed limit. They had

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agreed to monitor this and if at any time the hedge encroaches the highway (or the verge growth increases) we can then raise this with our Enforcement Team. Our Assessment Officers will also visit and inspect any reports raised.

All agreed that this does not accommodate the increased growth from existing approved development, or the other side of the road being built out in the future. It was also noted that a further issue at this point was one of drainage.

A member of the public requested as to whether a mirror could be installed at this junction. The Chair and Clerk made the meeting aware that such a request had previously been denied by SCC Highways (around 2016-17) but all agreed that there was merit in requesting that this be reconsidered.

- d) The Clerk made the meeting aware that she and the Chair would be meeting with Inspector McKay to discuss the day-to-day operation of the fully funded PCSO contract and that discussions would also focus on the visibility of rural policing in terms of access to an appropriate vehicle.

A motion was taken and agreed, with reference to Council's Standing Order 10a) vi that the proposed business on the agenda be amended to allow consideration of the following item:

- 11g) To consider and approve applications coming forth under the Council's Small Grant's Policy – (Paper 7 – 01.12.21) – following a review of the applications submitted by Headway Suffolk and Mid Suffolk, Council agreed to the requests to offer both organisations a grant of £500 each.

*Having declared a LNPI with regards to the third application, Cllr. Dashper vacated the position of Chair which, for this item only, was taken by Cllr. Rainbow.* There followed a presentation by a representative of Team Altitude in which the FI in Schools Competition was discussed and evidence was produced relating to the design, creation and production of the race scale cars. It was noted that the grant requested in the sum of £200 would provide the initial outlay to allow the project to commence. All agreed that the sum of £200 be offered and that should the team be successful and reach further stages of the competition, a further application could be submitted, aif.

## 8. STATUTORY BUSINESS –

- a) Parish Council vacancies – to note nominations for co-option to the Parish Council to fill the current casual vacancies will be determined at the Parish Council Meeting on 12th January 2022 – 15 expressions of interest had been received to date with six indicating that they would be interested in their nominations going forward for consideration for co-option at the meeting of 12<sup>th</sup> January 2022.
- b) 2021 Christmas Street Light Programming – Council to consider the option for part lit units over the period Christmas Eve into Christmas Day and New Year's Eve into New Year's Day – all agreed that the Council would follow SCC in that it would request that its Part Night lit streetlights remain on all night this year for both Christmas Eve into Christmas Day and New Year's Eve into New Year's Day, aif.

## 9. PLANNING MATTERS COMING FORTH:

- a) Recycling Centre, New Green Centre – Council to consider the recycling centre project following the withdrawal of the support of New Green Trustees for the recycling centre on the grounds that it is aesthetically unpleasant for a recreational facility – the meeting noted the comments from the Trust as provided to the Clerk via email and their withdrawal of their support for the facility. The meeting was advised of the discussions the Clerk had had with the landlord on this matter (including alternative positions within the car park) and how mitigation measures might be applied to allow the project to proceed. It was confirmed that the landlords would be meeting with the Trust the following week to discuss this issue further. Following the agreement at a previous meeting for the council to be minded to proceed with the budget quotation from Jacksons Fencing, a site visit had been carried out and a detailed quotation had now been received in the sum of £17,294.93 (materials and installation charges included) which was an increase of £1,275.93 over the budget price submitted. At a request from the Trust and to allay their fears that the acoustic fence might be liable to vandalism, a request for an extra cost to the quotation for a weld mesh to be fitted to the membrane to prevent cutting by knives had been received in the sum of £2,034.00. All were in agreement that approval of the revised quotation would be deferred to another meeting once the landlord had advised the Council further as to how it would like the project to proceed. All however agreed that the planning conditions needed to be signed

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off and that the Clerk and Deputy Clerk be authorised to submit the relevant documentation to the LPA to allow Condition 5 of Planning Permission DC/21/02655 to be satisfied.

- b) Shared path – Ixworth Road – to receive an update on the provision (under planning condition 4963/16) for a shared path from College Park along Ixworth Road to Norton Road – confirmation was given that the path is in the process of being finalised and that landscaping will still go ahead and is enforceable via condition of the original permission of 4963/16. The LPA had confirmed that planting will be happening this year as per the non-material amendments to the approved plans.
- c) To receive a summary of the MS Teams meeting organised by MSDC on a Peer Review of its Planning Committee processes supported by The Local Government Association and the Planning Advisory Service (in attendance Cllrs. Dashper, Haley, West and the Clerk) – the Clerk provided the meeting with a summary of the issues raised: MSDC Planning Department’s overall dislike of NDPs; failure to consider applications consistently; lack of assistance in producing a NDP (lack of resources); leading of Committee by Senior Planning Officers; lack of transparency in negotiations and failure to engage effectively with PCs and TCs; timing and scheduling of Planning Committee Meetings; preoccupation with ensuring Council does not have to defend itself at appeal often to the detriment of the merits of a planning application; positioning of the PC in the scheduling of speaking at Committee Meetings; length of time given to the PC in its address at Committee Meetings; weight of a made NDP and how this was often ignored; ability / knowledge of those on the planning committee and lack of consistency in decisions by Planning Officers.

All agreed that it had been a good opportunity to speak and identify some of the key issues and hopefully would result in sound recommendations moving forward. It was noted that there had been disquiet amongst officers having two (planning) development control committees as there appeared to be a disparity in the manner in which they made decisions and a query as to why one committee had more appeals than the other.

- d) To receive an update on the meeting with MSDC, Housing 21 and the Parish Council to discuss the planning application currently before the Local Planning Authority – a summary of the meeting was held and following confirmation that Housing 21 had responded to some of the statutory consultees comments a further period for a further round of consultation was now to be held. This was in the main due to the failure of MSDC to ensure that such comments were uploaded to the planning portal in a timely manner. It was confirmed that Housing 21 had requested, and the Case Officer had agreed that the planning application and use of remainder of land were to be two separate discussions and that whilst Housing 21 were prepared to ask TRIN Trustees to come to the table and discuss the use of the land outside of the planning application, their involvement in such talks ended there. There was agreement that there could not be any linkage and Housing 21 would wish to push back on this matter if this was imposed by the LPA. Discussion had also covered the community use of the facility and Housing 21’s willingness to ensure that the management of the facility was able to provide for active participation by the community as well as residents but it should also be remembered that the overall concern of the management would be that of residents first and foremost. Housing 21 had stated that they were willing to have this full discussion with the PC and other community organisations should planning permission be granted. With regards to the further information that had been submitted on the planning portal, all present noted that the Parish Council was to debate this matter at its planning meeting on 15<sup>th</sup> December 2021 and that Housing 21 had confirmed that if the Parish Council had any issues thereafter, they would be prepared to discuss these direct with the Parish Council. The meeting noted the following agreed dates as set out at the meeting with the Case Officer and Housing 21: Wednesday 1<sup>st</sup> December 2021 – discussion with the applicants and case officer as to merits of the application; Officer Delegated Report to be written two weeks prior to the Committee Date; Committee Meeting for determination to be scheduled for 9th February 2022.
- e) BMSDC Examination of the Draft Local Joint Plan – Council noted the letter submitted by the Councils to the Inspector (paper Ref G02) re the BMSDC Joint local Plan Examination and the exploratory meeting to discuss the content on 16<sup>th</sup> December. It was commented that the examination has shown that there were significant issues with the commitments for housing numbers and how these had been assessed and allocated.

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**10. TO CONSIDER MATTRES RELATING TO NETWORK RAIL:** to receive an update form the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail – the Clerk advised that no further updates has been received.

**11. FINANCE:**

a) To approve the accounts awaiting payment including those coming forth (Paper 1- 01.12.21) - the items awaiting payment were verified and explanations given where appropriate. *Cllr Haley declared a LNPI for this matter given his position on the Board of Suffolk Libraries IPS and it is noted that he did not take part in the vote that ensued. Cllr. Morris having previously declared a LNPI also refrained from voting on this matter.*

The meeting approved those as submitted under Paper 1 for payment as seen at Appendix B, aif.

b) To note the accounts paid since the last meeting (Paper 2 – 01.12.21) - the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.

c) To note receipts allocated since the last meeting (Paper 3 – 01.12.21) - Council noted the receipt of monies received as identified at Appendix B.

d) To consider and receive the Bank Reconciliation for the period ending 31.10.21 (Paper 4 – 01.12.21) - Council noted the overall bank balances of £499,949.60 across both accounts held in the name of the Parish Council. It was confirmed that the audit log to the end of November had been verified and signed by Cllr. Rainbow.

e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan or coming forth as a bid against the CIL Reserve (Paper 5 – 01.12.21) - Council was requested to defer this matter until a more up-to-date position had been obtained following approval of a number of items relating to CIL under Agenda Item 11a. The Clerk confirmed the updated figures would be available for the meeting of 12<sup>th</sup> January 2022.

f) To consider and receive the Draft Budget for the financial year 2022 – 2023 as recommended for adoption by the Policy & Resources Committee (Paper 6 – 01.12.21) – following receipt of the budget papers as well as the narrative paper that accompanied the budget paper, Council agreed that it was minded to accept the recommendation of the Policy and Resources Committee and approve a budget to be set for the year 2022 – 2023 in the sum of £165,300 and that this would be finalised at the meeting of 12<sup>th</sup> January 2022 once the local government finance settlement figure had been released and once MSDC had confirmed the indication tax base of 1380.20,aif. It was noted that the indicative tax base had shown a 13% increase above that which was set for 2021/22 and that the budget being set could result in a BAND D precept being set at £89.12 which would be an increase of £2.41 or 2.77%.

g) To consider and approve applications coming forth under the Council’s Small Grant’s Policy – (Paper 7 – 01.12.21) – *as covered previously within the agenda.*

h) Council to consider the Parish Council taking over responsibility for the maintenance of the open spaces on New Green. Council to note that this is supported by the New Green Trust – income generating funds such as use of the enclosed garden; car park and croquet lawn would remain with the – broadly supportive of the principal. Clerk good community asset and a good call on the CIL to bring all up to a standard and maintenance in the long run will be cheaper and easier. Ball park figure to be added to the CIL funds

**12. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:**

a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter – it was confirmed that whilst all copy for the newsletter had been received in good time at the printers, it had become evident upon receipt of proofs that not all requests for amendments had been carried out by the printers. Delivery of the newsletter to all residents should be completed within the next day or so. All noted the Questionnaire on Leisure and Recreational Facilities that had been included within the newsletter and that a link to a word document containing the survey had been added to the Village Website under a News page. The Clerk was in discussion with the hosters of the website as to how this might be converted into an online questionnaire.

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- b) Council to approve the erection of a plaque to be sited adjacent to a Pear Tree previously planted in memory of a resident within the grounds of the Heath Road Play Area – Council agreed to the recommendation from the Recreational Facilities Committee to approve the erection of the plaque, aif.

**13. COUNCILLOR REPORTS:**

- a) To report village matters of concern to the Clerk
- Pothole on New Road going south – left hand side against the edge of the road just past the wooded area
  - Resident of Woodland Close has requested a new bin to be sited on the green area on Church Road adjacent to the cycle path – Council was informed that this will be brought back to full Council at the next scheduled meeting for formal discussion.
  - Run off areas on Church Road (left hand side) falling away, rutted and in need of attention.

**14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:**

- a) to receive the reports of items actioned under delegated powers – it was reported that both the Clerk and Deputy had dealt with issues over traffic management issues; damage to Council's assets; provision of details over road closures and ongoing issues relating to the pedestrian lights (temporary) on Norton Road.
- b) Council noted that the Clerk has reported further damage to glass on the bus shelter on Heath Road and damage to the shelter on Norton Road to the relevant authorities for a chargeable repair.
- c) Council noted and considered the invitation issued by the Head of the Primary School for a visit of the new premises – all agreed that the Council would like to accept the invitation and that a Monday or Tuesday after school was preferable. The Clerk was asked to suggest dates and times to the Headteacher and report back to the Council for details of attendees.
- d) Great Green Lining Improvements – as covered previously in the meeting, the Clerk provided an update on the area to be covered by the traffic count / speed survey through Great Green – 3 areas had been marked - 1 at the Thurston End, 1 at the Norton end and 1 at a central point on Great Green. It was anticipated that this would give a good indication of vehicle speed / numbers along the whole length of the road including within the 30mph zone entering Thurston.
- e) To receive items of correspondence for noting only – it was confirmed that ,all other matters not requiring a decision in their own right had been circulated to all Councillors since the last meeting.

**15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library unless the agenda specifies otherwise –**

- a) Climate Awareness & Environment Committee Meeting – 8<sup>th</sup> December 2021 – commencing at 6.00pm
- b) Planning Committee Meeting – 15<sup>th</sup> December 2021 – commencing at 6.30pm
- c) Full Council Meeting – 12<sup>th</sup> January 2022 – commencing at 7.00pm
- d) Recreational Facilities Committee Meeting – 26<sup>th</sup> January 2022 – commencing at 6.00pm
- e) Climate Awareness & Environment Committee Meeting – 26<sup>th</sup> January 2022 – commencing at 7.00pm

**16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed as publicity would prejudice the ongoing negotiations by the council.**

- a) To discuss further matters relating to planning application DC/20/01249 (and DC/20/01716) land on the North Side of Norton Road in terms of recreational space, management of recreational space, allotments – overall it was agreed that there was a need to push back on the layout with reference to the numbers approved under the outline planning permission. Further discussion followed as to the items to be discussed at the meeting with Linden Homes for phase 2 of the outline planning permission only (DC/20/001249).

but not prepared to discuss any amendments to numbers or amendments to overall layout,

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- taken away from open space, what do you want from the woods – need management and it should be public access open space; need the area to come under the parish council; management of the woods – target of these areas as being public access has to be run by the Parish Council. Need to discuss commuted sums – i.e. management of open space should attract a commuted sum for the management of these areas for a period of time
- water courses – Lady Green Plantation would be suitable for more adventurous play with specific equipment etc for 12+
- Suds area
- no drainage points or links to the waterways so easement might be needed.
- top woodland is a Priority Habitat

**17. CLOSURE OF THE MEETING** – there being no other business the meeting was closed at 21.10pm.

## Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GpOC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

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**Appendix B****Accounts submitted for payment – 03.11.21**

	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office Cleaning	1272	Bacs	120.00	0.00	120.00
Gipping Press – Councillor Vacancies postcard	1273	Bacs	148.90	29.78	178.68
M&tj's – Grass cutting – War Memorial, Church Road	1274	Bacs	60.00	12.00	72.00
Kompan – Operational Inspection – New Green	1275	Bacs	148.75	29.75	178.50
SCC – Upgrade of lanterns – Column 20 Heather Close	1276	BACS	457.11	91.42	548.53
Thurston Pre-School –Part Claim - Approved CIL Bid	1277	BACS	8061.50	0.00	8061.50
VOID	1278	BACS	VOID	VOID	VOID
MSDC – Annual Play Inspections 2021	1279	BACS	202.16	40.43	242.59
Gipping Press – Newsletter – November edition	1280	BACS	Tbc	Tbc	Tbc
Village Handyman – Cleansing of 30mph road signs	1281	BACS	44.25	0.00	44.25

**Accounts paid since 01.10.21**

	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (Oct 21)	1257	SO	385.09	0.00	385.09
Plusnet – Mobile (Oct - Nov 21)	1258	DD	6.40	1.28	7.68
Plusnet – Telephone & internet (Oct - Nov 21)	1259	DD	26.68	5.34	32.02
Amazon – prime	1260	CC	7.99	0.00	7.99
Adobe Systems Software – Acrobat Pro DC	1261	CC	12.64	2.53	15.17
Amazon – Stationary	1262	CC	8.32	1.67	9.99
Eurooffice – Stationary	1263	CC	33.12	6.62	39.74
Eurooffice – Stationary	1264	CC	73.79	14.75	88.54
B&Q – Plastic Garden Storage – Library (CIL)	1265	CC	387.50	77.50	465.00
Amazon – VGA Cable	1266	CC	6.66	1.33	7.99
Timpson – Cylinder Keys	1267	CC	8.75	1.75	10.50
Salaries – October 2021	1268- 1271	BACS	4315.10	0.00	4315.10

**Receipts received since 01.10.21**

	METHOD	NETT	VAT	TOTAL
Lloyds Bank – Interest	Interest	£1.80	0.00	£1.80
BMSDC – CIL Payment	Bacs	£160,177.08	0.00	£160,177.08
VAT – March – July 21 Reclaim	Bacs	£6,956.06	0.00	£6,956.06
Newsletter Advertising Receipts	Chqs.	£964.00	0.00	£964.00
1 <sup>st</sup> Thurston Scouts – Remembrance Wreath	Bacs	£18.50	0.00	£18.50
PCC of Thurston – prepaid Newsletter Adverts	Chq.	£2,997.50	0.00	£2,997.50
Rougham Estate Farm – Newsletter Advert	Bacs	240.00	0.00	240.00

**Inter Account Transfers carried out**

Date of Transfer	Means	From Account	To Account	Amount Transferred	Reason for transfer
22.10.21	Internet	4092	1721	£25000.00	Increased interest rate for funds – part of CIL EARMARKED RESERVES
29.10.21	Internet	4092	1721	£25000.00	Increased interest rate for funds – part of CIL EARMARKED RESERVES

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