

THURSTON PARISH COUNCIL

Minutes of the Parish Meeting of the Parish Council held on Wednesday 9th October 2019 at 7.30pm in the Community Library, Thurston Community College, Thurston.

In the Chair: Cllr. Dashper

Present: Cllrs. Fawcett, Rainbow, Robinson, Thurlbourn, Turner and West

In Attendance: County Cllr. P Otton, District Cllr. Richardson (latterly), Mrs V Waples, Clerk and two members of the public.

1. **OPENING** – The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. *A full transcript is available from the Clerk.*
2. **APOLOGIES FOR ABSENCE** –
 - a. Council to receive apologies for absence – apologies for absence were received from Cllrs. Haley, Hasler and Morris due to personal circumstances.
 - b. Council to consent to accept the apologies received, aif.
 - c. Council were informed that Cllr. Angus had requested and had been granted a three-month sabbatical from Council duties due to work commitments.
 - d. District Cllr. Turner had submitted her apologies and had previously provided a written report which had been circulated to all Councillors.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
 - a. The following local non-pecuniary interests for the Agenda under discussion were declared: Cllrs. Fawcett & Robinson as Friends of Thurston Library. There were no gifts of hospitality exceeding £25 declared.
 - b. There were no declarations of lobbying for planning matters by those Councillors present.
 - c. The Clerk confirmed that there were no requests for dispensations for the agenda under discussion.
4. **MINUTES OF THE PREVIOUS MEETING** –
 - The minutes of the Parish Council Meeting held on 4th September 2019 were agreed by all present as true and accurate records and signed by the Chair as such.
5. **BUSINESS REMAINING FROM PREVIOUS MEETING** – there was none that was not covered elsewhere on the agenda.
6. **PUBLIC FORUM** –

COUNTY COUNCILLOR MRS OTTON'S REPORT – Cllr. Otton had submitted a written report, a copy of which can be seen at Appendix C. The following question was put to Cllr. Otton:

 - Was there an established policy as to how speed limits could be reduced? Cllr. Otton agreed to look into this matter and report back to the Council.

DISTRICT COUNCILLOR REPORTS –

Cllr. Turner's report as submitted can be seen at Appendix D.

Cllr. Richardson was invited to submit his report, a copy of which can be seen at Appendix D. The following points were put to Cllr. Richardson:

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- Five-year land supply – surely this should have a considerable weight in considering further planning applications and development? Cllr. Richardson responded by stating that he hoped that this would be taken into account and stating that Cllrs. were beginning to push back on some matters.
- All agreed that the Thurston NDP, as approved, should be taken into account and had significant weight.
- If MSDC are to take the stance that they are going to minimise the value of NDPs then there are going to be issues not only with Officers but also with Councillors. Cllr. Richardson agreed with the views being expressed and the response from Thurston to the JLP should ensure that further consultations and amendments were discussed prior to the JLP being finalised.
- Concern raised by the meeting that there is no consistency in planning decisions being taken by the planning officers for Thurston and the meeting was reminded that there was the possibility of a member call-in for applications under the minimum number which would flag the application to committee level.
- As only 4% of MSDC was woodland it was questioned as to why the tree planting motion had failed – Cllr. Richardson explained that the issue with motion was that MSDC had already declared a climate motion in July and a commitment to protect the biodiversity of the district and had commissioned working groups to discuss this. It was therefore agreed that to set up a further group was counter-productive at that stage as the work was already ongoing and tree planting would fall within the remit of the response to the climate emergency declared. Also the detail of motion had little or no information attached to it and no key performance data.

MEMBERS OF THE PUBLIC – the following comments were made by the members of the public present:

- Thurston NDP – congratulations on the results of the Thurston NDP.
- Current arrangement of PCSO – main anti-social behaviour is of late afternoon and early evenings. There needs to be a presence of the PCSO during these hours as it is for the police to deal with such incidents.

The Chair mentioned that the Parish Council will request an urgent meeting with the local SNT and Suffolk Constabulary to discuss a variation of the contract.

7. POLICE MATTERS –

- a. Council received the latest Thurston SNT Report detailing the work undertaken over the past month by PCSO Smith which had been produced following reports submitted to the Clerk from PCSO Smith – a verbal report was submitted to full Council.
- b. To note the complaint received from the Thurston Carpet Bowls Club regarding anti-social behaviour to the rear of the community centre during the evenings – *a trustee from the New Green Centre made the meeting aware that the New Green Centre had received a Locality Grant from MSDC as a grant for the New Green re CCTV to upgrade; gates were locked; New Green trying to identify the people to take the matter further.*

The meeting considered the complaint from the Bowls Club relating to anti-social behaviour outside the New Green Centre and within the grounds of the centre. It was agreed that the problem has moved on from the issue of damage and anti-social behaviour associated with the youth shelter and that there was a need for a comprehensive proposal that solves the problem and not pushes it further along the New Green area. It was further noted that there appeared to be two groups and in particular the older group were the ones that were causing the highest level of anti-social behaviour to a level that had not been evident previously. The meeting was in agreement that intervening in young people's behaviour needed to be a comprehensive effort from a variety of agencies. All agreed that the Clerk should formulate a response along the lines that the PC was concerned at and

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aware of these issues; that New Green Trust was taking steps to prevent these incidences occurring; that the PC was actively seeking to have a police presence in the evening and that they should report incidences such as these to the police straight away so that there is a record of the incidents occurring and attendance can be made by a Response Unit from the police.

A question was raised over the Wildlife Area on New Green and whether there was a plan to cut back the overgrown vegetation to ensure passive surveillance? *A Trustee from the New Green Trust stated that there is an ongoing discussion on this issue by the New Green Trust.*

- c. To receive village reports of concern for referral to Police – request for a meeting to discuss the PCSO contract to discuss the issues that are occurring later in the evening once the PCSO shift has finished; inappropriate parking around School Road; inappropriate parking on Howes Avenue at school time.
- d. To receive an update on the provision of a youth shelter within the grounds of New Green – the following updates were given:
 - Only feedback from the school from a survey circulated prior to the Summer holidays as to the type of shelter that might be installed was that the youth shelter should be removed. None were supportive of a youth shelter.
 - To receive feedback from Cllr. Turner on the style of youth shelter the young people would like as provided at the freshers event at Thurston Community College on 16th September – following a circular sent round, nobody apart from one child – out of 18 returns – said that they used the youth shelter. Cllr. Turner felt that it might not have had the cross section that the parish council had hoped for. It was agreed that there was a further need to get some designs into the school direct and motivate those who would use it to respond.

The meeting voiced concerns as to the possible citing of a new youth shelter and how accessible it might be for motorbikes or cars.

8. STATUTORY BUSINESS –

- a. Local Government Boundary Commission – Electoral Review of Suffolk – Division Arrangements - <https://www.lgbce.org.uk/all-reviews/eastern/suffolk> - it was noted that closing date is 2nd December 2019 and that this would be formally discussed at the next parish council meeting on 4th November 2019 to allow the parish council to submit a response within the timescales.
- b. SALC Review of governance arrangements and constitution – those present had no comment to make and the Clerk agreed to review the documents and formulate a response if appropriate.
- c. To receive feedback from Cllr. Turner on the interest shown at the freshers event at Thurston Community College on 16th September 2019 in establishing a Youth Council as a vehicle for young people to both have a voice in their local community and to develop an understanding of how Parish and District councils work – Cllr. Turner stated that interest had been shown at Freshers Week in this matter and he had met with a teacher running an Active Citizenship Club who had been keen to work together to contribute to running such a club which will ultimately lead to the forming of a Youth Council. Further engagement was envisaged, and it was agreed that this was positive engagement moving forth.

9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a. To receive an update on safety works/improvements to Thurston Railway Station – to note this matter is to be covered under Agenda Item 10e.

10. TO CONSIDER MATTERS RELATING TO PLANNING FOR THURSTON:

- a. To consider the following Planning Application: there were none to be discussed.
 - DC/19/04099 – Notification of works to Trees under Tree Preservation Order (MS52/A1) – T1 – Oak – reduction of crown by around 10% @ 7 Blackbird Close
Council agreed not to support the proposal and to endorse the comments as provided by the Tree Warden to MSDC: the tree was a good looking tree and the reduction of the crown by 1.5

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metres was felt to be too great; unclear from the application as to whether further work might be carried out although not specified; the tree might be made unstable as it currently leans slightly to the right and the removal of the main limb on the left might cause an issue. It was acknowledged that a number of branches could be reduced in size and one or two removed and that although this tree is large it is not too big for the situation as there are larger trees close by. It was agreed that some work could be carried out but not as much as is requested in the application form and that the applicant should seek professional advice.

- DC/19/04365 - Application under Section 73 of the Town and Country Planning Act relating to DC/19/02033 approved 18/06/2019 without compliance of Condition 2 (Approved Plans and Drawings) amended drawings and removal of Condition 6 (Refuse Bin and Collection Area) @ Corner Cottage, Hollow Lane

It was agreed that the meeting would support the application as SCC was amendable to the amendments.

- b. To note responses to previous planning comments submitted as statutory consultees:
 - To note that appeals have been submitted to The Planning Inspectorate by the appellants in respect of the enforcement notices lodged against land off Beyton Road – Council was informed that an appeal had been submitted but as of yet there were no further details forthcoming from the Planning Inspectorate as to the commencement date of the appeal.
- c. To note planning applications determined by the local planning authority: see Appendix A
- d. To receive a copy of the Parish Council's formal submission to the Babergh and Mid Suffolk Joint Local Plan – Preferred Options – a copy of the submission was circulated to all.
- e. SCC/0073/19MS – Consultation on Planning Application which will be determined by SCC – construction of a new 420 place Primary School and a 30 Place Pre-School and associated landscape works @ land north of Highfield, Norton Road.
 Council noted the submission of the planning application for Thurston Primary School - relocation and expansion from 210 to 420 places and new 30 place pre-school with a deadline of 28th October 2019. It was agreed that the Clerk should raise the following concerns on the application submitted:
 - Safety issue - if there is to be a crossing point from south of Norton Road to north of Norton Road then there it should be controlled.
 - Issue of potential to expand from 420 to 630 has not been fully taken into account given the numbers that will come forth from the approved planning applications for Thurston.
 - Concern that the existing highway infrastructure, which is at capacity in various areas, will be unable to cope with a further increase.
 - Concern that the current infrastructure along with the impact of the development in the immediate area has not been taken into account.
- f. To receive the notes from the meeting held with SCC Highways Department on 20th September 2019 and to consider the next steps – the meeting was made away of the issues that had arisen over the difference in the notes taken by SCC and the Parish Council. The Clerk was asked to ascertain whether SCC Highways have come out to view the traffic situation at the end of the day outside the College; to look at the priority system on Thedwastre Road and whether further modelling had been done on the Bunbury Arms junction. Once this information has been received, the Parish Council would consider whether it wished to make further comments on both the Bloor and Gladman applications.
- g. To note the Parish Council has been invited to attend a briefing update on MSDC's Meeting with Network Rail following a briefing with Bloor Homes and Gladman Development on 14th October 2019 in Ipswich – it was noted that Cllrs. Dashper, Fawcett, Rainbow, Robinson would be in attendance with the Clerk to take notes.
- h. To approve the names suggested by the Developer in conjunction with Thurston Rugby Club for street names for the Land To The West Of Ixworth Road – the Clerk was asked to ascertain from

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MSDC as to whether names of people as place names would be supported. There was also a need for confirmation that all past presidents had been included. If it is acceptable that personal names are not an issue and no-one has been left off, the Parish Council would support the names as chosen.

- i. College Park - Ixworth Road, Thurston - Adoption and Management of public open spaces– the Clerk made the meeting aware of an email received from Persimmon Homes concerning the adoption of the public open space at the development in Thurston. The meeting was reminded that the PC had previously indicated that it would be interested in discussing this matter further. Persimmon Homes were currently considering options for the adoption and ongoing maintenance of the POS including the basin (which would be dry apart from a severe event). A commuted sum would be agreed for the ongoing maintenance costs. The meeting was also informed that the landowner had also suggested that the area of woodland (which falls outside the application site) may also be offered to the Parish Council and this would offer the possibility for additional POS in the form of a community woodland. A plan of the area was circulated to all present. It was agreed that the Clerk should respond that the PC was interested in discussing this matter further but would first require a detailed map showing the envisaged area described as open space. There was also a need to understand the status of the woodland and why it had been left out of the reserved matters application when it was included within the outline planning application and to gain an understanding of access to the areas. Once these matters had been addressed the meeting agreed that it would be interested in discussing this matter further.

11. NEIGHBOURHOOD PLANNING –

- a. Clerk to provide an update on the referendum of the Thurston Neighbourhood Development Plan and the next stages – the Clerk confirmed that the Thurston (and Haughley) NPs would go before Full Council on Thursday 24th October for formal adoption. The report to be put to the Council will simply set out some basic facts, confirm the referendum result and remind Council there is no other option than to adopt. The Clerk reminded all that if anyone was thinking of attending then it would be helpful if they could let her know in good time so she could let Committee Services know to expect observers.

- 12. CLIMATE CHANGE** – to consider the council’s position on the Climate Change Emergency as declared by Suffolk County Council and Mid Suffolk District Council and to note information coming forth – it was confirmed that the PC was awaiting a steer and lead from NALC on a national basis. However it was noted that Woodbridge Town Council had declared a climate emergency and that a Community based group – Transition Woodbridge had issued a document entitled” 10 easy ways to help Planet Earth and yourself!”. The meeting agreed to keep this on the agenda and to review once further information was forthcoming from NALC and other government agencies. It was also acknowledged that there would be a need to ensure that air quality and pollution remain at the forefront of all planning matters.

13. FINANCE (for financial details see Appendix A at the end of the minutes)

- a. To approve the accounts awaiting payment (see Appendix A) including those coming forth - the items shown on the list as at Appendix A were approved for payment, aif.
- b. To confirm that an annual review of items under insurance has been carried out by the Chair, Vice-Chair and Clerk – the meeting noted that the insurance premium renewal had been received and that Chair, Vice-Chair and Clerk had had an opportunity to review the document, which was a new policy, and ensure that it was fit for purpose. Whilst the policy was more generic in cover, a number of questions had been placed which had been answered satisfactorily with confirmation that cover was similar to the previous policy.
- c. To note the accounts paid since the last meeting (see Appendix A) – council noted the accounts paid since the last meeting.

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- d. To note receipts allocated since the last meeting (see Appendix A) – those items received since the last meeting as per Appendix A were noted.
- e. To consider and receive the Bank Reconciliation for the period ending 30.09.2019 (Paper 1/04.09.2019) – Council noted that bank balances stood at £80,960.80 with available funds being £80,960.80.
- f. To receive the internal control review for the 2nd Quarter of 2019-20 as carried out by Cllr. Rainbow (Paper 2/09.10.19) – the report was received and noted by the meeting. Two points were drawn to the Council’s attention: due to changes in the Model Financial Regulations a review would be carried out of the current Financial Regulations by the Policy and Resources Committee and pension contributions for the Clerk were paid monthly into the Local Government Pension Scheme as operated by Suffolk County Council.
- g. To receive an update on the joint Youth Project to be sited on the New Green Centre Grounds – funding all sourced – *A trustee from the New Green Centre confirmed that the application to the Awards for All in the sum of £10k had been successful.* The Clerk confirmed that she had asked the Grants Team at BMSDC for an update on the application for the releases of the funds from monies held under a S106 Agreement for Thurston. The next steps would be to agree the precise location for the equipment to be sited; the contractor to be appointed and to arrange a meeting on site with the Landlord, New Green Trust and the Parish Council to finalise the layout.
- h. To consider the quotations for a new larger bin to be located on the corner of New Green and Field View alongside New Green Avenue – the Council reviewed the two bins and agreed for there was a need for a larger receptacle at this point in the village. All agreed that the larger single bin was preferable, and the Clerk was given permission to place the order for a new bin to the maximum of £515.89 ex. VAT.

14. QUESTIONS FROM COUNCILLORS PREVIOUSLY SUBMITTED – none received

15. REPORTS FROM COMMITTEES AND GROUPS -

- a. Recreational Facilities Committee:
 - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix 14a i) at the end of the minutes for full details.
 - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £939.11 available funds £939.11.
 - iii. To receive any matters coming forth – penalties will be issued to those clubs who persistently left lights on after matches. It was confirmed that Cllr. Rainbow and the Clerk had met with all three contractors on site to discuss possible solutions to the surface of the car park. All three had submitted quotations and these would be discussed at the November PC meeting. The meeting was informed that the work to the car park could not be considered within a CIL bid as it was not regarded as essential infrastructure. As such it would need to be one of the bids against the Parish Neighbourhood CIL fund. It was noted that the wings were missing from the model aircraft stuck in the trees on the Recreation Ground.
- b. Library Account:
 - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix A 14b ii) at the end of the minutes for full details.
 - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £9,041.39 with cleared funds being £8,215.39.
- b. To receive any matters coming forth – works to the Children’s Section of the Library will take place during week commencing 14th October 2019. Saturday – Suffolk Libraries Day – make all aware that Suffolk Libraries is not SCC but a charity running libraries on behalf of SCC; monies raised on that

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- day will be going to Suffolk Libraries to assist with running the services. Upcoming events included 24th October a talk by John Martin; 25th October Village Quiz.
- c. Emergency Plan:
- i. to receive any matters coming forth from the committee – it was confirmed that the website will be updated with the leaflet over the coming week.
 - ii. to note the revised costs of producing the Emergency Plan booklet – the revised quotation for the production of the Emergency Booklet in the sum of £315 for 1800 copies was approved.
- e. Parish Infrastructure Investment Steering Group:
- i. to receive an update on work on a strategy for provision of facilities for current and future residents of the village – remit had been agreed but no further updates had been obtained due to the Clerk's Annual Leave.
 - ii. to receive an update on the items submitted as bids against MSDC's CIL 123 Regulation List – it was noted that further information had been given on the unsuccessful Library bid which in essence had failed as the works to the Children's Area was not considered essential infrastructure.
 - iii. to consider the items to be submitted under the next CIL Bid Round – October 2019 – the Clerk made the meeting aware that it had been confirmed that works to the Recreation Ground Car Park were not regarded as essential infrastructure and therefore could not be considered as a valid bid under the Regulation 123 list. There was no further update on the planning application for change of use that would need to be approved prior to a bid for the Open Space/Community land on the educational land submitted under the Persimmon application (behind the College). The Clerk confirmed that she had written to SCC indicating that the PC wished to be included in the application for change of use of the 4.4 hectares and that the PC wished for the land to be designated as Open Space/Recreational/Community use. The Clerk also confirmed that the PC was not able to make a claim for funding for the Youth Project from both the CIL fund as well as from S106 monies held at MSDC.
- It was noted that there would be a further PIISG meeting on Friday 18th October 2019.
- e. Village Guide 2019:
- i. to receive a report from the working group on the production of the Thurston Village Guide 2019 – deferred until the next meeting but the production was a work in progress.
- f. Councillors Reports –
- i. to note Councillors' activities/committee meetings/meetings attended since the last meeting –
 - VAS – Cllr. Robinson
 - PIISG – Cllrs. Dashper, Fawcett, Rainbow and Robinson
 - Thurston NDP Referendum Count – Cllrs. Dashper, Fawcett and Rainbow
 - Play Assessments – Cllr. West
 - Library (inc. Friends of Thurston Library) – Cllrs. Fawcett and Robinson
 - Film Making Course – Cllr. Fawcett
 - Highways Meeting – Cllr. Rainbow, Robinson, West (and Morris)
 - Work on Library Garden – Cllr. Fawcett
 - Presentation of Reading Challenge – Cllr. Fawcett
 - Suffolk Library AGM – Cllr. Fawcett
 - Contractor Meetings – Cavendish Hall Car Park – Cllr. Rainbow
 - Office Caretaker – Cllr. Dashper and Rainbow
 - Arts Award Meeting – Cllr. Turner
 - Freshers Meeting at Thurston Community College – Cllr. Turner
 - ii. To receive reports from Councillors' on issues relating to the village:
 - Heras fencing on Sandpit Lane on Hopkins Homes site – unsafe and no stability
 - Broken grit bin – Heath Road
 - Marley Close – surface of road – sinking

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16. CLERKS REPORT

- a. Delegated powers – the Clerk confirmed that she had dealt with a number of matters under delegated powers: foliage impeding streetlights – this was regarded as within the remit of the New Green Tryst as it was land managed by them; matters relating to Planning (Hopkins and Linden Homes) and on site meetings with contractors at Cavendish Hall and the Pavilion.
- b. To receive an update on the deployment of the VAS – it was noted that both units had been downloaded at the end of September via the Bluetooth facility and the Clerk was in the process of interrogating the data collected.
- c. SALC – Conference - Shaping Suffolk – Working together to make a better place to live – 18th November 2019 – the aspiration was that by bringing the three tiers of local government together there could be constructive conversations about where development and growth is happening - the Clerk confirmed that she would be attending this event and both Cllrs. Rainbow and West indicated a preference to attend.
- d. Ixworth Surgery - Ixworth Connect - Guide to Care Navigation – to consider and comment upon the 1st Draft – it was agreed that there was useful information contained within the document. It was assumed that this was being produced for the patients of Ixworth Surgery and that hopefully other surgeries in the area would be producing a similar document.
- e. All significant correspondence had been dealt with elsewhere on the agenda. Items for noting had been previously circulated.

17. TO CONSIDER SPECIFIC ITEMS FOR THE NEXT AGENDA – Youth Council; initial budget discussions; donations; Clerk’s Performance Review (in camera).**18. DATE OF NEXT MEETINGS –**

- a. to confirm the date of the next Parish Council Meeting as scheduled for 6th November 2019 commencing in the Community Library, Norton Road.
- b. to note that the Planning Meeting scheduled for 16th October 2019 is cancelled.
- c. to note that there will be a meeting of the PIISG on 18th October commencing at 2.00pm in the Parish Council Office.
- d. to note that there will be a meeting between SCC Highways; MSDC Planning Officers and the Parish Council on 14th October 2019 commencing at 5.00pm at Endeavour House, Ipswich.

19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the Meeting due to the confidential nature of the business to be transacted –

- Council to consider further representations to MSDC regarding the Draft Joint Local Plan - it was resolved that the public be excluded from the meeting to consider the manner in which the principal authority engages with the parish council.

It was resolved that a group be formed (Cllrs. Fawcett, Robinson and West with support from a member of the Thurston NPSG) to look at:

- establishing a procedure to ensure that the planning department understands the detail of the NP and the weighting of the NP
- forming a strategy to get a view from other parishes on planning related matters.

The group would report directly to the Chair and Vice-Chair of the Parish Council.

20. CLOSE OF MEETING – there being no other business the Chairman closed the meeting at 10.45pm.

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Appendix A

10. Planning:

c) To note the following decisions coming forth:

DC/19/02756 – Outline Planning Permission (some matters reserved) – erection of detached self-build dwelling and vehicular access @ land West of Elgin Lodge, Barrells Road

DC/19/02915 – Advertisement Consent – display of 1 x illuminated fascia sign to replace existing and 1 x illuminated projecting sign @ Thedwastre Place, Station Hill

DC/19/03871 – Planning Permission for the erection of single storey rear extension to garage and conversion of first floor to annexe @ 3 Cedars Place

DC/19/03257 – Refusal of Planning Permission for the erection of a front/side extension to provide self-contained annexe @ 37 School Road

DC/19/03681 – Outline Planning Permission (including access with all other matters reserved) for the erection of 1 No dwelling @ land adjacent to Navarac, Great Green

DC/19/03858 – Planning Permission for the change of use of A1 Hair Studio to A5 Hot Food Takeaway @ 27 Thurston Granary, Station Hill

DC/19/04276 – Discharge of Conditions for 5070/169 – Condition 5 (Tree Protection), Condition 6 (Construction Management Plan) and Condition 16 (Roads and Footpaths) on land on the North Side of Norton Road

DC/17/02232 – Discharge of Conditions – Condition 8 (Skylark Mitigation) – land on the west side of Barton Road.

12. Financial Matters

a) Accounts submitted for payment

	Voucher	METHOD	NETT	VAT	TOTAL
Business Services at CAS – Insurance	756	3520	949.62	0.00	949.62
Sac-O-Mat Ltd – dog bags	757	3521	140.12	28.02	168.14
Suffolk Bix – email hosting	758	3543	30.00	0.00	30.00

b) Accounts paid since the last meeting

New Green Community Trust	747	SO	375.64	0.00	375.64
Plusnet – Internet and Telephone	748	DD	37.95	7.59	45.54
Salaries – August 2019	749-53	3541-3545	4859.18	0.00	4859.18
Transfer to Rec Grd Account – Emergency Loan	TRF	TRF	400.00	0.00	400.00
Eurooffice – stationary	754	CC			
Post Office	755	CC			

c) Receipts received since the last meeting

Lloyds – Interest – September	Interest	1.46		1.46
MSDC – 2 nd Instalment of Precept for 19-20	BACS	48,444.50	0.00	48,444.50
MSDC – Locality Grant – Cllr. Turner – Youth Project	BACS	1000.00	0.00	1000.00

14a) Rec Ground Accounts

i) Accounts paid since the last meeting:

British Gas – electricity	DD	60.53	3.02	63.55
Wave/Anglia Water – incorrect bill	DD	410.10	0.00	410.10

Monies received since the last meeting:

SCC – TUF's – head rent due	Bacs	625.00	0.00	625.00
PC of Thurston – emergency funds re water bill	TRF	400.00	0.00	400.00

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Accounts awaiting payment:

R Cook – Caretaker Contract	626	117.26	0.00	117.26
R Cook – Expenses	627	14.19	2.84	17.03

14b) Library Accounts***i) Monies paid since the last meeting: None*****Accounts awaiting payment:**

New Green Centre – hire of hall Race Night	139	153.00	0.00	153.00
A O'Connell – Scarecrow Event Prizes	140	50.00	0.00	50.00

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Appendix B

Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
Chq.	Cheque
Cllr.	Councillor
Cttee.	Committee
DC	District Council
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TBC	To be confirmed
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

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