

THURSTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Wednesday 8th May 2019 at 7.30pm in the Community Library, Thurston Community College, Thurston.

In the Chair: Cllr. Dashper

Present: Cllrs. Fawcett, Haley, Hasler, Mrs Morris, Rainbow, Robinson and Thurlbourn.

In Attendance: County Cllr. P Otton; District Cllrs. H Richardson (latterly) and W Turner (latterly); Mrs V Waples, Clerk and 23 members of the public.

1. **SIGNED DECLARATIONS OF ACCEPTANCE OF OFFICE FOR THE POSITION OF COUNCILLOR** – The Proper Officer received the signed declarations of acceptance of office for the position of Councillor from the newly elected Council.
2. **OPENING** – The Chairman declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. *A full transcript is available from the Clerk.*
3. **ELECTION OF CHAIR** – Cllr. Dashper was proposed as Chairman by Cllr. Haley, seconded by Cllr. Hasler. There being no other nominations, Cllr Dashper was duly elected unanimously. Having been elected to the office of Chairman, Cllr Dashper duly signed the Declaration of Acceptance of Office of Chairman.
4. **ELECTION OF VICE-CHAIR** - Cllr. Rainbow was proposed as Vice-Chairman by Cllr. Dashper seconded by Cllr. Robinson. There being no other nominations, Cllr. Rainbow was duly elected, aif. Having been elected to the office of Vice-Chairman, Cllr duly signed the Declaration of Acceptance of Office of Vice-Chairman.
5. **APOLOGIES FOR ABSENCE** – there were no applicable apologies of absence.
6. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25 –**
 - a. The following local non-pecuniary interests for the Agenda under discussion were declared: Cllrs. Fawcett, Haley & Robinson as Friends of Thurston Library. There were no gifts of hospitality exceeding £25 declared.
 - b. There were no declarations of lobbying for planning matters on the agenda by those Councillors present.
 - c. The Clerk confirmed that there were no requests for dispensations for the Agenda under discussion.
7. **MINUTES OF THE PREVIOUS MEETING –**
 - The minutes of the Parish Council Meeting held on 3rd April 2019 were agreed by all present as true and accurate records and signed as such by the Chairman.
 - The minutes of the Planning Committee Meeting held on 17th April 2019 were agreed by all present as true and accurate records and signed as such by the Chairman.
8. **BUSINESS REMAINING FROM PREVIOUS MEETING** – none that was not covered elsewhere in the agenda.

So signed by the Chairman at the meeting of 5th June 2019

9. PUBLIC FORUM –

COUNTY COUNCILLOR MRS OTTON'S REPORT – Cllr. Otton was invited to submit her report, a copy of which can be seen at Appendix C.

The following items were also mentioned:

- She had been appointed Group Leader at SCC of the group which comprised Liberal Democrat, Green and Independent Councillors.
- A member of the public asked that thanks be offered to Cllr. Otton for intervening and ensuring that work had been carried out to the surfaces at Furze Close.

DISTRICT COUNCILLOR REPORTS – Cllrs. Richardson and Turner were invited to address the meeting in their roles as newly elected Ward Members for the Thurston Ward.

- Cllr. Wendy Turner confirmed that she had attended her induction day that day and as this was very new to her she had come along to listen and to introduce herself.
- Cllr. Harry Richardson confirmed that for him to these were early days and that their 1st meeting would be Monday 20th May at which the new administration would be selected.

STOWMARKET SNT - PC Stefan Henriksen confirmed that he had attended the meeting to introduce himself as the Community Engagement Officer for the Stowmarket SNT. His role was in addition to that of the PCSO and that all concerns for Thurston should continue to be funnelled through PCSO Smith – the dedicated PCSO for Thurston and the Clerk to the Council, as has been done previously. He mentioned that PCSO Smith has a good team behind him and makes sure that the items that are of concern for Thurston are known to the SNT and the Response Team who cover evenings and nights.

MEMBERS OF THE PUBLIC – *the following comments were made by the members of the public present:*

- Youth Shelter – discussion of shelter with young people – concern if it is taken away where are the young people to go?
- Principal troublemakers are not in the room. It is a different age group but why should this age group be disadvantaged?
- The young people present stated that they use shelter after school and at weekends – centre for all to arrive and meet up. Leave by around 6/7.00pm.
- Shelter has been there for a number of years but there has been a consistent and difficult issue of an evening. Daily rubbish clearance.
- It was stated a number of meetings ago that a group would be set-up to engage with young people. Why has there not been a full debate on this matter? Why no group?
- Why can't the group just be dismantled and moved away from the residents of Field View and New Green Avenue.
- If it gets moved where would it go? It is not in the way of anyone and is tucked away in a corner.
- The plan is to dismantle and remove the current youth shelter.
- No recommended alternative from either the school or the police – if there is a replacement then there would need to be clear engagement.

10. POLICE MATTERS –

- a. Council received the latest Thurston SNT Report detailing the work undertaken over the past month by PCSO Smith which had been produced following reports submitted to the Clerk from PCSO Smith – the report was submitted to full Council and it was noted that the issues concerning ASB were reduced.
- b. To receive village reports of concern for referral to Police – youths cycling up the middle of School Road and Birch Road.
- c. To consider the next steps with regards to the Youth Shelter located on the New Green bottom car park – all agreed that it was appropriate to engage with the young people who had attend the

So signed by the Chairman at the meeting of 5th June 2019

meeting that evening. However it had to be noted that there were consistent complaints from residents living nearby – range of concerns covered behaviour; language and ASB and was upsetting for those who live in the vicinity of the area. However there was a need to hear views in a forum where all can engage. Need to find a better solution - perhaps these types of facilities could be placed on the developments coming forth? What was available for young people currently in the village and within the new developments? Concern at the removal of a facility that is being used in an appropriate manner, even if it is by a small number of people for a short period of time. Need something that supports the social aspect of the youth shelter. The issue of the ASB at the shelter is also exacerbated by the inappropriate use of the car park by cars and moto- cycles and the removal of the shelter will not stop the problem.

The meeting agreed that the removal of the shelter should not be seen as the only option and that, prior to its removal, there needed to be a comprehensive action plan of engagement with all concerned. Agreement was forthcoming that it was incumbent on the police to listen to the parish and explain how they will tackle future incidences of ASB; that those using the shelter need to also be able to influence behavioural patterns and that the Parish Council, although still minded to remove it; would engage with the public and try and ascertain what further facilities might be appropriate and where they should be located. The meeting agreed that an action group would be set up - Cllrs. Hasler, Haley, Angus, Dashper, Thurlbourn and District Cllrs Richardson and/or Turner to sit in on the group – and that residents; young people; Thurston Community College and Stowmarket SNT be asked to join to ensure as broad a spectrum as possible. All in attendance were asked to contact the Clerk if interested in being part of the group to take this matter forward. It was noted that there would be a resolution at the next meeting to move this matter forward.

11. STATUTORY BUSINESS –

- a. To receive nominations for the unfilled posts of Councillor following the uncontested Parish Council Election on 2nd May 2019 – in accordance with Section 21 of the Representation of the People Act 1985, the Council agreed to co-opt Alastair Angus and Julian West to fill two of the three the vacancies on the council following the ordinary local council elections of 2nd May 2019, aif.
- b. General Power of Competence (GPC)– Council to confirm that it fulfils the eligibility criteria to use the power (at least two-thirds elected members and a qualified Clerk (CiLCA or higher)) for the next four years – in accordance with the Localism Act 2011, the Parish Council confirmed that it was eligible to exercise the GPC as at least two thirds of the total number of councillors were elected at the ordinary election on 2nd May and that the Clerk holds the Certificate in Local Council Administration (CILCA), including the newer Section 7 which is to test knowledge of the general power resolution passed. Council resolved that having met the above conditions, it was eligible to use the general power of competence for the next four years.
- c. To confirm the continuation of the appointment of the Clerk to the Council as the Responsible Financial Officer – in accordance with section 151 of the Local Government Act 1972, the Council confirmed that the Clerk to the Council is appointed as the Responsible Financial Officer appointed to be responsible for the financial administration of the authority.
- d. To confirm the appointment of Parish Councillors on the following Committees:
 Planning: Cllrs. Angus; Dashper; Haley; Rainbow; Robinson; Thurlbourn and West
 Emergency Planning: Cllrs. Angus; Hasler; Mrs Morris and Thurlbourn
 Recreational Facilities Committee: Cllrs. Haley; Hasler; Mrs Morris; Rainbow and West
 Policy & Resources: Cllrs. Dashper; Fawcett; Haley; Rainbow and Robinson
- e. To confirm the appointment of Parish Council Representatives on the following Bodies:
 Parish Infrastructure Investment Steering Group: Cllrs. Dashper; Fawcett; Rainbow and Robinson
 Neighbourhood Plan Group: Cllrs. Fawcett; Mrs. Morris and Robinson

So signed by the Chairman at the meeting of 5th June 2019

- Friends of Thurston Library: Cllrs. Fawcett; Haley and Robinson
 Cavendish Hall: Cllr. Mrs. Morris
 Thurston Community College Forum: Cllr. West
 New Green Community Trust: Cllrs. Haley and Thurlbourn
- f. To confirm the following Parish Appointed Positions:
 SALC Representative: Cllr. Angus
 Tree Warden: Cllr. Mrs. Morris
 Footpath Warden: Cllr. Mrs. Morris
 Bank Signatories: Cllrs. Dashper; Fawcett; Hasler and Robinson
 Internal Controller: Cllr. Rainbow
 Village Recorded: Cllr. Mrs. Morris
 New Green Community Trust – Resident appointment: Mr. Bowden and Mr. Wallace
 - g. To elect a Chairman of the Recreational Facilities Committee – Cllr Rainbow was proposed and seconded as Chairman. There being no other nominations, Cllr Rainbow was duly elected, aif. Having been elected to the office of Chairman of the Committee, Cllr Rainbow duly signed the Declaration of Acceptance of that Office.
 - h. To note that the Council's 3 Year Business Plan will be circulated for discussion at the meeting scheduled for 4th July 2018 – duly noted.
 - i. Village Website – to confirm the appointment of editor for the community pages on the village website – Ms Sue Tytler was confirmed as having been appointed as Editor for the community pages of the website and it was noted that training would be taking place within the next week or so for the new role.

12. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a. To receive an update on safety works/improvements to Thurston Railway Station - Clerk confirmed that she had heard nothing further as to progress on the discussions over satisfactory mitigation measures that might be agreed upon. It was however noted that it had been confirmed that SCC had met with MSDC and NR and that there was a solution on the table, but it was regarded as confidential and could not be shared. The Clerk was asked to liaise with all parties and ascertain when the Parish Council might be able to be included in such discussions.
- b. To receive an update on the measures to mitigate the Thurston Area Noise Complaints with particular reference to freight trains – the Clerk confirmed that she had still not received copies of the speed data to allow Cllrs. to make an informed comment. Cllr. Hasler informed that meeting that Network Rail had informed residents that they will be carrying out overnight work on vegetation in the near future.

13. TO CONSIDER MATTERS RELATING TO PLANNING FOR THURSTON:

- a. To consider the following Planning Application:
 - DC/19/01901 - Hybrid Planning Application. Full Planning Application for demolition of existing agricultural buildings and retention of traditional barn for conversion to 1no residential unit. Outline Planning Application (Access and Layout to be considered) for erection of up to 8no new dwellings, garages and improvements to vehicular access @ Mill Farm, Mill Lane, Thurston, IP31 3QA (extension granted) –
Agreement was forthcoming that the council would recommend refusal on the following grounds, aif.:
 - Contrary to Policy 1 of the Thurston NDP and that the NDP now had weight as it had passed examination and met the basic conditions
 - outside of settlement boundary
 - impact of school transport policy

So signed by the Chairman at the meeting of 5th June 2019

- impact on safety of highway under NPPF – main access is off the main road although noted that there is a link access to private track.
 - Use response as before plus new items
 - DC/19/01808 Householder Planning Application - Erection of a rear extension and a front extension. Conversion of garage into living space @ 23 Furze Close, Thurston, IP31 3PR
Given that there was a possible impact on neighbouring property in terms of position and close to boundary including a loss of an amenity in terms of parking, the meeting agreed to recommend rejecting the application, aif.
 - DC/18/03328 – Appeal APP/W3520/W/19/3225219 – appeal against the refusal of Outline Planning Permission (All Matters Reserved). Erection of up to 2No. detached dwellings. (Resubmission) Land North Of Poplar Farm Lane , Great Green, Thurston, IP31 3SL – Council to decide whether to submit further comments.
It was agreed that the Clerk should submit further comments citing that this was contrary to Policy Thurston 01 of the Thurston NDP which had successfully passed examination stage and could be considered as a material consideration in the determination of this application, aif.
- b. To consider the following planning application received from Suffolk County Council which can be viewed on-line:
- SCC/0106/18MSVOCPlanning proposal: Variation of condition 2 of permission MS/3458/13 retention of 2x double & 1x single modular building units for a further 7 years at Thurston Community College, Norton Road, Thurston, IP31 3PB
As this was retention of existing buildings, it was agreed to support the application, aif.
- c. To note planning determinations by the Local Planning Authority (see Appendix A) – noted
- d. To note responses to previous planning comments submitted as statutory consultees – to note that Cllr. Fawcett and the Clerk has attended the Planning Referrals Meeting on 24th April and had represented the Parish Council and Neighbourhood Plan Team speaking against the Persimmon Reserve Matters application. Whilst the application had been approved, the following action points had been agreed by the committee:
- Delegate to the Acting Chief Planning Officer to
- [a] negotiate the removal or reduction in the number of 2.5 storey dwelling plots and their relocation within the scheme and to negotiate the design and materials proposed having regard to Policy 4 of the Examined Thurston Neighbourhood Plan and the contours of the site and
 - [b] negotiate the amendment of the affordables dwelling content having regard to the comments of the Professional Lead – Strategic Housing
- To his satisfaction and that subject to that delegate authority to grant Reserved Matters approval as recommended with additional conditions regarding
- Further ecological enhancements
 - Landscaping conditions as per Late Papers (Place Services & SCC Floods Team)
 - Resource and energy efficiency measures if not conditioned within the Outline permission and
- Add Informative Note: In the event that the education land does not come forward for that purpose the Committee would be minded to support a community based use for that land.
The Clerk confirmed that she had already been in communication with the Acting Chief Planning Officer stating that it was the Parish Council's intention that all of the 2.5 storey dwellings should be removed from the proposal.
- e. To note information received from Highways England on work schemes to be carried out on behalf of Highways England on the A14 between junctions 40 and 47 commencing late May until approximately early September – Council noted the works and that more details would be forthcoming once known.
- f. Changes to permitted development rights - it was noted that the proposed changes to permitted development rights would come into force once the legislation had been enacted on 25th May

So signed by the Chairman at the meeting of 5th June 2019

2019. The Clerk would provide the council with a summary of the changes once the legislative papers had been submitted.

14. NEIGHBOURHOOD PLANNING –

- a. To confirm that the Thurston NDP, following examination which has found that it meets the basic conditions, can now be considered as a material consideration in the determining of planning applications affecting Thurston. It was agreed to put supportive information in the newsletter explaining the next steps in the timelines and why it was important to support the NDP in the referendum. It was further agreed that an explanation of the weighting of the NDP should also be given, aif.

15. FINANCE (for financial details see Appendix A at the end of the minutes)

- a. To receive and approve the Annual Internal Audit Report for the year ending 31st March 2019 as produced by the Council's appointed Internal Auditor. (Paper 1/2019) – the meeting received the report provided by the internal auditor and noted that there were no major issues arising it and that it was a comprehensive report. The Clerk was thanked for her work in ensuring that the Council had such a good internal audit. Formal acceptance of the report was proposed and approved by all.
- b. To approve the Statement of Accounts for Thurston Parish Council for the year ending 31st March 2019. (Paper 2/2019) – the Accounts for the year ending 31st March 20189 was presented to full Council. Acceptance of the Accounts was proposed and agreed by all and signed off by the RFO and the Chairman.
- c. To note and approve the movement to/from the Council's Reserves for the year ending 31st March 2019 (Paper 3/2019) – the Council noted and approved the movement between the council's reserves as per the paper submitted. Approval of the general reserves at £4,600 and earmarked reserves at £31,185 was agreed by all. It was agreed that the reserves held by the Parish Council at the year-end were appropriate to its needs with sufficient reserves being held as contingency sums to meet, within reason, any unforeseen items of expense that may occur.
- d. To consider and approve the completion of the Statement of Assurance (Section 1) for the year ending 31st March 2019 as per the Annual Governance and Accountability Return (AGAR) – the Statement of Assurance, Section 1 of the AGAR was presented to Council and agreement was forthcoming for all the statements to be answered in the affirmative, aif. The Chairman and Clerk were authorised to sign Section 1 of the Annual Return.
- e. To consider and approved the Accounting Statements for the year ending 31st March 2019 as transposed onto the AGAR. (Paper 4/2019 refers for Items d) and e)) – the Accounting Statements made up of the Council's accounts for the year ending 31st March 2019 was also presented to Council and approved by all as a true reflection of the Council's transactions for the year under review, aif. The Clerk and Chairman were duly authorised to sign Section 2 of the AGAR. It was noted that the Internal Auditor had signed the Internal Audit Report. It was also noted that the commencement of the period which allowed electors the opportunity to inspect the council's accounts would commence on 3rd June 2019 and last for a period of 30 working days. Council noted that the AGAR along with relevant paperwork should be submitted to the external auditors by 30th June 2019.
- f. To note the Budget to Actual for the Year ending 31st March 2019 (Paper 5/2019) - Council noted the position at the end of the year which showed that overall there was a 1% overspend on the budget for the year.
- g. To consider and approve payments made via Direct Debit or Standing Order for the year ending 31st March 2020 (Paper 6/2019) – in accordance with Council's FR 5.6, a schedule of due and retrospective payments which arise on a regular basis of a continuing contract was submitted to the Council. It was noted that such payments are contained within Appendix A for approval at each meeting.

So signed by the Chairman at the meeting of 5th June 2019

- h. To approve the accounts awaiting payment (see Appendix A) including those coming forth - the items shown on the list as at Appendix A were approved for payment, aif.
- i. To note the accounts paid since the last meeting (see Appendix A) - items as identified under Appendix A were noted.
- j. To note receipts allocated since the last meeting (see Appendix A) – those items received since the last meeting as per Appendix A were noted. It was confirmed that the 1st half of the Precept (£48,444.50) had been received from MSDC.
- k. To consider and receive the Bank Reconciliation for the period ending 30.04.2019 (Paper 7/2019) – noted that current bank balances stood at £79,663.77.
- l. To receive an update on the joint Youth Project to be sited on the New Green Centre Grounds – it was confirmed that New Green Trust were currently looking at sourcing 3 up-to-date quotations and that the Clerk was exploring funding avenues with MSDC. The meeting noted that given the costs of the project, the Council would need to consider how best to move forward with regards to its FRs once the total costs were known.

16. QUESTIONS FROM COUNCILLORS PREVIOUSLY SUBMITTED – none had been received.

17. REPORTS FROM COMMITTEES AND GROUPS -

- a. Recreational Facilities Committee:
 - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix 14a ii) at the end of the minutes for full details.
 - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £1,132.16. Noted invoices still to be settled for some of the January to March 2019 hirers. Cricket Club still to agree venues.
 - iii. To receive any matters coming forth – noted that the Area Sales Manager from Kompan will be meeting with the Cttee the following week
- b. Library Account:
 - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix A 14b ii) at the end of the minutes for full details. ii. The Council received the bank reconciliation to date and noted that bank balances stood at £
 - ii. To receive any matters coming forth – 09.05.19 - 2.30pm Inaugural meeting of the Board Game Club; another Summer Meal – Race Night; Scarecrow Festival in the Autumn; John Knights – crime scenes. Finalisation of works to the Children’s area in June – note might need to use the sums from Earmarked Reserves but in the meantime a CiL bid would be submitted to fund this as a new development - Suffolk Libraries were supportive of the bid and project. It was agreed that the PC would also be a joint bidder in this project.
- c. Emergency Plan:
 - i. The summary paper on the Emergency Plan will be uploaded onto the website over the coming week with a copy added to the Thurston Village Guide 2019. Now that the new committee was in place a meeting is to be scheduled for later in May/June 2019 to discuss the next steps in updating / implementing the plan.
- d. Parish Infrastructure Investment Steering Group:
 - i. to receive an update on the assessments of suitable sites within the parish of Thurston for Multi Facility Recreation Use – noted that not all recipients had been able to access the files for varying reasons. The Clerk would look into sending these out to partner agencies via a different method later that week.
 - ii. to receive an update on work on a strategy for provision of facilities for current and future residents of the village – working on it.

So signed by the Chairman at the meeting of 5th June 2019

- iii. to receive an update on the items for inclusion within a bid against the CIL 123 Regulation List in the next round (May 2019) – the meeting was informed that 2 further bids would be submitted - Bus Shelters with SCC as bid partners for Sandpit Lane & a Library bid for the Children’s area with PC and Suffolk Libraries as joint bid partners. The meeting noted that the Chairman, Cllr. Fawcett and the Clerk had attended a positive meeting with Infrastructure Officers at MSDC and SCC and discussed future development and further planning applications facing Thurston. In attendance had also been the dedicated planning officer for Thurston and it was felt that it had been a good meeting with the planning officer keen to visit the parish to view the problematic areas and engage proactively with the parish council.
- e. Village Guide 2019:
 - i. to receive a report from the working group on the production of the Thurston Village Guide 2019 – it was noted that all of the documents had been written and that, although the design was still to be agreed along with photos, the documents would be submitted to the printers early June.
- f. Councillors Reports –
 - i. to note Councillors’ activities/ meetings attended since the last meeting – as this was the first meeting of the new Council there were no activities to report.
 - ii. to receive reports from Councillors’ on issues relating to the village:
 - dead tree in Maltings Garth reported to MSDC – outside of No. 8.
 - School Road – potholes.
 - Closure of road between Pokeriage Corner and Fishwick Corner for tree works – difficult sights lines due to road closure sign.
 - Low bridge sign replaced.
 - Debris at Pokeriage Corner crossroads – Cllr. Hasler volunteered to clear away as much as was possible.
 - Rougham side of Fishwick Corner – Litter Picker was carrying out his duties – noted.

18. CLERKS REPORT

- a. Delegated powers – the Clerk confirmed that she had dealt with a number of matters under delegated powers: on-going discussion over installation of bus shelters covered by the recent CIL bid; discussions with New Green Trustee over the Youth Project; reporting of road signs; task list for the Village Handyman; advertisement for an administrative assistant; liaison with Suffolk Cloud over the training required for the new village website editor.
- b. To receive an update on the deployment of the VAS – it was noted that the unit previously located on Beyton Road had now been returned to the Parish Council and had been fitted with the ability to capture data via Bluetooth. The Clerk was still to interrogate the data collected from the unit on Barton Road the previous week.
- c. To note general correspondence received as follows – all has been previously circulated.
- d. Training - all Councillors were reminded of the effectiveness of training and details of councillor refresher courses – for new and existing councillors, as offered by SALC, were emailed to all. Council was reminded that there was a budget for such training, and all were encouraged to take-up such opportunities.
- e. Ex Cllr. Stuart Campbell – Cllr. Robinson reported the sad news of the death of ex Cllr. Campbell’s wife during a holiday earlier that month. Cllr. Robinson confirmed that he would be attending the funeral at the end of the month and he was asked to pass on the Council’s condolences. The Clerk was asked to send a card on behalf of the Council.

19. TO CONSIDER SPECIFIC ITEMS FOR THE NEXT AGENDA – none other than standing items.

20. DATE OF NEXT MEETINGS –

- a. to confirm the date of the next Parish Council Meeting as scheduled for 5th June 2019 commencing in the Community Library, Norton Road.

So signed by the Chairman at the meeting of 5th June 2019

b. to note that there will be a Planning Committee Meeting on 22nd May commencing at 7.30pm in the Community Library, Norton Road, Thurston

21. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the Meeting due to the confidential nature of the business to be transacted – there were none to be discussed.

20. CLOSE OF MEETING – there being no other business the Chairman closed the meeting at 10.05pm

Appendix A

10. Planning:

So signed by the Chairman at the meeting of 5th June 2019

b) To note the following decisions coming forth:

DC/19/01130 – Refusal of planning permission for the erection of a cart lodge with first floor accommodation and creation of vehicle manoeuvring and parking area @ Thedwastre White House, Thedwastre Road, Thurston,
DC/19/00735 – Discharge of Conditions for 5010/16 Approved under APP/W3520/W/17/3172098 - Condition 8 (Archaeology) Part Discharge Land, Norton Road, Thurston

12. Financial Matters

a) Accounts submitted for payment

	Voucher	METHOD	NETT	VAT	TOTAL
T Brown – Audit Services	664	3480	280.25	0.00	280.25
SALC – Membership Fees	665	3481	954.87	0.00	954.87
Suffolk Police & Crime Commissioner – 6 months	666	3482	18650.00	0.00	18650.00
New Green Trust – balance of April rent	667	3483	15.64	0.00	15.64
M&TJ's – Grounds Maintenance – Thedwastre Park; Thurston Church & Heath Road	668	3484	564.00	112.80	676.80
Clerk's Expenses	669	3485	98.85	0.00	98.85

b) Accounts paid since the last meeting

Salaries – April 2019	658 - 661	3476-3479	£2750.47	0.00	£2750.47
New Green Trust – Rent May *(increase to 369.00)	662	SO	360.00	0.00	360.00
Plusnet – Internet and Telephone	663	DD	37.55	7.51	45.06
Eurooffice – Inks & folders	668	CC	183.46	36.70	220.16
Eurooffice – Paper & filing accessories	669	CC	88.08	17.63	105.71

c) Receipts received since the last meeting

Lloyds – Interest – April	Interest	1.70	0.00	1.70
MSDC – Precept 1 – April 2019	Bacs	48444.50	0.00	48444.50

14a) Recreation Ground Accounts

i) Accounts paid since the last meeting: None

Monies received since the last meeting:

SCC – TUFS Rent – 1 st Qtr 2019-2020	BACS	625.00	0.00	625.00
---	------	--------	------	--------

ii) Accounts awaiting payment:

R Cook – Caretaker Contract	610	117.26	0.00	117.26
R Cook – Expenses	611	2.65	0.53	3.18
M&TJ's – Grass cutting – March & April	612	165.00	33.00	198.00

14b) Library Accounts

i) Monies paid since the last meeting: None

ii) Monies received since the last meeting: None

iii) Accounts awaiting payment: None

Appendix B

So signed by the Chairman at the meeting of 5th June 2019

Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
Chq.	Cheque
Cllr.	Councillor
Cttee.	Committee
DC	District Council
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TBC	To be confirmed
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

So signed by the Chairman at the meeting of 5th June 2019

Appendix C – County Cllr. Otton’s May Report to Full Council

NEW PLACES FOR CHILDREN WITH SPECIAL NEEDS: the cabinet agreed to fund various places for children with special needs: this will include new schools, places at existing schools and use of disused schools. The council will need to borrow £24 million at a cost of £1.2million and to bid to the DfE for further funds.

I raised the issue of possible reduction in speech and language therapists and the result of the consultation on children’s centres will go to cabinet in June.

TREE AT THE VICTORIA PUB: I have passed this to Vicky for her information.

EXTENSION TO SPEED LIMITS: I have responded to SCC requesting the speed limits are extended further to the 2 junctions.

WORK ON A14: I have been sent an email with dates of proposed work on the A14 and invitation to meet with Highways England at the Rougham depot on 6th June. I have sent those details to parish clerks.

GREENEST COUNTY AWARDS: nominations deadline extended to 20th may ; details sent to clerks