

**THURSTON PARISH COUNCIL**

Minutes of the Parish Meeting of the Parish Council held on Wednesday 7<sup>th</sup> August 2019 at 7.30pm in the Community Library, Thurston Community College, Thurston.

**In the Chair:** Cllr. Rainbow

**Present:** Cllrs. Fawcett, Hasler, Haley, Mrs Morris, Robinson and Thurlbourn.

**In Attendance:** County Cllr. P Otton, District Cllr. H Richardson; Mrs V Waples, Clerk and 2 members of the public.

1. **OPENING** – The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. *A full transcript is available from the Clerk.*
2. **APOLOGIES FOR ABSENCE** –
  - a. Council to receive apologies for absence – apologies for absence were received from Cllrs. Angus (work commitments), Dashper and West (personal commitments).
  - b. Council to consent to accept the apologies received, aif.
  - c. It was noted that District Cllr. Turner had also submitted her apologies and had provided the Clerk with a written report.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
  - a. The following local non-pecuniary interests for the Agenda under discussion were declared: Cllrs. Fawcett, Haley & Robinson as Friends of Thurston Library; Cllrs. Fawcett & Robinson non-pecuniary for Agenda 12i. There were no gifts of hospitality exceeding £25 declared.
  - b. There were no declarations of lobbying for planning matters by those Councillors present.
  - c. The Clerk confirmed that there were no requests for dispensations for the agenda under discussion.
4. **MINUTES OF THE PREVIOUS MEETING** –
  - The minutes of the Parish Council Meeting held on 3<sup>rd</sup> July 2019 were agreed by all present as true and accurate records. It was agreed that the Chair of the meeting be authorised to sign the minutes prior to the next full parish council meeting, aif.
  - The minutes of the Planning Committee Meeting held on 17<sup>th</sup> July 2019 were agreed by all present as true and accurate records. It was agreed that the Chair of the meeting be authorised to sign the minutes prior to the next full parish council meeting, aif.
5. **BUSINESS REMAINING FROM PREVIOUS MEETING** – there was none that was not covered elsewhere on the agenda.
6. **PUBLIC FORUM** –
 

**COUNTY COUNCILLOR MRS OTTON'S REPORT** – Cllr. Otton had submitted a written report, a copy of which can be seen at Appendix C. The following items were to be brought to her attention:

  - Are SCC Libraries aware of the increased usage of the library – might tie in with future development and infrastructure.
  - Traffic management of the Library Car Park – used heavily by parents at TCC irrespective of the notices placed outside of the library. If the library is to have increased usage– need to have a clear parking policy especially given the increased usage by parents and young children.

So signed by the Chairman at the meeting of 4<sup>th</sup> September 2019

**DISTRICT COUNCILLOR REPORTS –**

Cllr. Richardson was invited to submit his report, a copy of which can be seen at Appendix D – the following questions were raised:

- CIFCO Board Members – are the directors part of the board or are they part of the holding company? Further information to be sourced by Cllr. Richardson.
- CIFCO – explanation – £1.4million revenue generated in 2018-2019. MSDC looking to increase their portfolio over time which will generate income.

Cllr. Turner had previously submitted a written report, a copy of which can be seen at Appendix D.

**MEMBERS OF THE PUBLIC – *the following comments were made by the members of the public present:***

- Hedge cutting – serious issue in various places.
- Hedgerow on Sandpit Lane – why was so much taken out and why was it done at that time?
- Station Hill hedgerow – Clerk to investigate the delay with SCC Highways in undertaking this work – precedent set in previous years although all were informed that this was the responsibility of the riparian owner.

**7. POLICE MATTERS –**

- a. Council received the latest Thurston SNT Report detailing the work undertaken over the past month by PCSO Smith which had been produced following reports submitted to the Clerk from PCSO Smith – the report was submitted to full Council.
- b. To receive village reports of concern for referral to Police – there were no further matters raised for referral.
- c. To receive an update from the meeting of the action group of 11<sup>th</sup> July 2019 formed to discuss the provision of a youth shelter within the grounds of New Green – the Clerk provided the meeting with an update from the Chair which confirmed that a further meeting had been held but no young people had attended. The Assistant Principal attended the meeting and agreed to circulate information on the closure of the shelter around the college before the end of term and to try to initiate the youth council with some volunteers. As there were no young people present, it was agreed that some designs for a replacement youth shelter would be chosen and circulated with comments requested as to preference. It was noted that the Caloo website had a good range for further discussion.

**8. STATUTORY BUSINESS –**

- a. To receive nominations for the unfilled post of Councillor following the uncontested Parish Council Election on 2nd May 2019 – it was proposed and agreed that Mr Turner's nomination be accepted onto the Parish Council. Council was in agreement that Mr Turner be asked to complete his Acceptance of Office Declaration prior to the next meeting.
- b. SCC Consultation - Green Access Strategy - Rights of Way Improvement Plan – council to consider a formal response to the ten-week consultation held by Suffolk County Council (Paper 1/07.08.2019). The meeting agreed that it supported the strategy, but the crux of the matter would be the implementation of the strategy. It was agreed that the conceptual strategy should note that Thurston has a wide range of footpaths and access to nearby villages which can be had via a network of footpaths and that there were no plans to amend or affect this. This should be drawn to developer's attention to ensure that there is access to the Rights of Way for all users irrespective of their ability. Approval of the proposal was given along with the comments raised, aif.
- c. To note the temporary closure of Public Right of Way - Public Footpath no. 6 from Norton Road to Church Road in the interests of safety in relation to the construction of a new housing development

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(Paper 2/07.08.2019) – the meeting agreed that this move appeared to be sensible in the interests of safety. Noted closure for a six-month period commencing 01.09.2019. Cllr. Morris agreed to insert an article in the next newsletter alerting all to the temporary closure.

- d. Draft Babergh and Mid Suffolk District Councils Housing Land Supply Position Statement Consultation July 2019 – (Paper 3/07.08.2019 – not circulated but available to view online) – overall the meeting acknowledged that MSDC was stating that it had a 5.6 land supply. It was however noted that on page 13 reference was made regarding the number of houses up to a point in 2018. Why was more recent data not being used? Cllr. Haley agreed to review the document and feed comments back to the Clerk by the following Wednesday.
- e. Draft Babergh and Mid Suffolk Joint Local Plan – public consultation from Monday 22<sup>nd</sup> July – 30<sup>th</sup> September 2019 – (Paper 4/07.08.2019 – not circulated but available to view online) – it was agreed that the document and parish council response would be discussed at meeting of 28<sup>th</sup> August 2019. Presentation held by MSDC regarding the Draft Local Plan and those in the process of undertaking a Neighbourhood Plan, as attended by Cllr. Morris and Haley, concentrated on Advanced Landscaping; site allocations within NDP and the Joint Local Plan along with general issues between the emerging plan and those in the process of undertaking a NDP.

#### **9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:**

- a. To receive an update on safety works/improvements to Thurston Railway Station – it was noted that according to the Professional Lead – Key Sites and Infrastructure at BMSDC – Network Rail and BMSDC were actively talking over this matter. As BMSDC seem reluctant to share that information with the Parish Council, the Clerk was asked to contact Daniel Fisk, Route Level Crossing Manager GE & Thameside – Network Rail, direct to ascertain whether he would be prepared to share details of discussions being had with MSDC and SCC.
- b. To receive an update on the measures to mitigate the Thurston Area Noise Complaints with particular reference to freight trains – the Clerk had nothing further to report on this issue. Clerk to also ascertain whether Daniel Fisk would be in a position to obtain said data.

#### **10. TO CONSIDER MATTERS RELATING TO PLANNING FOR THURSTON:**

- a. To consider the following Planning Application: there were none to be discussed.
- b. To note planning determinations by the Local Planning Authority (see Appendix A) – the meeting noted those applications determined by MSDC.
- c. To note responses to previous planning comments submitted as statutory consultees: update on DC/19/01602 – Linden Homes – summary provided by the Clerk following her attendance at the Development Control Meeting at which the application for 87 homes (Phase 1). Issues raised by the Clerk covered: urbanisation of the site; 2.5 storey dwellings; size of dwellings; connectivity; play provision and site-specific construction management scheme. Overall the meeting agreed with the Parish Council that for the next phases, Linden Homes had to do better and Linden Homes acknowledged that it heard the criticism loud and clear from the Parish Council and would engage more effectively for the remaining site areas. The meeting was made aware that whilst the formal document listing the conditions was still to be produced the recommendations from the Planning Officer were agreed and particular attention was drawn to: receipt of an appropriate unilateral undertaking from the applicant underpinning their offer to make a £65,000 contribution to SCC as local highway authority for the carrying out of footway improvements on Norton Road in the vicinity of the site, payable upon commencement of the development and plots with no garage to be provided with an external electrical connection. It was agreed by all present that at future Development Control Meetings there should also be a member of the Parish Council, or preferably a member of the Planning Committee, in attendance alongside the Clerk.
- d. To note the further correspondence received from Strutt and Parker and Bloor Homes on the proposed development at Land south of Beyton Road, Thurston and Compliance with the Emerging

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Neighbourhood Plan - the meeting received the above correspondence and was also made aware of an offer to further meet with the Parish Council to discuss the submitted application and how it was felt by the applicant that the development has sought to account for the emerging Neighbourhood Plan and support its objectives. It was agreed that the Parish Council should accept the offer to meet further and the Clerk was asked to offer a meeting on 16<sup>th</sup> August 2019 – preference to be the morning. *Post meeting note this meeting took place on 23<sup>rd</sup> August 2019 as further information was awaited.*

#### 11. NEIGHBOURHOOD PLANNING –

- a. Clerk to provide an update on the next stage of the Thurston Neighbourhood Development Plan – Clerk provided an update on the referendum stage of the Thurston Neighbourhood Development Plan which was planned for 12<sup>th</sup> September 2019 between the hours of 7.00am and 10.00pm. Polling station was to be New Green Centre only. It was agreed that the profile of the Thurston NDP needed to be raised over the next month and it was confirmed that the NP Sub-Committee was in the process of finalising the executive summary which would detail the background along with the NDP policies to to be delivered to all dwellings in the parish by the end of the 3<sup>rd</sup> week in August; penning an article to be inserted article in the newsletter at the end of the month and would be delivering a postcard reminding all eligible residents to vote the week prior to the meeting. It was agreed that the Clerk should look into the possibility of having a banner printed and sited on the corner of New Green Avenue which would further raise the profile of the referendum and NDP.

#### 12. FINANCE (for financial details see Appendix A at the end of the minutes)

- a. To receive and noted the completion of the limited assurance review for the year ended 31<sup>st</sup> March 2019 for Thurston Parish Council – the Council accepted the external audit noting that there were no matters which came to their attention requiring the issuing of a separate additional issues arising report. As the audit had been concluded and the certificate accepted by the Council, the Clerk confirmed that she would advertise the conclusion of the audit. The meeting's thanks were given to the Clerk for the manner in which she had presented the Parish Council's accounts and for yet another clear audit, aif.
- b. To approve the accounts awaiting payment (see Appendix A) including those coming forth - the items shown on the list as at Appendix A were approved for payment, aif.
- c. To note the accounts paid since the last meeting (see Appendix A) – council noted the accounts paid since the last meeting.
- d. To note receipts allocated since the last meeting (see Appendix A) – those items received since the last meeting as per Appendix A were noted.
- e. To consider and receive the Bank Reconciliation for the period ending 30.07.2019 (Paper 5/07.08.2019) – Council noted that bank balances stood at £43,270.34 with available funds being £43,270.34.
- f. To consider and receive the budget to actual monitoring report for the 1st quarter ending 30<sup>th</sup> June 2019 (Paper 6/07.08.2019) – the report was submitted to the meeting and Council's attention was drawn to the current position which shown a 6% underspend for expenditure with 5% increase in budgeted income.
- g. To receive an update on the joint Youth Project to be sited on the New Green Centre Grounds – the meeting was made aware that the Clerk and New Green Trustees were in the process of ascertaining sources for funding. A further update would be provided at the next meeting.
- h. To agree to the request that the PC supports the use of S106 Developer Contributions in the sum of £11,550.51 towards the Youth Project for fitness equipment to be sited within the grounds of the New Green Centre – the meeting agreed that it would formally submit a request to MSDC for the release of the monies held at MSDC under S106 Developer Contributions in the sum of £11,550.51 as part funding towards the fitness equipment project at Thurston New Green, aif.

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- i. To consider the request from the Friends of Thurston Library Group for a donation of £37.50 to assist with the printing of promotional leaflets for the Scarecrow Festival to be held in September – all those eligible to vote agreed to the donation. It was agreed that the best way forward would be for the Library to issue an invoice direct to the Parish Council for the sum involved, aif.
- j. To consider and approve the joint venture with New Green Trust to fence in the lower car park at the New Green Centre at a maximum cost of £1204 to be shared pro-rata – approval was given for the project to be a shared cost.
- k. Litter bins - the meeting was made aware of a message received from the New Green Trust over the storage of the bin that had been moved from the bottom car park at New Green. The Clerk explained that this bin was in fact broken, had no lid and previously had been strewn around the bottom car park by those who had been using the Youth Shelter inappropriately. With the removal of the youth shelter it was not felt necessary to leave a loose bin in the bottom car park. The bin itself had been placed out of sight behind the Biffa Bin awaiting collection by MSDC.  
The meeting further agreed to the removal of the bin located in the hedgerow of the Granary Car Park which could be relocated, following consultation with the New Green Trust, close to the new fitness equipment once installed. It was also further agreed that consideration could be given to the location of the cast iron bin from outside of the Parish Council Office to the Conservation Area on New Green.

**13. QUESTIONS FROM COUNCILLORS PREVIOUSLY SUBMITTED – none had been received.**

**14. REPORTS FROM COMMITTEES AND GROUPS -**

- a. Recreational Facilities Committee:
  - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix 14a i) at the end of the minutes for full details.
  - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £241.87 available funds £241.87.
  - iii. To receive any matters coming forth – Recreational Facilities Committee Meeting on 21<sup>st</sup> August 2019. Noted that there was a current issue with dogs being allowed to roam off lead on the Recreation Ground and in particular by the children’s area. The Clerk mentioned that she was taking advice from MSDC Open Space Department as to the status of the land with regards to dogs on recreational areas. Once this had been ascertained for all the recreational grounds, the Clerk would obtain quotations for new signage at the entrance and exit points of all three sites.
- b. Library Account:
  - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix A 14b ii) at the end of the minutes for full details.
  - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £8,215.39 cleared funds.
  - iii. To receive any matters coming forth – discussions regarding the children’s library refurbishment were in the process of finalising the project with particular discussions being had on IT. Work to be carried out in October and Library will need to close for the work. In the library, just over half of the books borrowed were children’s books. Noted that there was a need to make a withdrawal of the monies held by the Library as well as a call on the reserves currently held by the PC for library facilities.
- c. Emergency Plan:
  - i. To receive an update from the committee regarding the next steps in the updating of the plan and the cascading of information – at the recent meeting, Cllr. Hasler and the Clerk had discussed the final version of the leaflet which would be provided to all residents either as a separate document

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or as part of the Village Guide 2019 document later in the year. It was noted that, where applicable, details on the website would be updated.

d. Parish Infrastructure Investment Steering Group:

- i. to receive an update on work on a strategy for provision of facilities for current and future residents of the village which will include an assessment of the sites considered for recreational facilities – it was noted that the Clerk was in discussions with Ethos Environmental Planning over the production of a recreational space audit on current and future facilities that were required for the overall growth planned for Thurston. The site assessments carried out would form part of that audit for suitable sites. The meeting expressed concerns over the site that might come forward for other use on the Persimmon site and the potential that there could be five entrances within a close area on Ixworth Road.
- ii. to receive an update on the items submitted as bids against MSDC's CIL 123 Regulation List – the meeting was informed that the layout design for Norton Road had now been agreed and approval had been given to move the stop along the road to sit between the two access points and effectively fill in the gap between the zebra crossing and school markings with bus stop markings. That would mean that there would be a shelter on the "island" between them and there was no need to have to replace the College's gates or create extra hard standing at the current stop. Once firmed costs had been received the orders would be placed. Whilst the bid for the bus shelters on Sandpit Lane was still to be approved, SCC had asked its contractors to firm up those costs so that all could be processed together once the bid had been confirmed as approved. It was confirmed that the CIL bid for the works to the Children's Library had been unsuccessful as the bid was not compliant with the Council's Regulation 123 list because the provision of equipment is not on the Regulation 123 list. The reference to libraries on the Regulation 123 List relates to the extension or construction of library facilities. It was noted that such a bid could be made to the PC's own CIL funds once received. However, at a recent meeting the Professional Lead – Key Sites and Infrastructure at BMSDC – had stated that the bid was still live. The Clerk was asked to request the status of this bid given the above comment.
- iii. to receive a report from the meeting held on 19<sup>th</sup> July 2019 – the Clerk provided a brief resume of the meeting which had covered the potential new bid as a joint bidder with SCC over the educational land within the Persimmon application and in particular the land that was not now required for a primary school; update position on the successful CIL bid for bus shelters on Norton road; status of current bids for bus shelters on Sandpit Lane; revision of the CIL expenditure framework and, if approved, the suspension of the list of infrastructures to be funded upon under the Regulation 123 list; CIL monies for developments of 10 and above are being ring-fenced for the area in which growth comes forward.

e. Village Guide 2019:

- i. to receive a report from the working group on the production of the Thurston Village Guide 2019 – it was noted that further discussion was need upon this matter to discuss the project further given recent comments from the Vicar for Thurston and Great Barton.

f. Councillors Reports –

- i. to note Councillors' activities/ - meetings attended since the last meeting –
  - Emergency Plan meeting – Cllr. Hasler
  - Youth Action Group Meeting – Cllrs. Thurlbourn and Hasler
  - New Green Trust Meeting – Cllr. Thurlbourn
  - Bloor Homes Meeting – Cllrs. Haley; Hasler; Morris; Rainbow and Robinson
  - Gladman Meeting – Cllrs. Haley, Morris and Robinson
  - Library Meetings – Cllrs. Fawcett and Robinson
  - Vas – Cllrs. Hasler and Robinson
  - Planning – Cllrs. Haley, Rainbow and Robinson

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- Cavendish Hall Meeting – Cllr. Morris
  - NP Sub-Committee Meeting – Cllrs. Fawcett and Morris
  - PIISG – Cllrs. Fawcett and Robinson
  - Thurston In Relief Charities Meeting – Cllr. Rainbow
  - School History Talk – Cllr. Morris
- ii. to receive reports from Councillors' on issues relating to the village:
- Growth on footpath on Station Hill
  - Footpath being closed
  - Thistles growing on Linden site
  - Footpath at bottom of Linden site – thistles hindering passage
  - FC – difficult to see due to sight lines being compromised by vegetation
  - Rubbish bin on the Granary Car Park
  - Potholes – Pokeriage Corner coming from Beyton Road turning into Mount Road
  - Potholes – Beyton Road by Cracknells.

#### 15. CLERKS REPORT

- a. Delegated powers – the Clerk confirmed that she had dealt with a number of matters under delegated powers: hedgerows; inspection caps off streetlights; matters relating to planning and CIL.
- b. To receive an update on the deployment of the VAS – it was noted that both units had been downloaded the previous Friday via the Bluetooth facility and the Clerk was still to interrogate the data collected.
- c. To note correspondence from Ben Lord, Stroke Prevention Volunteer, West Suffolk NHS Clinical Commissioning Group – West Suffolk - Atrial Fibrillation (AF) / Stroke Prevention Programme - the meeting agreed that it fully supported raising awareness of the scheme which was aimed at considering actions to reduce the incidence of strokes and improve the healthcare experience of patients with AF across the region. The Clerk was asked to confirm the Parish Council's willingness for articles to be put on the website and in the newsletter. It was also agreed that he should be encouraged to come and talk to the most relevant bodies within the village, in particular those over 65 whom are most at risk for having undiagnosed AF.
- d. All significant correspondence had been dealt with elsewhere on the agenda. Items for noting had been previously circulated.

#### 16. TO CONSIDER SPECIFIC ITEMS FOR THE NEXT AGENDA –

#### 17. DATE OF NEXT MEETINGS –

- a. to confirm the date of the next Parish Council Meeting as scheduled for 4<sup>th</sup> September 2019 commencing in the Community Library, Norton Road.
- b. to note that there will be a Recreational Facilities Meeting on 21<sup>st</sup> August 2019 commencing at 6.30pm in the Parish Council Office.
- c. to note that there will be an extra ordinary Parish Council Meeting on 28<sup>th</sup> August 2019 commencing at 7.30pm in the Community Library, Norton Road.

- 18. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the Meeting due to the confidential nature of the business to be transacted –**  
– security measures at the Parish Council Office. Agreement was forthcoming for the Council to implement a removal security barrier between the Front Office and the Clerk's Office.

- 20. CLOSE OF MEETING –** there being no other business the Chairman closed the meeting at 9.47pm.

So signed by the Chairman at the meeting of 4<sup>th</sup> September 2019

## Appendix A

### 10. Planning:

b) To note the following decisions coming forth:

DC/19/02718 – Planning permission for the erection of a two-storey side extension @ 8 Barleyfields

DC/19/02346 – Planning permission for the construction of a new timber garage and replacement of front porch @ Rose Cottage, 83 Barton Road

DC/19/02576 – Planning permission for the erection of front gate and fence @ Sunny Holme, Station Hill.

DC/19/02700 – Planning permission for the erection of front porch @ 6 Lapwing Close.

DC/19/02835 – Planning Permission for the erection of two storey side extension and front porch extension @ 8 Victoria Close

### 12. Financial Matters:

#### a) Accounts submitted for payment

	Voucher	METHOD	NETT	VAT	TOTAL
Wicksteed Leisure Ltd – key link	719	3503	56.50	11.30	67.80
Select Office Furniture – 2 bookcases	720	3504	216.00	43.20	259.20
PKF Littlejohn – audit fee	721	3505	400.00	80.00	480.00
Suffolk Cloud – domain name and mailboxes	722	3506	380.00	0.00	380.00
MSDC – Bin emptying fees	723	3507	630.00	126.00	756.00
MSDC – Parish Election Recharges	724	3508	110.78	0.00	110.78
MSDC – refuse sacks	725	3509	28.90	5.78	34.68
Sutcliffe Play – balance of monies not taken	726	3510	0.00	3.38	3.38
Catherine Legg – replacement cheque (3499)	727	3511	157.50	0.00	157.50
M&TJ's – Grounds Maintenance	728	3512	282.00	56.40	338.40

#### b) Accounts paid since the last meeting

New Green Community Trust	700	SO	375.64	0.00	375.64
Eurooffice – stationary	701	CC	109.47	21.90	131.37
Thurston PO – Cleansing equipment	702	CC	6.60	1.92	7.92
Sutcliffe Play – repairs	703	CC	16.88	0.00	16.88
Vivante – refuse bags	704	CC	41.86	7.67	49.53
Amazon – stationary	705	CC	16.64	3.34	19.98
Amazon – stationary	706	CC	19.99	4.00	23.99
Amazon – printer	707	CC	149.99	30.00	179.99
Eurooffice – stationary	708	CC	110.33	22.07	132.40
Eurooffice – stationary	709	CC	54.98	11.00	65.98
All Day Office Supplies - inks	710	CC	182.66	36.54	219.20
Plusnet – Internet and Telephone	711	DD	37.15	7.43	44.58
Salaries – July 2019	712-716	3531-3535	3156.57	0.00	3156.57
Recreation Ground Account – VAT reclaim	717	TRF	101.41	0.00	101.41
Recreation Ground Account - loan	718	TRF	1130.00	0.00	1130.00

#### c) Receipts received since the last meeting

Lloyds – Interest – July	Interest	1.44	0.00	1.44
HMRC – VAT – Final Qtr. for 2018-2019	BACS	3178.75	0.00	3178.75
MSDC – Cleansing Grant	BACS	533.65	0.00	533.65

So signed by the Chairman at the meeting of 4<sup>th</sup> September 2019



**14a) Rec Ground Accounts*****i) Accounts paid since the last meeting:***

British Gas – 1 <sup>st</sup> quarter charges	DD	274.79	13.73	288.52
M&TJ's – annual maintenance	619	1130.00	226.00	1356.00

***Monies received since the last meeting:***

Parish Council Account – VAT reclaim	TRF	101.41	0.00	101.41
Parish Council Account - loan	TRF	1130.00	0.00	1130.00

***Accounts awaiting payment:***

R Cook – Caretaker Contract	620	117.26	0.00	117.26
R Cook – Expenses	621	1.20	0.00	1.20
M&TJ's – Grass cutting	622	110.00	22.00	132.00

**14b) Library Accounts – none for consideration**

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## Appendix B

### Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
Chq.	Cheque
Cllr.	Councillor
Cttee.	Committee
DC	District Council
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TBC	To be confirmed
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

So signed by the Chairman at the meeting of 4<sup>th</sup> September 2019