

**THURSTON PARISH COUNCIL**

Minutes of the Parish Council Meeting held on Wednesday 6<sup>th</sup> February 2019 at 7.30pm in the Community Library, Thurston Community College, Thurston.

**In the Chair:** Cllr. Rainbow.

**Present:** Cllrs. Fawcett, Haley, Hasler, Mrs O'Connell, Robinson and Thurlbourn.

**In Attendance:** County Cllr. P Otton; District Cllr. D Haley (in his capacity as District Cllr. for Agenda Item 6); Mrs V Waples, Clerk and 11 members of the public.

1. **OPENING** – The Chairman declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. A full transcript is available from the Clerk.
2. **APOLOGIES FOR ABSENCE** –
  - a. Apologies of absence were received from Cllrs. Dashper and Mrs Morris due to personal circumstances.
  - b. Council consented to accept these apologies, aif.
  - c. Council was informed that Cllr. Moss had submitted his written resignation to the Chairman since the last meeting. This has been accepted and the relevant authorities had been informed.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
  - a. Cllr. Fawcett declared a Pecuniary Interest under Agenda Item 12a with regards to financial matters and would not take part in the vote concerning the financial transactions for the Library. The following local non-pecuniary interests for the Agenda under discussion were declared: Cllrs. Fawcett, Haley, Mrs O'Connell & Robinson as Friends of Thurston Library. There were no gifts of hospitality exceeding £25 declared.
  - b. Cllr. Haley declared that he had been subject to lobbying under agenda item DC/19/00197. There were no further declarations of lobbying by those Councillors present.
  - c. There were no requests for dispensations for the Agenda under discussion.
4. **MINUTES OF THE PREVIOUS MEETING** –
  - a) The minutes of the Parish Council Meeting held on 9<sup>th</sup> January 2019 were agreed by all present as true and accurate records, following an amendment to item 17, and signed as such by the Chairman. The minutes of the extra-ordinary Parish Council Meeting held on 23<sup>rd</sup> January 2019 were agreed by all present as true and accurate records, following an amendment to agenda item 8, and signed as such by the Chairman. The minutes of the Planning Committee Meeting held on 23<sup>rd</sup> January 2019 were also agreed by all present as a true and accurate record and signed as such by the Chairman.
  - b) Council noted the minutes of the Policy and Resources Committee meeting which took place on 25<sup>th</sup> January 2019.
5. **BUSINESS REMAINING FROM PREVIOUS MEETING** – none that was not covered elsewhere in the agenda.
6. **PUBLIC FORUM** –
 

**COUNTY COUNCILLOR MRS OTTON'S REPORT** – Cllr. Otton was invited to submit her report, a copy of which can be seen at Appendix C.

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

The following items were brought to Cllr. Otton's attention:

- Extra car parking at the Community College – what is it for - possibly for the use of parents to ensure that they do not use residential areas for dropping off and picking up of children.

**DISTRICT COUNCILLOR MR HALEY'S REPORTS** – Cllr. Haley was invited to submit his report in which he covered the following items:

- Cllr. Haley was promised a briefing paper on the issue of Network Rail by MSDC but not yet received
- Budget on 21<sup>st</sup> Feb 2019 – proposals for financial situation regarding 2019/2020 – council tax and current financial situation.
- MSDC – National Award for data that is available re CIL – all readily available – MSDC and BDC only council to have this facility – nominated for National Planning Award
- Persimmon – he had provided the Clerk with details of houses and how they were broken down and a comment from the Housing Officer at MSDC.
- Community Strategy – noted on the agenda for discussion PC.
- County Lines problem – briefing on the drug offences taking place in the county – proposals as to how this is to be tackled.

**MEMBERS OF THE PUBLIC** – *the following comments were made by the members of the public present:*

➤ Youth Shelter –

- Situation is getting progressively worse – noise, loud music, anti-social behaviour; objects throwing around over the fence and sometimes at the window. Rubbish which is strewn around the area.
  - Progression of anti-social behaviour, gathering of large numbers of young people – noise, litter, smashed bottles. Looks a blight on landscape. Graffiti on youth shelter.
  - Situation has progressively got worse and cannot understand why no-one listens to the residents and why it has not been removed.
  - Residents do not feel safe and cannot understand why they should have to put up with it.
- Noted issues with other developments in other areas where S106 monies had to be returned to the developers as work was not carried out in time. How will or who will ensure – noted that they are front loaded
- A developer due to start work in Thurston is currently under scrutiny for not complying with the approved plans – will there be checks on the work carried out to ensure these are compliant? Cllr. Haley stated that there are systems in place to carry out checks and the Parish Council will carry out due diligence to ensure that planning conditions are complied with and report concerns onto MSDC where necessary.

**7. POLICE MATTERS –**

- a. Council received the latest Thurston SNT Report detailing the work undertaken over the past month by PCSO Smith which had been produced following reports submitted to the Clerk from PCSO Smith.
- b. To receive village reports of concern for referral to Police – 2 cars on the grass verge outside of residents in Oakeyfield Road; parking of coaches at TCC by the PCSO. Clerk to action a referral for the new PCSOs funded by MSDC to cover such issues. Clerk to pass this issue on to TCC.
- c. to consider the Youth Shelter located on the New Green bottom car park -
  - to receive a report from the PCSO on the crimes associated with the Youth Shelter – the meeting received details of 9 reported crimes relating to anti-social behaviour which had been reported to the police between July 2018 and January 2019.

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- to receive a report on the level of rubbish left in and around the Youth Shelter – the litter picker had reported that the level of litter varies. It was recorded that occasionally members of the public removed the litter and that this might account for the days when the litter was light.

The meeting noted that Thurston had had a problem with youths congregating for a number of years – outside the community centre itself; down by the Cavendish Hall – although the young people had been moved on it had merely served to push the issue elsewhere. All agreed that there was a need to resolve the issue rather than just push it somewhere else and that on occasions the situation is more prevalent than others. It was however agreed that the Youth Shelter was not serving the purpose for which it is put there and that it cannot be considered to be of import if it was being vandalised in such a manner.

It was confirmed to all present that the PC had not ignored the situation and had tried a number of solutions, but it could not now ignore the main areas of concern for the residents who were feeling intimidated and in fear for their safety. The situation itself reflected that there is a decreasing number of things for young people to do in the village and whilst the PC might be asked to consider removing the youth shelter there was also a need to find something better for the young people of the village and that this might imply a cost to all residents.

It was agreed by all present that whilst the Parish Council was minded to remove the Youth Shelter, there was a need to get a view from the police as to its removal and other stakeholders who are likely to be impacted by such a decision. It was also agreed that there was a need to have a strategy to deal with the addition of young people into the village and lack of current and future facilities.

It was agreed that the matter of the Youth Shelter would be debated further at the next PC meeting, aif.

The meeting further noted that the bottom Car Park was not being locked at night and the Clerk was asked to contact New Green for a comment and whether action was being taken to rectify this situation.

## 8. STATUTORY BUSINESS –

- To consider whether the Parish Council should seek nominations for the posts of Councillor prior to the Parish Council elections in 2<sup>nd</sup> May 2019 – Council were informed that if the vacancy falls within the six months before the date when the councillor would have regularly retired (i.e. four days after the next ordinary election), the could need not fill the vacancy. The Council must still give public notice of the vacancy and the Clerk confirmed that she had informed the relevant authorities of the casual vacancy. It was agreed that the Clerk would advertise the vacancies and that it would not appoint prior to the elections.
- To consider nominations to the Thurston Planning Committee – Cllr. John Thurlbourn consented to be nominated to the Planning Committee to fill the vacant seat. All agreed that his nomination should be accepted and approved.
- To consider nominations to the Thurston Recreation Ground Committee – Cllr. Barbara Morris had previously indicated that she consented to be nominated to the Recreation Ground Committee to fill the vacant seat. All agreed that her nomination should be accepted and approved.
- To consider and confirm the appointment of the Parish appointed Trustee to the Thurston Relief in Need Charity for the period commencing 1st February 2019 – it was accepted and proposed that Irene Churchus should be nominated as the parish appointed trustee to the Thurston Relief in Need Charity.
- To note that the following have been amended by the Policy and Resources Committee:
  - Thurston's Complaints Procedure

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

- Thurston's Member/Officer Protocol
  - Thurston's Standing Orders
  - Thurston's Financial Regulations
- f. To receive and consider the recommendation from the Policy and Resources Committee that the Terms of Reference for the Policy and Resources Committee be amended with regards to changes in legislation covering data protection and complaints procedures (Paper A) – Council considered and approved the amendments to the terms of reference for the Policy & Resources Cttee as submitted.
  - g. To receive a copy of the Suffolk County Council (District of Mid Suffolk) (Stopping, Waiting and Loading Prohibitions and restrictions and On-Street Parking Places) (Map Based) Order 201 – Council received a copy of the above order.
  - h. To receive and consider a response to the Draft MSDC Housing Land Supply Position Statement 2018-2019 – end date for responses 28th February 2019 – Council noted that there is now 5.32 years of land supply. It was agreed that the Clerk should enquire as to whether this took into account all of the S106s for development in Thurston.
  - i. To note the timetable for local elections in England– Council was advised of the key dates for the elections covering district and parish council scheduled for 2<sup>nd</sup> May 2019: election notices issues between 12<sup>th</sup> and 26<sup>th</sup> March; deadline for delivery of nomination papers 3<sup>rd</sup> April; if uncontested new Council takes office on 7<sup>th</sup> May 2019; if contested new Council will take office on 8<sup>th</sup> May 2019. Noted that the 1<sup>st</sup> Meeting of the new Council will be the Annual Meeting of the Council which is scheduled for 8<sup>th</sup> May 2019.

**9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:**

- a. To receive an update on safety works / improvements to Thurston Railway Station - Clerk confirmed that she had heard nothing further from either S Merry at SCC Highways Dept or Network as to progress on the discussions over satisfactory mitigation measures that might be agreed upon. IT was noted that a briefing paper on this matter was still awaited by Cllr. Haley from Corporate Manager for Key Sites and Infrastructure on MSDC regarding answers to the situation and traffic management for this area. It was further noted that no-one had had any communication from or with Network Rail.
- b. To receive an update on the measures to mitigate the Thurston Area Noise Complaints with particular reference to freight trains – the Clerk confirmed that she had heard nothing further on this matter. It was stated that there was an assumption that the restrictions were still being obeyed as the signs indicating the restricted speeds were still in evidence.

**10. TO CONSIDER MATTERS RELATING TO PLANNING FOR THURSTON:**

- a. To consider the following Planning Applications: *Cllr. Haley did not take part of the discussion and consideration of the following applications.*
  - DC/19/00101 – Householder Planning Application – erection of a single storey rear extension @ 4 Sandpit Drive, Thurston  
Very little impact on neighbouring properties. Accept proposal.
  - DC/19/00197 – Planning Application – erection of 1.5 storey dwelling with shared vehicular access @ land adjacent Rojulina, Hollow Lane, Thurston  
Object - same comments apply as per previous submissions on this and all other proposals outside of the BUAB. Already permission for 2 dwellings and this will result in overcrowding of area. Greater force now that the NP is at regulation 16 submission. Noted that MSDC now has 5.32 land supply.
  - DC/19/00295 – Householder Planning Application – erection of front porch and insertion of 1 No. window to front elevation @ Medway, 45A Genesta Drive, Thurston  
Agreed to support as no detrimental impact to street scene or neighbouring environment, aif.

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- b. To note decisions as determined by the Local Planning Authority (see Appendix A) -
- c. To note responses to previous planning comments submitted as statutory consultees – the Clerk made the meeting aware of a response submitted to Cllr. Haley from the Professional Lead – Strategic Housing at MSDC, which confirmed that the amendments to the Persimmon layout plan showed that the total 2 bed houses was now 63 – an increase of 44 and it should be noted that the 44 also have studies included, which would make the houses available for first time buyers as well as older people wishing to downsize; total 3 bed houses were 64 and total 4 bed houses were 32. All of the 5 bed houses have been taken out of the property mix which is to be welcomed as there were 21 included previously and as such the applicant has taken note of her previous comment. She had further stated that the provision of only 4 bungalows across the whole site is disappointing and with the age profile of Thurston and Mid Suffolk generally, it would have been ideal to have seen at least 8 on this site but there are no current policies for bungalows and the percentage expected on sites. It was stated that as MSDC and BDC continue to work on the Joint Local Plan they were looking at the impact of having certain requirements on sites and how thresholds for specific property types could affect viability and deliverability.
- d. To discuss whether the Parish Council should consider further Community-Led Housing and the way in which it can be connected to future planning within Thurston – easy to sign up to but there is a concern as to whether the fund will be available for long-term. It was agreed that there were good reasons to show an interest but there was also a need to show to the community that this is not a promotion of development. It was agreed, by a majority decision, to express an interest and request further details from MSDC Community Housing Enabling Officer who had visited the PC in January.
- e. To consider themes for road names for the following development areas: land to the west of Ixworth Road; land at Meadow Lane; land at Barton Road and land to the North of Norton Road – it was agreed that this would be considered further at the next meeting.

#### **11. NEIGHBOURHOOD PLANNING –**

- a) To confirm that in accordance with Regulation 16 of The Neighbourhood Planning (General) Regulations, 2012 (as amended) Mid Suffolk District Council has commenced formal consultation on the Thurston NDP - it was noted that written comments were to be received by Mid Suffolk District Council by 4.00pm on Wednesday 6<sup>th</sup> March 2019. The Clerk informed the meeting that MSDC had approached the PC prior to making a formal appointment of an Examiner for the next stage of the NP to ascertain whether the PC had a preference over who should be appointed. The Chair of the PC and Co-Chairs of the NP had reviewed the details of those being proposed and indicated a preference for an examiner who has previously worked on NPs within MSDC and BDC. The Clerk informed the meeting that MSDC had approached this examiner and that her appointment as the Thurston NP Examiner was now confirmed. It was anticipated that the examination would be in April 2019 with the referendum in June.
- b) Suffolk Design – Parish and Neighbourhood Workshop – 26<sup>th</sup> February 2019 - agreed that it was important for Thurston to be involved at an early stage on the Suffolk wide initiative to improve quality in the built environment. The Clerk confirmed that she had booked 3 places for the Parish Council but further would be made available for those interested in attending.

#### **12. FINANCE (for financial details see Appendix A at the end of the minutes)**

- a. To approve the accounts awaiting payment (see Appendix A) including those coming forth - Council approved the items for payments as listed at Appendix A, aif.
- b. To note the accounts paid since the last meeting (see Appendix A) - Council noted the items that had been paid since the last meeting as listed at Appendix A, approval of the schedule by all was forthcoming.

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- c. To note receipts allocated since the last meeting (see Appendix A) - Council noted the monies received since the last meeting as listed at Appendix A.
- d. To consider and receive the Bank Reconciliation for the period ending 30.01.2019 - Council noted the bank reconciliation for the period ending 30<sup>th</sup> January 2019 with available funds being £59,381.76.
- e. To consider further the quotations received to 'fence off' the New Green bottom car park from the Youth Green Shelter and access to Station Hill – to be funded by the Parish Council and New Green Trust on a pro-rata basis – it was agreed that this was to be held in abeyance until the situation concerning the Youth Shelter was resolved.
- f. To consider a request for a donation for the year ending 31<sup>st</sup> March 2019 - *Cllrs. Fawcett and Robinson declared a local non-pecuniary interest in the agenda item and did not take part in either the discussion or the vote that took place* - as the Parish Council fulfilled the eligibility criteria under the General Power of Competence as set by the Secretary of State Council which gives councils the power to do anything an individual can do provided it is not prohibited by other legislation, those eligible to vote agreed to support a donation of £150 for healthy snacks be provided to those attending the Tiny Toes Toddler Group.
- g. To consider the release of the agreed donation of £1500 to the New Green Community Trust for the upgrade of the heating system – it was proposed and agreed that the money should be released for payment.
- h. To agree to the transfer of the sum of £1500 as identified under g) above from the Council's earmarked reserves into the revenue budget for village maintenance – it was proposed and agreed that the money be transferred into the revenue budget from earmarked reserves.

**13. QUESTIONS FROM COUNCILLORS PREVIOUSLY SUBMITTED – none had been received.**

**14. REPORTS FROM COMMITTEES AND GROUPS -**

- a. Recreation Ground Trust:
  - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix 14a ii) at the end of the minutes for full details.
  - ii. The Council received the bank reconciliation to date and noted that bank balances stood at £1,038.62. Noted the outstanding balances from the Football Club. Noted invoices still to be raised for the January to March 2019 for all hires.
  - iii. To receive any matters coming forth – tape to be a warning to the public of the plane in the tree on the Recreation Ground (tree No. 7 from School Lane entrance).
- b. Library Account:
  - i. The accounts for the period ending 30<sup>th</sup> January 2019 were presented to full Council and accepted by all. Bank balances were confirmed as £11,970.20 with cleared available funds being same. Noted that Christmas Trees monies would be shared with Thurston PCC. Thanks were offered to Cllr. Haley for his donation from his Locality Fund for works to the Library.
  - ii. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix A 14b ii) at the end of the minutes for full details.
  - iii. To receive any matters coming forth – Private Viewing to the Bronze Invitation Event noted. Wine Tasting on 15<sup>th</sup> February 2019.
- c. Emergency Plan:
  - i. To note a meeting is to be scheduled for February 2019 to discuss the next steps in updating / implementing the plan – dates to be circulated.

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

d. Parish Infrastructure Investment Steering Group:

- i. to receive an update from the meeting of the Infrastructure Group on the 1st draft of the assessments of suitable sites within the parish of Thurston for Multi Facility Recreation Use – Council was informed that the Infrastructure Group had received the 1<sup>st</sup> draft of 10 sites which had been assessed as suitable for multi-facility recreational use. It is noted that a further site is still to be assessed and that all of the drafts will be analysed further at the next meeting with those considered most suitable submitted for comment by relevant stakeholders.  
It was also noted that SCC had carried out an assessment on a number of bus stops for possible further submission for sites for bus shelters as a joint CIL bid and that SCC had been asked for a detailed assessment on the upgrading of the crossing on Sandpit Lane to a zebra crossing to be submitted as a possible joint SCC/PC bid in the next CIL bid round.
- ii. to receive the notes of the meeting with SCC to discuss a feasibility study into the provision of a Community Hub held on 11<sup>th</sup> January 2019 – the meeting received the notes from the meeting held and it was agreed by all who had attended that they were not really much further forward. The Clerk informed the meeting that she had been in discussions with the Community College regarding information coming forth over the changes in School Transport Policy and that the Headteacher had confirmed her agreement to attend a meeting with the Parish Council to hold an initial discussion on the College's plans to support students who wished to attend Thurston Community College but who no longer qualify for free transport and to share proposals for the use of the extra land which they were are hoping would be coming to the college as part of the Persimmons development. It was agreed that such a meeting should be held outside of the PC meeting and that all would meet at 6.45pm on 6<sup>th</sup> March 2019.

e. Village Welcome Sheet:

- i. to receive a report from the working group on the production of the Thurston Village Guide 2019 – it was agreed that there was a need to ensure that the PC and PCC would take ownership of the content of such a guide and that in essence it would be written by an editorial team from data collected. Links would be made to the website. It had further been agreed that there would be no advertising and that external funding would be sourced to produce the guide. It was agreed by all that it would be beneficial for the guide to be reviewed every 4 years.

f. Councillors Reports –

- i. to note Councillors' activities/ meetings attended since the last meeting
  - Library Meetings – Cllrs. Robinson & Fawcett
  - Grit Bin Survey – all Councillors
  - Meeting with CEO of Salc – Cllrs. (Dashper), Rainbow & Robinson
  - Meeting with SCC over School Land & Community Hub – Cllrs. (Dashper); Fawcett; Rainbow & Robinson
  - Meeting with Persimmon – Cllrs. (Dashper), Fawcett, Hasler, Mrs O'Connell, Rainbow and Robinson
  - Meeting with SCC re Bus Shelter Provision – Cllrs. Rainbow & Robinson
  - P&R Cttee Meeting – Cllrs. (Dashper), Fawcett, Mrs O'Connell & Rainbow
  - PIISG – Cllrs. (Dashper), Fawcett, Rainbow & Robinson
  - Thurston Guide – Cllrs. Fawcett, (Mrs Morris) Mrs O'Connell and Robinson
  - Library AGM – Cllrs. Fawcett, Haley & Robinson
  - VAS – Cllr. Hasler
  - Planning Committee Meeting – Cllrs. Dashper; Fawcett; Mrs O'Connell; Rainbow and Robinson. Cllrs. Thurlborne & Haley in attendance.
- ii. to receive reports from Councillors' on issues relating to the village:
  - Barton Road – infilling now cracking up
  - Hole by Hunter Drive is very poor

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- Potholes – Mill Lane
- Parking on Station Hill & Laurel Close – parking enforcement in general – how can this be enacted for Thurston? PC to look at requesting traffic regulations to be considered further for the village.
- White sticks on verge in School Road.
- Yellow lines – potential for these to be installed in residential areas – PC to consider requesting further information.
- Concrete post on Thedwastre Road
- Noticeboard – check information on Councillors and councillor representation.
- Drain at Pokeriage Corner – needs desilting.
- Pothole on Mount Road side of left-hand side as turning into road from Beyton.

**15. CLERKS REPORT**

- a. Delegated powers – the Clerk confirmed that she had dealt with a number of matters under delegated powers; had attended a training session on Treasury Regulatory Management – covering procedures to be adopted and followed.
- b. To receive an update on the deployment of the VAS – it was noted that one had been downloaded that week and a further one would be done over the coming week.
- c. To note general correspondence received as follows – noted that anything that is/was pertinent has/had already been circulated to all.

**16. TO CONSIDER SPECIFIC ITEMS FOR THE NEXT AGENDA – youth shelter; provision of facilities for young people; road names for new development coming forth.**

**17. DATE OF NEXT MEETINGS–**

- a. To confirm the date of the next Parish Council Meeting which is scheduled for 6<sup>th</sup> March 2019 and planning meeting 20<sup>th</sup> February 2019.
- b. To note that there will be a Policy & Resources Committee Meeting on 1<sup>st</sup> March 2019 in the Parish Council Offices commencing at 11.30am.

**18. CLOSE OF MEETING TO THE PUBLIC AND PRESS – there being no other business the Chairman declared the meeting held in the public forum closed to the members of the public and press present at 10.12pm.**

**19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the Meeting on the grounds that disclosure of disclosure of ongoing discussions relating to the lease of New Green Trust and are not in the public interest: it was resolved by a majority decision to exclude the public and press from the meeting for the consideration of items 19a).**

- a. To consider further the request from the New Green Trust to set-up a working group to commence negotiations with the Parish Council (tenant) and the Landlord over a new lease for the New Green Centre and Open Space – **CONFIDENTIAL**

**20. CLOSE OF MEETING – there being no other business the Chairman closed the meeting at 10.16pm.**

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019



## Appendix A

### 10. Planning: b) To note the following decisions coming forth:

DC/18/05281 – Planning Permission – erection of 1 no. detached dwelling and garage. Creation of vehicular access @ land adjacent to Popples, Barrells Road.

4942/16 – Planning Permission – residential development consisting of 64 dwellings and associated highway, car parking and public open space @ land at Meadow Lane.

DC/18/04769 – Refusal of Outline Planning Permission (all matters reserved) – erection of 1 No. dwelling and garage @ land at Poplar Farm, Great Green

### 12. Financial Matters

#### a) Accounts submitted for payment

	Voucher	METHOD	NETT	VAT	TOTAL
Thurston W.I. - Donation	626	3271	250.00	0.00	250.00
SARS – Donation	627	3272	250.00	0.00	250.00
Mid Suffolk CAB – Donation	628	3273	300.00	0.00	300.00
West Suffolk CAB – Donation	629	3274	300.00	0.00	300.00
Ixworth Patient's Association – Donation	630	3275	150.00	0.00	150.00
New Green Community Trust – Donation	631	3276	1500.00	0.00	1500.00

#### b) Accounts paid since the last meeting

Salaries – December 2018	620-622	3268-3270	2822.01	0.00	2822.01
New Green Rent – January 2019	623	SO	360.00	0.00	360.00
Plusnet – business account	624	DD	37.00	7.40	44.40
Eurooffice – Stationary	625	CC	34.98	7.00	41.98

#### c) Receipts received since the last meeting

Lloyds – Interest – January	Interest		2.23	0.00	2.23
SCC – Locality Grant – transfer from Rec Grd Acct	Bacs		345.00	0.00	345.00
St Peter's Church – 2 No Poppy Wreaths	Chq		34.00	0.00	34.00

### 14a) Rec Ground Accounts

#### i) Accounts paid since the last meeting:

SCC – Locality Grant – transferred to PC Acct	Bacs		345.00	0.00	345.00
Brit Gas – Electricity for pavilion	DD		234.77	11.73	246.50

#### Monies received since the last meeting:

French for Tots – hire of pavilion	BACS		216.00	0.00	216.00
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#### ii) Accounts awaiting payment:

Caretaker Contract	601		110.77	0.00	110.77
Caretaker Expenses	602		10.75	2.15	12.90

### 14b) Library Accounts

#### i) Monies paid since the last meeting: None

#### ii) Monies received since the last meeting:

Christmas Tree Festival	Cash/chq		365.84	0.00	365.84
IPS – shared cost of cleaner for Library	Bacs		100.00	0.00	100.00
MSDC – Locality Funding	Bacs		3500.00	0.00	3500.00

#### iii) Accounts awaiting payment:

R Fawcett – AGM & Library Expenses	126		15.83	1.16	16.99
Plasticraft Displays – cabinet	127		154.64	30.93	185.57
Suffolk Cloud - website	128		100.00	0.00	100.00

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

## Appendix B

### Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
Chq.	Cheque
Cllr.	Councillor
Cttee.	Committee
DC	District Council
DD	Direct Debit
FOI	Freedom of Information
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TBC	To be confirmed
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

## Appendix C – County Cllr. Otton’s February Report to Full Council

### Update on 2019/20 budget

On Tuesday 29 January, the 2019/20 budget proposals were approved by Cabinet. These will now be taken to a full Council meeting on 14 February, when all councillors will vote on the final 2019/20 budget.

I am concerned by a number of the cuts, in particular:

- The decision to remove all grant funding from Citizens Advice. This will be phased over two years, with a 50% reduction in the 2019/20 budget (£0.184m);
- Reducing the amount spent on Housing Related Support, which supports those at risk of homelessness (£0.45m);
- Reduced funding for sponsored bus services (£0.34m) and cessation of the provision of roadside bus timetables (£0.1m);
- Reduction in highways maintenance, including no road sign cleaning (£0.1m), only maintaining mandatory road markings (£0.075m) and less frequent weed treatments in rural areas (£0.055m);
- Staffing reductions across all directorates, which may result in less efficient services (£2.968m).

### Cuts to Citizens Advice get Cabinet approval

As mentioned above, the budget includes a cut to the grant funding provided by Suffolk County Council to Citizens Advice. This grant will be cut by 50% in 2019/20 (£184,000) and removed entirely in the 2020/21 budget. A consultation was held over the Christmas period to assess the impact these cuts may have, and an Equality Impact Assessment was drawn up. However, neither documents were available prior to the Cabinet meeting, and so the Cabinet decided to recommend this saving before fully understanding the impact it may have. I will be raising my concerns at the Council meeting.

### Upper Orwell Crossings project cancelled

The Upper Orwell Crossings project in Ipswich has finally been cancelled, after concerns were raised last summer that the project was likely to go well over the original budget.

However, Suffolk County Council has still spent over £8m on the project to date, most of which was on consultants’ fees. The Cabinet has decided to consider undertaking a smaller project and complete the smaller Crossings B and C, which will provide links to the island site. The Cabinet has agreed to underwrite a maximum of £10.8m (the balance of their previous commitment) and will require other significant local contributions to enable crossings B and C to go ahead.

### Potential £45.1m investment for Special Educational Needs

A cross-party Policy Development Panel has recommended that Suffolk County Council needs to invest £45.1m to develop new SEND schools and specialist units within Suffolk. This investment would create an additional 828 specialist education places in Suffolk, which are desperately needed. Currently, many children struggle to access appropriate provision and are forced to travel to out-of-county schools in order to access the educational support they need. The Cabinet agreed in principle to the PDP’s recommendations. The capital investment programme will need to undergo a full investment appraisal before the Cabinet will commit to a firm £45.1m investment. This is expected in early 2019. I asked what was being proposed for those already in the system, nothing!

### New Director of Highways appointed

After a long search, a new Director of Growth, Highways and Infrastructure has been appointed. Mark Ash will be joining Suffolk County Council in February. He is currently the Director of Waste and Environment at Essex County Council.

### Memorandum of Understanding

like you I was astonished that a workshop was held, and Thurston was not invited and told Mark Stevens so. I have suggested there is a separate session for Thurston.

So signed by the Chairman at the meeting of 6<sup>th</sup> March 2019

**School Transport**

At the meeting with Helen Wilson and Jean Wheeler (who is taking the lead on this) we were told of the ideas they have to provide reduced fees for transport to the school. This included the possibility of extending the car parking using the extra land available. I have suggested Helen or Jean talks to the PC about the plans.

**School Catchment Area**

At the cabinet last week the cabinet agreed to NOT change catchment area. I challenged Cllr Jones on this as it seems to me that anyone having applied for a place in a catchment area this could well NOT be in a nearest school and therefore NOT with free transport!

**Network Rail**

I have AGAIN contacted them and still have had no response!