

## THURSTON PARISH COUNCIL

Parish Council Office

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the Parish Council Meeting on **Wednesday 2<sup>nd</sup> June 2021 commencing at 7.00pm in the Thurston Community Library on Norton Road.**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

All wishing to attend will be required to comply with the social distancing measures in place, with the wearing of face coverings (unless exempt) and the use of hand sanitisers at entrance and exit points. Members of the public should be aware that numbers will be limited in order to comply with the Government's Covid restrictions. If you would like to attend please advise the Clerk to the Council at the earliest opportunity.

Members of the public not wishing to attend in person may submit written representations on issues they wished to be considered at the meeting.

The doors to the meeting will be open 15 minutes prior to the commencement of the meeting.

## AG E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.02
3.	Declarations of pecuniary and local non-pecuniary interests a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive declarations of lobbying for planning matters on the agenda c) To receive requests for dispensations	7.05
4.	a) To receive and consider the minutes of the following meetings: <i>(all as previously circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</i> <ul style="list-style-type: none"><li>• Video Conference Meeting of 5<sup>th</sup> May 2021.</li></ul> b) To note the minutes of the Planning Committee: <ul style="list-style-type: none"><li>• Video Conference Planning Meeting of 28<sup>th</sup> April 2021 – <i>Approved</i></li><li>• Planning Meeting of 19<sup>th</sup> May 2021 – <i>Approved</i></li><li>• Planning Meeting of 26<sup>th</sup> May 2021 - <i>Draft</i>.</li></ul>	7.10
5.	REPORTS FOR INFORMATION – to receive written reports for information only: <ul style="list-style-type: none"><li>• Report from County Councillor Penny Otton</li><li>• Report from District Councillors Harry Richardson and Wendy Turner</li></ul>	7.15
6.	PUBLIC FORUM – <ul style="list-style-type: none"><li>• to receive questions and matters of concern from members of the public in attendance on the agenda submitted.</li><li>• to receive comments or questions relating to Thurston in general.</li></ul>	7.30
7.	Police Matters – a) to receive a report from PCSO Smith on crimes relating to Thurston. b) to consider matters for referral to Stowmarket SNT	7.45
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To review and adopt the Council's Engagement Strategy for the year 2021-2022	7.55

	b) To review and adopt the Council's 3 Year Business Plan c) To review and consider the winding down of the Covid-19 Emergency Plan Support Scheme	
9.	Planning Matters – to be brought to the attention of the Council: a) To receive further information on the Judicial Review submitted following the granting of Planning Permission against application DC/19/03486 Land South West Of, Beyton Road, Thurston, Suffolk as granted by Mid Suffolk District Council's Planning Department.	8.15
10.	To consider matters relating to Network Rail: to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail following the granting of funds against the Infrastructure (CIL) Bid Round Five.	8.25
11.	Finance - to view all associated papers please use the following web-link: <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To approve the accounts awaiting payment including those coming forth ( <i>Paper 1- 02.06.21</i> ) b) To note the accounts paid since the last meeting ( <i>Paper 2 – 02.06.21</i> ) c) To note receipts allocated since the last meeting ( <i>Paper 3 – 02.06.21</i> ) d) To consider and receive the Bank Reconciliation for the period ending 31.05.21 ( <i>Paper 4 – 02.06.21</i> ) e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan ( <i>Paper 5 – 02.06.21</i> ) f) To receive prior notification of the applications to be considered under CIL Bid Round 1 at the meeting of 7 <sup>th</sup> July 2021 ( <i>Paper 6 – 02.06.21</i> ) g) To grant approval to the Clerk to incur expenditure under the Clerk/Deputy Clerk training budget to access appropriate as identified as part of overall performance related duties. Overall training budget stands at £1,000. Request submitted to release initial expenditure of £200.00. h) To confirm acceptance of the additional premium to increase the Council's Fidelity Guarantee Insurance to £400,000 at a premium of ££56.00 for the remainder of the period of the contract (30.09.21). i) To confirm acceptance of the additional premium to increase the insurance cover of the Council's Assets to the next banding - £250,001 - £300,000 at a premium of £60.14 for the remainder of the period of the contract (30.09.21) j) To consider and approve requests for donations from the Council small donation budget ( <i>Paper 7 – 02.06.21</i> )	8.30
12.	To consider a partnership with the PCC in the production of a Community Newsletter <i>confidential report entitled Thurston Newsletter refers</i>	8.50
13.	Councillor Reports: a) To report village matters of concern to the Clerk	9.00
14.	Clerks Report – to receive information from the Clerk and Deputy Clerk and in particular: a) to receive the reports of items actioned under delegated powers b) to receive items of correspondence for noting only	9.10
15.	To confirm the date of future meetings: all taking place in the Thurston Community Library unless advised otherwise a) 16 <sup>th</sup> June 2021 – Emergency Planning Committee Meeting – commencing at 6.00pm b) 16 <sup>th</sup> June 2021 – Planning Committee Meeting – commencing at 7.00pm c) 23 <sup>rd</sup> June 2021 - Recreational Facilities Meeting– commencing at 6.00pm d) 23 <sup>rd</sup> June 2021 – Council's Committee Meeting – commencing at 6.00pm e) 25 <sup>th</sup> June 2021 – Policy and Resources Committee – time and venue to be confirmed f) 7 <sup>th</sup> July 2021 – full Council Meeting– commencing at 7.00pm	9.20
16.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed - Staffing – to consider the increase of a salary increment to be paid to the Clerk following the annual appraisal as carried out by the Chair.	9.25
17.	Close of the Meeting	9.35

**Victoria S Waples**

Victoria S Waples, Proper Officer to the Council  
26.05.2021

