

THURSTON PARISH COUNCIL

Minutes of the Parish Meeting of the Parish Council held on Wednesday 5th February 2020 at 7.30pm in the Community Library, Thurston Community College, Thurston.

In the Chair: Cllr. Dashper

Present: Cllrs. Fawcett, Haley, Morris, Rainbow, Thurlbourne, Turner and West.

In Attendance: County Cllr. P Otton; District Cllrs. H Richardson and W Turner; Mrs V Waples, Clerk and 11 members of the public.

1. **OPENING** – The Chairman declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with the changes in legislation, the public and councillors were permitted to film, record, photograph or use social media to report on the proceedings of the meeting. *A full transcript is available from the Clerk.*
2. **APOLOGIES FOR ABSENCE** –
 - a. There were no applicable apologies of absence.
 - b. The meeting noted that Cllr. Angus had submitted his resignation in writing to the Chairman, which had been accepted. The Chair, with the approval of past Councillor Angus, read out the statement of his resignation. The Clerk confirmed that she had informed MSDC Electoral Services Officer for the relevant forms to advertise the casual vacancy.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
 - a. Declarations of pecuniary interest were received from Cllr. Dashper with reference to Agenda Item 13a and local non-pecuniary interests by Cllrs. Haley and Fawcett as members of Friends of Thurston Library. There were no gifts of hospitality exceeding £25 declared.
 - b. There were no declarations of lobbying for planning matters by those Councillors present.
 - c. The Clerk confirmed that there were no requests for dispensations for the agenda under discussion.
4. **MINUTES OF THE PREVIOUS MEETING** –
 - a. The minutes of the Parish Council Meeting held on 8th January 2020 agreed by all present as a true and accurate record and signed by the Chair as such.
 - b. The minutes of the extra ordinary Parish Council Meeting held on 22nd January 2020 were agreed by all present as a true and accurate record and signed by the Chair as such.
5. **BUSINESS REMAINING FROM PREVIOUS MEETING** – there were no matters arising that were not covered elsewhere on the agenda.
6. **PUBLIC FORUM** –

COUNTY COUNCILLOR MRS OTTON'S REPORT – Cllr. Otton had submitted a written report, a copy of which can be seen at Appendix C.

Council was also informed that the Scrutiny Cabinet would be considering a report on the latest School Transport Policy.

DISTRICT COUNCILLOR REPORTS –

Cllr. Richardson's written report as submitted can be seen at Appendix D.

Cllr. Turner's written report as submitted on behalf of Cllr. Turner can be seen at Appendix D.

Signed Chairman

Date: 4th March 2020

MEMBERS OF THE PUBLIC –

- Appalled by the behaviour of the Chief Planning Officer at the Mid Suffolk Planning Referrals Meeting – especially at the outset – would advise legal advice is taken.
- Appalled at the complete disregard of the Thurston NDP.

7. POLICE MATTERS –

- a. to receive a report from Stowmarket SNT on crimes relating to Thurston – a report was submitted to Council and covered calls and actions undertaken relating to Thurston during the month of January 2020. 29 phone calls had been received which were analysed as: 9 relating to the A14; 7 theft (6 shop); 2 ASBs (1 at Co-Op and 1 near – 1 x investigated 1 x dealt with); 1 x alarm; 1 x suspicious vehicle (works vehicle); 1 x missing persons (found); 3 x Abandon calls/ missed dialled calls; 1 x manner of driving; 1 x fraud; 1 x anti-social behaviour & 2 x administration/ information. Investigations Total 9: 1 x assault; 6 x theft from shop; 1 x theft other – fridge missing from community centre; 1 x possession of cannabis. It was confirmed that PCSO Smith would be returning to work on 4th February 2020 with slightly restricted duties and that Sgt. Dolan would be meeting with the Parish Council to discuss cover moving forward.
- b. to receive village reports of concern for referral to Police - there were none forthcoming.

8. STATUTORY BUSINESS –

- a. Council to receive nominations to the Policy & Resources Committee – agreement was forthcoming that Cllr. West be appointed to the Committee.
- b. Council to note that with the resignation of two members of the 2/3rds elected at the 2019 elections it no longer fulfils the eligibility to carry out new projects under the General Power of Competence – Council noted the change.
- c. Council to receive the Clerk's paper recommending a change in the manner in which the Council operates its committees and working groups given the number of vacancies currently being held – it was agreed that the Clerk's paper on the restructuring of the Committee Structure and the manner in which the Council operates should be changed effective March 2020. This was a temporary measure whilst the Council was not operating at full speed. It was further agreed that the Planning Committee Meeting scheduled for 19th February 2020 would now be a full Council meeting.
- d. Council to note that it currently holds three vacant positions in the role of Councillor – Council noted the vacancies being held.
- e. Council to agree to a postcard drop to canvass for new members – all agreed that this should be actioned as soon as possible. It was confirmed that a notice would be placed in the Thurston Newsletter advising all of the vacancies held.
- f. Council to note that the Clerk has resigned from the post of Editor for the Thurston Newsletter produced by St Peter's Church, supported by the Parish Council – Council noted the resignation of the Clerk from this post.
- g. To note the correspondence received from the CEO of BMSDC proposing that a Community Governance Review of all the Parishes and Towns in the Babergh and Mid Suffolk district areas is conducted during 2020 – the meeting noted the paper circulated. Cllr. Haley mentioned that this was one of the items covered at the Parish Liaison Meetings which he had attended that week. It was noted that some of the small parishes might wish to join together with others to be an effective voice.
- h. Suffolk County Council (Parish of Thurston) (C691 Barton Road) (30 mph Speed Limit and Revocation) Order 201 - to receive a copy of the above draft Order, SCC's reasons for proposing to make the Order, the Notice that will shortly be published in the local Press, and a map or maps showing the road(s) affected – Council noted the paperwork received.

Signed

Chairman

Date: 4th March 2020

9. YOUTH MATTERS –

- a. To receive an update on the provision of a youth shelter within the grounds of New Green – Cllr. Turner met last Friday with an adult who had shown interest in pursuing this matter along with a number of young people. A number of options relating to the type of youth shelter were discussed, and preferences were chosen. Next steps would be to look at costings; locations and guidelines for use drawn up by the young people themselves. Two adults and 12 young people were in attendance. It was reported that there was a good cross section from Year 10 up to 18-year olds in attendance.
- b. To receive an update on the establishment of a Youth Council – this was also discussed at the above meeting. Encouragingly there were a couple of older young people in attendance and a discussion was had over guidelines and volunteers who would be interested in pursuing this further. It was agreed that it was a positive move to have a line of communication regarding current and future youth facilities in the village. It was noted that Cllr. Turner would be meeting with a further parent to discuss the guidelines in more detail.

10. TO CONSIDER MATTERS RELATING TO PLANNING FOR THURSTON:

- a. To consider the following planning applications: none received.
- b. To note planning applications determined by the local planning authority: see Appendix A – the Thurston NDP is part of the planning suite of documents – why is there inconsistency in the determination of planning applications. Should the Parish Council not take this further?
- c. To note responses to previous planning comments submitted as statutory consultees: there were no further matters for the Clerk to report.
- d. To note matters arising from approved planning applications:

Road Management from developments under construction: the Clerk provided an update regarding possible enforcement / complaints made over the manner in which the highway is being damaged/kept on all sites but in particular the site to the North of Norton Road. It was confirmed that site visits had been undertaken by a Senior Development Management Engineer from SCC who confirmed the following:

 - Whilst there is some damage to various verges, the worse damage is in Meadow Lane and my site engineer is in discussion with the developer over the remedial work and timing.
 - Tamdown are planning a wheel wash and are in the process of constructing drainage facilities to enable this and catch any solids washed from the vehicles. There was an aim at having this in operation in three to four weeks. (*Linden Homes site*)
 - Wheel washes have been discussed with both Persimmon and Hopkins Homes who will report back.
 - Whilst on site Persimmon were operating a road sweeper and Hopkins apparently operate one three times a week with additional vehicle when any material is being taken off site. Whilst there is clearly signs of mud, none of the roads appeared to be in a dangerous condition.

S Merry of SCC Highways Department had also confirmed that the requirement for a wheel washing facility is within the CMP and that SCC would expect it to be delivered at an early stage. Whilst it might be accepted that the water, drainage and a hard standing is required this does not mean that the developer can ignore the requirement and start major haulage into the site. A request had been submitted to hold them to the timescale for implementation of the washing facility.

It was agreed that the Clerk would review the management construction method statement for Bovis as to road conditions and keeping the highway safe to ensure a similar situation did not occur.
- e. To receive an update from the MSDC Planning Referrals Committee Meeting of 29th January 2020 – the meeting was informed of the following decisions taken:
 - DC/19/03486 - Land South West of, Beyton Road - Grant planning permission as per the recommendations subject to s.106. Add Ecological Mitigation to s.106 obligation.

Signed

Chairman

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- DC/19/02090- Land to the East of, Ixworth Road, Thurston, Suffolk - Defer. Minded to refuse subject to [a] further analysis of the highway situation at the Bunbury Arms junction and Barton Road / Station Hill junction [b] updated information on railway station improvements and [c] greater certainty over the landscape buffer forming part of the scheme. And that the application be reported back to Committee with such further information

The Clerk confirmed that as a result of the deferment of the latter application for Gladman Developments Ltd she had requested that both SCC Highways Department and MSDC Planning Department consult with Great Barton and Pakenham over the mitigations measures (or lack of) that are being proposed and the effect that will be had on road junctions in their parishes as a direct impact from the planning applications being proposed. A meeting had been requested to take place at the earliest opportunity. Those in attendance at the Planning Referrals Meeting expressed their concern that the issues of mitigation measures regarding Network Rail had been largely ignored as there was not enough time to find a solution. It was agreed that the Council should continue to look at the inconsistency in the Officer Reports as submitted to the Referrals Planning Committee Meeting with a paper to be brought back to the Council for a determination as to whether formal complaints should be submitted to the CEO. Concerns were raised that none of the committee members had carried out a site visit to the Bloor application site whilst West Suffolk Planning Committee had taken the time so to do. The meeting agreed that it too shared the concerns of District Cllr. Richardson with the way in which the Chief Planning Officer gave his view and the readiness of the members to accept the verbal view with no sight of the legal position given. No evidence had been submitted by the Chief Planning Officer as to his legal counsel. Concern was also forthcoming as to the voting procedure employed. There was a real distinction between the two votes with the first being voted through and the second having a different outcome due to the change in the committee membership. It was noted that as soon as the decision for the Gladman Application was made to reject the application – which meant that the proposal had failed – the Chief Planning Office effectively led the committee to a deferral by giving the committee three choices: referral; refuse or go to a site meeting and that only one could be used. It was agreed that further analysis of the “youtube” video would be made and that Council reserved the right to submit its concerns to the CEO and/or submit a formal complaint as to the manner in which the meeting was conducted, aif.

- f. Council to consider whether, in light of comments made by BMSDC’s Chief Planning Officer - Sustainable Communities to the MSDC Planning Referrals Committee of 29th January 2020, a review of a) the wording under Chapter 4 Spatial Strategy and/or b) Policy 1 Thurston Spatial Strategy of the Thurston NDP is required – the Clerk confirmed that she had spoken to the Parish Council’s Professional Partner on this matter who had stated that he was surprised by the Chief Planning Officers comments over the weight given to a plan which has not yet been tested at examination and which effectively allowed a Regulation 18 Joint Local Plan to trump everything else despite its limited weight. It was noted that Gt Barton had expressed a concern with the issues that had arisen over the Spatial Strategy and that two out of area parishes had also expressed their concern at the apparent disregard of a made NDP. It was also noted that Planning Aid had contacted the Clerk to use some of the quotations from the newspapers regarding the decisions taken at the Planning Referrals Meeting the previous week for evidence in a paper to be submitted on the effectiveness of NP. It was debated as to whether the PC should contact the University of the City of London who had written a report featured on the BBC highlighting the fact that many new developments were getting planning approval even though they are car-dependant? It was agreed that Cllr. Fawcett should approach the authors and investigate if they would like to use Thurston as a test case – capacity to move cars quicker seem to be the main thrust of the report submitted by the District Council. There was a real concern that the Planners at MSDC had found a loophole and that the selective use of the Spatial Strategy paraphrases were used to undermine the NDP.

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Following further discussion, Council agreed that until further evidence was forthcoming and/or the Draft Local Plan was at an advanced stage, the Parish Council would not be reviewing the Thurston NDP but would continue to monitor the effectiveness of its policies in the determination of planning applications for its area, aif.

- g. Council to agree to seek legal clarification over the weight given to the Draft Joint Local Plan over the adopted Thurston NDP at the Planning Referrals Committee of 29th January 2020 – Council agreed to receive the verbal legal advice that had been given that there were grounds for Council to consider a challenge given that there were mistakes and omissions made in the Officer Reports to the Committee about the made Thurston NDP. It was agreed that it was functionally easier to remember a course of events if such a challenge was made within a short period and Council was minded to request that unless there was a legal reason for delay then it would seek to have the decision challenged within six weeks of the date upon which the decision was taken, aif.
- h. Council to consider whether to seek a legal opinion over the process of challenging the lawfulness of the decision taken by Mid Suffolk District Council at the MSDC Planning Referrals Committee – Council received two legal opinions from firms approached – one which stated and the other which had given a verbal legal opinion that there were grounds for the case to be taken further as this appeared to be a good case in terms of the law. Council agreed that it should consider a challenge in the mistakes and omissions in the Officer Report as submitted along with comments made about the NDP and the weight given to a draft local plan at Regulation 18 stage over a made NDP. The meeting agreed that as it felt that the District Council had made an unsound/unreasonable decision and that if the facts had been given the decision would have been different, it would agree to pursue the case for a challenge to the decision taken for the Bloor Homes application on land to the south of Beyton Road, aif. It was further agreed that the Clerk would approach the latter law firm requesting that the case be formally reviewed and that once costs have been firmed up, the business case will come back to the Council for formal approval to proceed, aif.
- i. Council to receive an update on the adoption of Public Open Space on College Park, Ixworth Road – although the Clerk had been in communication with Persimmon on the signing off of a number of conditions relating to the POS prior to the Council agreeing formal adoption of the areas, it appeared that Persimmon had been working to a different timescale and that this agreement had become urgent as Persimmon were looking to launch on site the first weekend in February and as such needed to inform purchasers if the POS was going to be maintained by a management company or by the Parish Council. Given that the Parish Council was still waiting for a number of conditions to be signed off and no details had been submitted of play areas in the POS as per the planning conditions, the Clerk advised the meeting that Persimmon had now withdrawn the offer of the POS being managed by the Parish Council and instead this would be down to a management company along with maintenance of the SuDs area.
The Clerk confirmed that she was in direct communication with the land agent of the owners of the wooded area to the north east of the site and had requested a meeting to discuss this land.
- j. Council to consider submitting a response to the Great Barton Neighbourhood Plan – pre-submission consultation – Regulation 14 – consultation on its Draft Neighbourhood Plan – <http://greatbarton.suffolk.cloud/neighbourhoodplan/> - the meeting noted that some of West Suffolk policies are likely to be different to those of Mid Suffolk given that the West Suffolk Plan is up to date – critical issue is road movement and cumulative impact on the highway network from further growth as identified in West Suffolk and Mid Suffolk's Local Plans. Council to review and consider further at the Planning Committee Meeting scheduled for 19th February 2020.
- k. Council to note the communication from Suffolk County Council on the Ipswich Northern Route: Strategic Outline Business Case published as district and borough councils are consulted on next steps – report to be submitted to SCC's Cabinet on 25th February 2020 – it was noted that the latest news was that this will now not proceed as there was no support from Babergh, Mid Suffolk and

Signed Chairman

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East Suffolk District Councils. It was agreed that it would be interesting to note how the Leader of SCC's comments as to what was sustainable differed to the comments he made as a District Councillor and the Chair of the Planning Referrals Committee Meeting of 29th January 2020.

- I. SCC/0073/19MS: Construction of a 420-place Primary School and 30-place Pre-School and associated landscape works. Land north of Highfield, Norton Road, Thurston – whilst it was acknowledged that the Parish Council had not formally objected to this application it still had the following concerns:

- Indication of location of Phase 2 expansion to be shown on the layout drawing - no indication and acknowledgment as to how this growth might be accommodated.
- Highways – no impact of planned growth on the local road network – which should be taken into account now given the growth patterns being predicted for the village in the emerging JLP for Babergh Mid Suffolk.
- 20 mph zone outside school – this should be part of a condition then this is acceptable. If it cannot be, how this will be taken forward in the School Travel Plan?
- Highways - crossing points - Norton Road - accepting that there is an agreement reached to provide a zebra crossing to the west of the Meadow Lane cross-roads, the Parish Council does not accept the principal of an uncontrolled crossing from the Hopkins Homes development to the south-west corner of the school site.

Overall the Parish Council had a concern that Concertus were trying to rush this through without proper security and it failed to understand the comment from Concertus that it had concerns as to how the build will be delayed if the application were to go for determination to Committee. All agreed that there needed to be transparency on this application and that the Parish Council supported the request for the application to be determined by SCC Planning Committee, aif.

11. TO CONSIDER MATTERS RELATING TO NETWORK RAIL – to receive an update on safety works / improvements to Thurston Railway Station and to note correspondence from the Route Level Crossing Manager (GE & Thameside), Network Rail.

Council noted the comments received from the Route Level Crossing Manager on 26th January 2020 which stated that there was never certainty as to how much any feasibility study or final scheme would cost, but the existing detailed study would be used as the basis for any further study. They were working with MSDC and were hopeful of using CIL funding to find a solution. It was also noted that he would liaise with NR's planning department to check whether they had objected to any forthcoming applications, as they would cause Network Rail concerns. It was agreed by all who had attended the meeting on 29th January that there was still no guidance from Infrastructure Officers as to the type of feasibility study being offered and whether a funded solution was achievable. It had been confirmed at the Committee Meeting that no formal solution to the barrow crossing has been agreed and that the Infrastructure Officer had stated that improved footpath under the railway bridge "obliterates" the need for the barrow crossing. It had been noted that a ramp from the corner of Beyton Road/New Road near to the bridge close to the old signal box was being proposed as a new access to the south platform and that the Planning Officer had stated that all of the banked land to the south of the platform belongs to Network Rail and so a ramp to Beyton Road should be deliverable. The Parish Council was were made aware that this used to be a vehicular access for loading and unloading and that there was a potential issue as to who owns the land at the bottom. The Planning Officer had stated that the proposed ramp from the westbound platform was not part of the Bloor proposal and that there should be a £30k contribution from both Bloor & Gladman (each) to work up a designed solution.

The Clerk agreed to analyse the comments made in the Officer Report and the verbal updates given by the Office at the Referrals Committee Meeting and to request further meetings with NR and Infrastructure Officers at MSDC for an update on this matter.

Signed Chairman

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- 12. CLIMATE CHANGE** - to consider the paper submitted by Cllr. Turner and to agree to the following actions: Council agreed that it supported the two aims of the paper as submitted by Cllr. Turner:
- a. To raise awareness of climate change and its likely impact on our everyday lives
 - b. To develop an understanding of how small changes in the lifestyle of families and individuals can make a difference. Agreement was also forthcoming that the following action points should be supported:
 - Weeklong Climate Change Awareness Week – note that Woodbridge have a Climate Conference over the weekend of 15/16.
 - Working in conjunction with Greenways to organise a community Litter Pick
 - Card drop to be issued to all residents raising key points about the impact of climate change
 - Regular feature on Climate Change to be placed in the Thurston Newsletter
- 13. FINANCE –**
- a. To approve the accounts awaiting payment (see Appendix A) including those coming forth – approval of the accounts as submitted were approved by all present, aif.
It was noted that Cllr. Dashper did not take part in the vote that followed.
 - b. To note the accounts paid since the last meeting (see Appendix A) – Council noted the accounts as submitted.
 - c. To note receipts allocated since the last meeting (see Appendix A) – Council noted the receipts as submitted.
 - d. To consider and receive the Bank Reconciliation for the period ending 31.01.2020 (Paper 1/05.02.20) – Council noted the reconciled balance of £121,435.64 over the two accounts.
 - e. To receive and consider the budget monitoring paper for the period ending 31st December 2019 (Paper 2/05.02.20) – Council noted the paper as submitted showing a small underspend in the budget versus actual and agreed to the proposed virements, aif.
 - f. To consider the request that the monies paid to the Clerk for the role of Editor of the Thurston Newsletter be reassigned to cover the Clerk’s increased hours spent on planning matters – Council agreed to the proposal to carry out an internal budget reallocation of the monies spent on the editorial role to offset the increase in hours worked by the Clerk on planning matters, aif.
 - g. Council to consider the request from the Chair of the Friends of Thurston Library for the transfer of £5,000 from the Council’s Reserves Fund – Library for Community Projects – to the Parish Council Library Account to offset some of the costs related to the Children’s Library Replacement – Council debated the money and agreed instead to allocate the sum of £5,000 towards the Children’s Library Replacement from CIL monies received.
Cllr. Fawcett did not participate in the vote that took place on this matter.
 - h. Parish Precept for 2020-2021 – Council noted confirmation has been received that the Parish Council’s Precept served upon the Charging Authority for 2020/21 was for £105,162.00 which will be paid to the Parish in two instalments, 50% in April 2020 and 50% in September 2020.
 - i. To consider the request from St Peter’s Church for financial assistance with the production of the Thurston Newsletter – the meeting noted the contents of the letter but given the lateness of the submission of the letter, discussion was deferred until the next full Parish Council meeting in March.
- 14. QUESTIONS FROM COUNCILLORS** - none had been received.
- 15. REPORTS FROM COMMITTEES AND WORKING GROUPS –**
- a. Recreational Facilities Committee:
 - i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix 15a i) at the end of the minutes for full details.

Signed

Chairman

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- ii. The Council received the bank reconciliation to date and noted that bank balances stood at £1,921.36 with available funds being £1,921.36. It was noted that the agreed repayment of £800 was still to be made.
 - iii. To receive any matters coming forth – final quotation from Kompan, once the Rce Facilities Committee have viewed the revised price, the order will be placed on Monday. price includes final inspection report is included in the price.
- b. Library Account:
- i. The schedule of the accounts detailing income received, accounts paid since the last meeting and accounts awaiting payment, was presented to the Council and agreed by all present – see Appendix A 15b ii) at the end of the minutes for full details.
 - ii. The Council received the bank reconciliation to date and noted that reconciled bank balances stood at £12057.98.
 - ii. To receive any matters coming forth – bills could be submitted for the works to the Children’s Library for settlement from the PC of Thurston Library Account.. Wine tasting event is due soon.
- c. Councillors Reports –
- i. to note Councillors’ activities/committee meetings/meetings attended since the last meeting –
 - Planning – Cllrs. Dashper, Haley, Morris, Rainbow, Thurlbourn, Turner and West.
 - New Green Trust Committee Meeting – Cllr. Thurlbourn
 - Youth Council Meeting – Cllr. Turner
 - Climate Change Working Group Meeting – Cllrs. Haley, Morris and Turner
 - Footpath clearing – Cllrs. Rainbow, Thurlbourn and West
 - MSDC Planning Referrals Meeting – Cllrs. Fawcett, Haley, Rainbow and West
 - Recreational Play Area Reports – Cllrs. Morris, Turner and West
 - Meeting with Welham Surfacing – Cllrs. Morris, Rainbow and West
 - Kompan – Youth Facility Meeting – Cllrs. Haley and Raimbow
 - MSDC Parish Liaison Meeting – Cllrs. Haley
 - Education / Infrastructure Meeting with SCC and MSDC – Cllrs. Dashper and Rainbow
 - Cavendish Hall Cttee Meeting – Cllr. Morris
 - Film for Planning Referrals Cttee – Cllr. Fawcett
 - Clerks Performance Review – Cllr. Dashper
 - ii. To receive reports from Councillors’ on issues relating to the village:
 - NR – speed reduction – is it still in place? The Clerk agreed to check and report back.
 - Cllr. Morris made all aware that she had received new whips which would be ready for planting on in November

16. CLERKS REPORT –

- a. to note items actioned under delegated powers – the Clerk had carried out a number of actions under delegated powers which covered reporting of issues to Suffolk County Council; liaison with MSDC Enforcement and SCC Highways Departments over highway issues; liaison with legal bodies over opinions on the status of the Thurston NDP and the NPPF and general queries from members of the public.
- b. to receive an update on the deployment of the VAS on Barton Road and Beyton Road and to consider matters going forth – the units had been downloaded on the previous Friday and the Clerk would endeavour to review the data at a later stage and report the findings to Council.
- c. to note general correspondence received – Given the length of the agenda two pieces of correspondence from members of the public had been omitted from the agenda and would be carried forward to the next meeting as noted under Agenda Item 17.

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- 17. TO CONFIRM NEW ITEMS FOR THE NEXT AGENDA – letter from resident regarding cumulative hedgerow and tree removals Autumn 2019 – Jan 2020; letter from a Tostock regarding the supporting of Mobile GP & GP outreach.**
- 18. DATE OF NEXT MEETINGS –**
- a. 19th February 2020 – Recreational Facilities Committee Meeting commencing at 6.30pm in the Community Library, Norton Road
 - b. 19th February 2020 – full Council Meeting commencing at 8.00pm in the Community Library, Norton Road
 - c. 28th February 2020 – Policy & Resources Committee Meeting commencing at 10.30am in the Parish Council Office
 - d. 4th March 2020 – full Council Meeting commencing at 7.30pm in the Community Library, Norton Road
 - e. Community Engagement Surgeries – Saturday 15th February 10.30am to 12.30pm & Wednesday 26th February 10.30am to 12.30pm.
- 19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – Council resolved that the public be excluded from the meeting to progress a confidential staff matter, aif.**
- a. Clerk’s performance review – following the Clerk’s performance review as carried out and reported upon by the Chairman, the Council agreed that the Clerk’s salary be increased by two SCP points backdated to July 2019, aif.
- 20. CLOSE OF MEETING –** there being no other business the Chairman closed the meeting at 10.38pm.

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10. Planning:

c) To note the following decisions coming forth:

DC/20/00018 – Consent to carry out works to tree (s) protected by a Tree Preservation Order MS52/A1 – removal of overhanging branches with dieback from 3 No. Corsican Pine Trees @ 14 Blackbird Close

DC/19/05126 – Planning permission for the erection of a 1 No. detached self-build dwelling, garage/studio with attic accommodation and new vehicular access @ land west of Elgin Lodge, Barrells Road

DC/19/05392 – Prior approval – agricultural to dwelling – change of use of agricultural building to 2 No. dwelling houses and for associated operational development @ Harveys Garden Plants, Great Green

DC/19/05575 – planning permission for the variation of Condition 2 (approved plans and documents) of planning permission DC/18/04463 dated 30.11.18 and DC/19/00473 dated 14.03.19 – subdivision of garden and erection of 2 no 1.5 storey dwellings with vehicular access @ land adj. Rojulina, Hollow Lane

DC/19/05708 – Prior Approval – Telecommunications – proposed development by Telecommunications Code System Operators – installation of a 20m high monopole supporting 12 No. antennas, 2 No 300mm dishes, 8 No ground level cabinets and ancillary development @ New Green Community Centre, New Green Avenue

DC/19/03795 – Discharge of conditions application for 5070/16 – Condition 12 (written scheme of investigation) and condition 24 (surface water drainage scheme) @ land on the north side of Norton Road

DC/19/05113 – Refusal of planning permission – erection of 2 No. dwellings with cartlodes and vehicular access (including amendment to existing stable access to the rear) @ land at The Planche, Church Road

DC/19/05531 – Refusal of planning permission – outline planning application (all matters reserved) – erection of 1 No detached dwelling (self-build) @ land north of Poplar Farm Lane, Great Green

DC/19/05465 – Refusal of planning permission – outline planning application (all matters reserved) – erection of 2 detached dwellings with garages @ land east of Woodlands, Barrells Road.

13. Financial Matters**a) Accounts submitted for payment**

	Voucher	METHOD	NETT	VAT	TOTAL
C Dashper – expenses for Christmas Tree Festival	812	3600	25.93	0.00	25.93
SARS – donation	813	3601	300.00	0.00	300.00
Citizens Advice West Suffolk	814	3602	500.00	0.00	500.00
Citizens Advice Mid Suffolk	815	3603	500.00	0.00	500.00

b) Accounts paid since the last meeting

New Green Community Trust	806	SO	375.64	0.00	375.64
Plusnet – Internet and Telephone	807	DD	37.00	7.40	44.40
Salaries – January 2020	808-811	3561-3564	3186.68	0.00	3186.68
Amazon – Laptop Battery	812	CC	24.87	4.99	29.86
Eurooffice – Stationary	813	CC	159.33	31.86	191.19

c) Receipts received since the last meeting

Lloyds – Interest – December	Interest	3.82			
1 st Thurston Scouts – Remembrance Wreath	Chq	18.50	0.00	18.50	

15a) Rec Ground Accounts

i)

Accounts paid since the last meeting:

British Gas – electricity	DD	81.60	7.73	89.33	
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Monies received since the last meeting:

Thurston Football Club	Chq	770.00	0.00	770.00	
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Accounts awaiting payment:

R Cook – Caretaker Contract	635	117.26	0.00	117.26	
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Signed

Chairman

Date: 4th March 2020

15b) Library Accounts

i)

Monies received since the last meeting:

Christmas Tree Festival	Cash/chq	697.54	0.00	697.54
Sewing Group	Cash	300.00	0.00	300.00
Elmswell Library Friends – London Trip	Chq	319.75	0.00	319.75

Accounts awaiting payment:

Secelec – works to Library	150	136.80	27.36	164.16
Suffolk.cloud – website hosting	151	100.00	0.00	100.00

Signed

Chairman

Date: 4th March 2020

Appendix B

Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

Signed Chairman

Date: 4th March 2020