

The integrity of the Council's finances will be protected during this period by two of three signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 2nd June 2021	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (May 21)	1171	SO	385.09	0.00	385.09
Plusnet – Mobile Telephone (May – June 21)	1172	DD	6.67	1.33	8.00
Plusnet – Telephone & internet (May - June 21)	1173	DD	31.25	6.25	37.50
Salaries – June 2021	1174-78	BACS	6948.65	0.00	6948.65
1 st Thurston Scouts – donation	1179	BACS	500.00	0.00	500.00
New Green Community Trust	1180	BACS	1500.00	0.00	1500.00
Cavendish Hall Management Trust	1181	BACS	500.00	0.00	500.00
Amazon – Prime	1182	BACS	7.99	0.00	7.99
Adobe – Acrobat Pro DC	1183	CC	12.64	2.53	15.17
Amazon – Covid-19 Expenses / Cleaning	1184	CC	14.48	2.92	17.40
Amazon – Covid-19 Expenses / Cleaning	1185	CC	12.03	2.41	14.44
Zoom	1186	CC	119.90	23.98	143.88
Amazon – Hand Sanitiser	1187	CC	20.00	4.00	24.00
Amazon – Hand Wipes	1188	CC	5.82	1.17	6.99
Amazon – Memory Sticks	1189	CC	13.32	2.67	15.99
Planning Portal – Recycling Centre Planning Fee	1190	CC	254.33	4.67	259.00
John Lewis – ipad covers changed for cheaper model	1191	CC	-31.00	0.00	-31.00

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by: Mr C Dashper, Chair to the Parish Council