

# Thurston Parish Council

Parish Council Office  
New Green Centre  
New Green Avenue  
Thurston IP31 3TG

Tel: 01359 232854

e-mail: [info@thurstonparishcouncil.gov.uk](mailto:info@thurstonparishcouncil.gov.uk)

website: <http://thurston.suffolk.cloud/>



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## APPLICATION FOR CIL FUNDING

A proportion of CIL payments collected by Mid Suffolk District Council are passed on to the Parish or Town Council in which development is taking place.

The Parish Council has a duty to spend CIL income on:

- providing, improving, replacing, operating or maintaining infrastructure that supports the development of the parish council area
- or
- anything else concerned with addressing the demands that development places on the area.

Providing CIL is spent in accordance with the above CIL monies may be used to provide seed or match funding with other income streams and / or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

Any CIL monies due to the Parish Council are confirmed by Mid Suffolk District Council at six monthly intervals in March and September with funds being paid to Thurston Parish Council in April and October.

Please read the Thurston Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at [clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk) on 01359 232854.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

### Processing of bids submitted:

The application process will be centered upon a bidding round with consideration on a twice-yearly basis, with submission (preferably by email) of bids by applicants using the form below. The twice-yearly bid round cycle will be as follows:

Bid Round 1 for the year	By 31 <sup>st</sup> May - Applications for CIL to be submitted By 30 <sup>th</sup> June - Bids to be validated and assessed against policy criteria July - Bids to be considered by full Council at Parish Council Meeting August - Letters to be issued confirming outcome of bids to applicants
Bid Round 2 for the year	By 31 <sup>st</sup> December - Applications for CIL to be submitted By 31 <sup>st</sup> January (year following) - Bids to be validated and assessed against policy criteria February - Bids to be considered by full Council at Parish Council Meeting March - Letters to be issued confirming outcome of bids to applicants

Please return completed application forms and supporting information to:  
[clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk)

# THURSTON Parish Council CIL Funding Application Form

<b>1. Applicant organisation</b>	New Green Community Trust										
<b>2. Name and position of main contact</b>	Roger Smith-Trustee-Vice Chairman										
<b>3. Applicant contact details (phone number, email and address)</b>	01359 231194 rogersmith99@aol.com										
<b>4. Type of organisation</b> <b>If a charity, please provide registration number</b>	Charity Registration Number 299410										
<b>5. Is the organisation able to reclaim VAT?</b>	No										
<b>6. Location of project</b>	Community Centre New Green Avenue Thurston IP31 3TG										
<b>7. Summary of the project proposal</b>	Replacement of worn-out external doors to improve security and access including disabled access. Proposed doors are Aluminum with a white powder coat finish.										
<b>Etimated project cost</b>	<p>£42061.00 including VAT</p> <p>Three quotations have been obtained against a detailed project specification. The estimated project cost is based on the lowest quotation with a 10% contingency for inflation. The Trust will underwrite any increase above the 10% and if a lower cost is achieved any balance would be refunded to the Council. Details are attached.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Quotation from DRS doors</td> <td style="text-align: right;">£31564.40</td> </tr> <tr> <td>Contingency</td> <td style="text-align: right;">£ 3186.44</td> </tr> <tr> <td>Net cost</td> <td style="text-align: right;">£ 35050.84</td> </tr> <tr> <td>VAT</td> <td style="text-align: right;">£ 7010.16</td> </tr> <tr> <td>Total Inc VAT</td> <td style="text-align: right;">£ 42061.00</td> </tr> </table> <p><b>Amount requested: £21,545.75</b></p>	Quotation from DRS doors	£31564.40	Contingency	£ 3186.44	Net cost	£ 35050.84	VAT	£ 7010.16	Total Inc VAT	£ 42061.00
Quotation from DRS doors	£31564.40										
Contingency	£ 3186.44										
Net cost	£ 35050.84										
VAT	£ 7010.16										
Total Inc VAT	£ 42061.00										

<p><b>9. Detail of additional sources of funding available</b></p>	<p>£10515.25 from New Green Community Trust Funds (25% of project cost)</p> <p><b>£10,000.00 MSDC – Capital Grant now applied for</b></p>
<p><b>10. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding?</b></p>	<p>The Community Centre is used extensively by the Thurston Community and trustees ask that the council consider this an appropriate use of CIL funds.</p> <p>An application for CIL funds from Mid Suffolk District Council has been rejected on the basis that their CIL funds are not available for maintenance/improvement or repair of existing infrastructure. We are exploring other grant opportunities from MSDC</p>
<p><b>11. Please indicate whether the organisation has previously received CIL of other funding sources from Thurston Parish Council and/or Mid Suffolk District Council. If yes, please provide details.</b></p>	<p>Heating upgrade-Applied Jan. 2018 Locality awards 3k, Parish Council 1.5k, MSDC CIL 4.0k, Section 106 7.0k, New Green Trust 7.2k</p> <p>Buggy Shelter-Applied April 21 Parish Council CIL 6.6K</p> <p>Parasols to rear of Centre-Applied May 2021 Parish Council CIL 17k</p>
<p><b>12. How does the project help address the demands of development in the area. What evidence is there to support this?</b></p>	<p>Significant Housing development driving increased population from 2016 (population 3000) to projected 6000. We are seeing increased use of the Centre by existing and new residents and are actively promoting this as a hub for community benefit.</p> <p>All the external doors at the Centre (with the exception of the front entrance) are designed as fire escape doors and are not convenient for access from the outside or by users with mobility issues. We want to address the access issue by installing doors that retain their use as fire escape doors but are designed for access from outside. The intention is to automate the opening of the front entrance doors. The existing doors are in need of replacement</p>
<p><b>13. What evidence is there of support from the community</b></p>	<p>Over recent years and with the support of the Parish Council the Trust has invested significantly in the improvement of the Centre and we have seen increased footfall as a result of this and the increasing population.</p> <p>As evidence the 2018 application for the heating upgrade recorded 1024 weekly users.</p> <p>Currently the number is about 1460 (Annual 75876 attached)</p>

<p><b>14. Approximately how many of those who will benefit from the project are Thurston parishioners?</b></p>	<p>Estimated at 75% of all users.</p>
<p><b>15. Proposed timescales for the project</b></p>	<p>Start about 8 weeks from approval-phased installation to facilitate continued use of the Centre.</p> <p>Trustees are aware that the Council may become the owner of the land on which the Centre is located. If this happens and there are any changes that affect this proposal trustees are flexible regarding project timescales and the scope of the project.</p>
<p><b>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</b></p>	<p>Routine maintenance only-Funded and managed by the Trust</p>
<p><b>17. If the organisation is not in the public sector please provide details of the organisation's finances.</b></p>	<p>Accounts are published on the Charity Commission Web site</p>
<p><b>18. Do you need planning permission to carry out the works? If planning permission is required is it in place to carry out the works? If so, please provide the application number</b></p>	<p>No</p>

## Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Thurston Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Thurston Parish Council of any material changes to the proposals set out above.

When requested, I agree to provide Thurston Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I recognise the Parish Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Thurston Parish Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting.

Information about the project may be publicised on Thurston Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

For further information on the Council's privacy policy, please visit:

<https://thurstonparishcouncil.uk/home/privacy>

Signed: RSmith \_\_\_\_\_

Organisation: New Green Community Trust \_\_\_\_\_

Date: 17/12/2023 \_\_\_\_\_

All organisations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_