

THURSTON PARISH COUNCIL DRAFT ANNUAL BUDGET 2023-2024

Paper 7 - 07.12.22

Recommended
for approval

CATEGORY	BUDGET 2020-21	ACTUAL 2020-21	BUDGET 2021-22	ACTUAL 2021-22	BUDGET 2022-23	ACTUAL 30.11.22	PROJECTED 31.03.23	BUDGET 2023-2024
SALARY/CONTRACT								
Clerk's Salary	31339	32868	31824	32399	32890	22468	33649	36183
Deputy Clerk Salary	2123	1740	10327	11451	12615	8282	12280	14230
Newsletter Editor	0	0	0	1307	2480	1754	2628	3531
Staff Contingency	3984	1002	0	0	0	0	0	6983
NI (Employer)	3205	3316	5664	2713	5970	3010	5874	8407
Pension (Employer Cont.)	7285	7986	9440	10051	10465	6879	10197	11090
Litter Picker Salary	2988	2775	3010	3537	4125	2699	3908	4810
TOTAL	50924	49687	60265	61458	68545	45092	68536	85234
STREETLIGHTING								
SCC Maint Contract	5800	6178	5930	5405	6500	0	6557	4500
TOTAL	5800	6178	5930	5405	6500	0	6557	4500
SUNDRIES								
Servicing Litter Bins	800	1058	940	817	1,000	1,071	1,071	1,485
Emergency Plan	0	129	1500	2810	500	0	0	500
Playground equipment repairs	2000	817	5000	2855	5,000	55	5,000	5,000
RoSPA Inspections	200	500	700	797	1,000	460	802	850
Grounds Maintenance	2000	986	2000	1259	2,000	810	1,500	2,500
New Green Grounds Maintenance	0	0	0	0	0	0	0	6,000
Village Maintenance	0	1896	3000	5668	4,000	8,993	10,000	10,000
Traffic Calming Measures	500	147	500	0	500	0	0	500
PCSO Funding	41700	41000	36000	36050	36,000	36,250	36,250	40,000
PCSO Car Lease	3300	3300	3300	3300	3,300	3,300	3,300	3,300
COVID-19 /Cost of Living	500	1092	1000	101	1,000	0	1,000	0
TOTAL	51,000	50,925	53,940	53,657	54,300	50,939	58,923	70,135

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	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROJECTED	BUDGET
Category	2020-21	2020-21	2021-22	2021-22	2022-23	31.10.22	31.03.23	2023-2024
OFFICE ADMIN								
Admin Expenses	2000	3706	2000	2537	2500	1422	2000	2500
Cllr Expenses	200	0	200	0	200	0	200	200
Cllr & Clerk Training	1000	205	1000	174	1000	642	1000	1500
Room Hire	200	0	500	31	500	62	62	500
Insurance	1000	1344	1500	1703	1800	1893	1893	2030
Audit/Accounting Software	725	660	1130	1184	1800	1433	1890	2000
Office Equipment	350	1012	750	979	500	598	1000	1000
Office Maintenance inc security	150	150	250	245	1500	756	1560	2500
Rent	4640	4199	4700	4621	5000	3269	4897	5750
IT inc. Maintenance	500	1144	1000	264	1000	0	500	1500
Telephone & Internet	1200	1066	1500	1118	2500	781	1190	1500
Legal Fees	0	557	0	36628	10000	19812	25000	15000
Elections	500	0	0	0	0	0	0	0
TOTAL	12465	14043	14530	49484	28300	30668	41192	35980
HEATH ROAD								
Equipment Repairs	1000	750	2000	174	1000	0	1000	1000
Heath Road Rental	55	55	55	55	55	55	55	55
Grounds Maintenance	400	400	2000	493	2000	365	1300	2000
TOTAL	1455	1205	4055	722	3055	420	2355	3055
SUBSCRIPTIONS/ GRANTS & DONATIONS								
SALC	1000	1294	1310	1338	1350	1448	1448	1646
Library	2700	2700	2700	3289	2700	2700	2700	0
Donations	5030	2251	5230	6071	3030	2879	3030	0
TOTAL	8730	6245	9240	10698	7080	7027	7178	1646
TOTAL EXPENDITURE								
	130374	128283	147960	181424	167780	134146	184741	200550

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FUNDED BY

Precept	105162	105162	105864	105864	125480	125480	125480	152920
LCTS Grant	0	0	908	908	0	0	0	0
Reserves	12219	0	0	2500	0	0	0	0
Grants	2500	22077	0	3858	0	3600	3600	0
Misc Income	25	36	0	409	0	960	1060	0
MSDC Cleansing Grant	2988	2526	2988	3461	3000	1887	2830	4330
CIL Reserves			36000	36000	39300	39300	39300	43300
	122894	129801	145760	153000	167780	171227	172270	200550

Funded by CIL

CIL not included within budget as it is to be used to fund infrastructure needed to mitigate development coming forth from growth in the village.

	2018-19	2019-20	2020-21	2021-22	2022-23
	Actual	Actual	Actual	Actual	Actual to Nov 22
CIL Receipts received	1630	62517	167700	307917	71828
CIL Known expenditure	0	850	48049	253639	162669

Considered at meeting of P&R of 25.11.22 for recommendation to Council Precept: £152,920 Grants: £4,330 Reserves: £43,300

*** Impact on 2023/24 if precept to be set at £152,920 on a Band D will be £92.94 = + £2.04 per annum or 2.23%**

Note: if PCSO Contract to be funded from precept, a precept of £196,220 will need to be set. Impact on Band B will be £119.26 = +£28.38 per annum or 31.18%

TAX BASE FOR 2023/2024 (advised 17.11.22) £1645.31 +19.2% (2022/2023 was £1380.20)

Impact of 2022/23 budget on a Band D was £90.90 = +£4.20 or 4.84% with the tax base being £1380.20

Impact of 2021/22 budget on a Band D was £86.71 = +£1.13 or 1.32% with the tax base being £1220.96

Impact of 2020/21 budget on a Band D was £85.58 = +£6.15 or 7.74% with the tax base being £1228.87

Impact of 2019/20 budget on a Band D was £79.43 = +£1.46 or 1.88% with the tax base being £1219.82

Impact of 2018/19 budget on a Band D was £77.96 = +£2.39 or 3.17% with the tax base being £1206.53

Impact of 2017/18 budget on a Band D was £75.57 = +£8.30 or 12.35% with tax base being £1203.56

Impact of 2016/17 budget on a Band D was £67.27 = +£16.28 or 31.93% with tax base being £1197.97

Notes

- 1 Clerk's salary average of 30 hours per week. *Build in incremental point.*
Current salary scale SCP35. Pay award for 22/23 flat rate of £1925 pro-rata
23/24 - build in rise for 22/23 plus sum of 23/24 - 5%
- 2 Deputy Clerk - average of 18 hours per week. *Build in incremental point?*
Current salary Scale SCP18 - Pay award for 22/23 flat rate of £1925 pro-rata
- 3 Newsletter Editor - 20 hours per month. Build in increase of hours +5. Current salary scale SCP5.
Pay award 22/23 flat rate of £1925 pro rata - 23/24 build in rise for 22/23 plus sum for 23/24 - 5%
- 4 Staff Contingency - SCP18 - 15 hours to be built in for succession planning - 6 months inc 5%
- 5 Effective 06.11.22 - 13.8% on Class 1 NICS - increase effective 06 April 2023 unknown?
- 6 22% per annum agreed figure for Suffolk LGPS for years 2023-2024
- 7 8 hours per week at salary scale SCP3. Pay award for 22/23 flat rate of £1925 pro-rata
23/24 - build in rise for 22/23 plus sum of 23/24 - 5%
- 8 CPI 11.1% (October 22) - need to build in increase in costs for 2023-24 given energy prices but
31.10.22 - SCC advised energy costs +102%; maintenance costs +12-20%.
Upgrade of all PC owned street lights to LED during August - September 22 should negate energy some of these
some of these increases as energy consumption decreases.
- 9 New rates @ £39.73 per litter bin x 28 (+2), £46.53 dog bin x 8 (+8)
- 10 PC sum for engagement & promotion
- 11 Increase in 21/22 for general maintenance costs given range and type of equipment
- 12 Covers 4 inspections on New Green equipment (£631) and annual inspection for 4 play area sites (£47.33 + CPI 11.1%)
- 13 Contracted grounds maintenance costs - twice monthly cuts during growing season - build in CPI increase
- 14 Need to build in New Green grounds maintenance costs - monthly cuts during growing season - build in CPI increase.
- 15 PC sum for minor general maintenance of the village - infrastructure costs to be funded out of Reserves
Includes works to War Memorial (funded by Locality Budgets) and LED Lights at Pavilion (funded by Locality Budgets)
- 16 PC Sum for maintenance of two units - extra unit to be funded as infrastructure from CIL
- 17 As per SLA agreement - New contract due 01.04.23 - 2 year - 6 month review clause - CIL as new contract?
- 18 PC Sum for COVID-19 Expenses (2021) - 2022 Cost of Living Crisis / Hardship fund to be funded from CIL 2023 onwards
- 19 Councillors to continue training as part of continual professional development - elections May 2023 (13 Cllrs)
- 20 Library might be too small for meetings to be held in public forum
- 21 Insurance costs - 3 year LTA with Zurich ends 01.10.2024 - does not take into account additions / new activities
Current permium + inc for IPT (+ 12%) + Cyber Security (+CPI increase)+ inc for IPT (+12%)
- 22 Increased income and expenditure - Internal Audit Fee circa £500 and External Audit £1050 & Accounting Software
- 23 Office equipment - pc sum included of £1000 included
- 24 Includes cleaning the office three times a week @ £12 per session - build in CPI (11.1% Oct 22) + PC sum for security

- 25 Lease provides for annual increase based on CPI changes in year Dec to Dec (11.1% October 22)
- 26 Computer maintenance and upgrade of laptops
- 27 Website hosting; domain name; Cllr. emails; mobile phone - sim only; office phones and broadband
- 28 Given age of equipment prudent to include a higher sum for equipment repairs
- 29 Effective 01.04.23 formula to be used for SALC (electorate 3k+) = electorate number less 3000 x 0.0086963 + 801
0.074pence per elector NALC; SLCC + ICO Fee
- 30 Expansion of library for increased hours to be funded from CIL as infrastructure moving forward - **Ring fence £2,700**
- 31 Grants for funding to be determined against CIL criteria - **ring fence £10,000**