

THURSTON PARISH COUNCIL

Parish Council Office

New Green Centre

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend a meeting of the Parish Council, which will be a video meeting via Zoom, on Wednesday 7th April 2021 commencing at 7.00pm.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Members of the public and press are welcome to join the Zoom meeting. Members of the public will be invited to give their views/questions the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To join this meeting, either as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password when prompted:

<https://us02web.zoom.us/j/89596153631?pwd=ZlA5NFFZUjdKSmF3WmtaY2Y1aGR2QT09>

Meeting ID: 895 9615 3631

Passcode: 714759

A G E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.02
3.	Declarations of pecuniary and local non-pecuniary interests a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive declarations of lobbying for planning matters on the agenda c) To receive requests for dispensations	7.05
4.	a) To receive and consider the minutes of the following meetings: <i>(all as previously circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting</i> <ul style="list-style-type: none">• Video Conference Meeting of 3rd March 2021.• Video Conference Committee Meeting of 17th March 2021. b) To note the minutes of the Planning Committee: <ul style="list-style-type: none">• Video Conference Planning Meeting of 17th March 2021 – <i>Draft</i>.	7.10
5.	REPORTS FOR INFORMATION – to receive written reports for information only: <ul style="list-style-type: none">• Report from County Councillor Penny Otton• Report from District Councillors Harry Richardson and Wendy Turner	7.15
6.	PUBLIC FORUM – <ul style="list-style-type: none">• to receive questions and matters of concern from members of the public in attendance on the agenda submitted.• to receive comments or questions relating to Thurston in general.	7.30
7.	Police Matters – a) to receive a report from PCSO Smith on crimes relating to Thurston. b) to consider matters for referral to Stowmarket SNT	7.45
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/	7.55

	<p>a) To note that Council's Committee Membership and Representation will be reviewed at the Annual Council Meeting on 5th May 2021 along with the position of Chair and Vice-Chair</p> <p>b) To note that in accordance with the Trust Document, Council is obligated to nominate 6 Trustees to the New Green Trust. Council to consider further nominations – 2 vacancies at present.</p>	
9.	<p>Planning Matters – to be brought to the attention of the Council:</p> <p>a) To receive further information on the Judicial Review submitted following the granting of Planning Permission against application DC/19/03486 Land South West Of, Beyton Road, Thurston, Suffolk as granted by Mid Suffolk District Council's Planning Department.</p>	8.15
10.	To consider matters relating to Network Rail: to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail following the granting of funds against the Infrastructure (CIL) Bid Round Five.	8.25
11.	<p>Finance - to view all associated papers please use the following web-link: https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</p> <p>a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1- 07.04.21</i>)</p> <p>b) To note the accounts paid since the last meeting (<i>Paper 2 – 07.04.21</i>)</p> <p>c) To note receipts allocated since the last meeting (<i>Paper 3 – 07.04.21</i>)</p> <p>d) To consider and receive the Bank Reconciliation for the period ending 31.03.21 (<i>Paper 4 – 07.04.21</i>)</p> <p>e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan (<i>Paper 5 – 07.04.21</i>)</p> <p>f) To approve the costs of installation for items purchased under CIL monies: 6 No benches (removal of 5) Recreation Ground; 2 No signs at the Recreation Ground and 3 No dog bag dispensers – total cost including materials £1,115.00.</p> <p>g) To receive the recommendation from the Policy and Resources Committee to approve the application to fund the Clerk's holiday entitlement due to overtime worked during the year 20-21 (<i>Paper 6 – 07.04.21</i>)</p> <p>h) To receive and consider the draft allocation of Council's Reserves for the period ending 31st March 2021 (<i>Paper 7 – 07.04.21</i>)</p> <p>i) To receive and approve the Asset Register for the year ending 31st March 2021 as approved by the Policy and Resources Committee on 26th March 2021 (<i>Paper 8 – 07.04.21</i>)</p> <p>j) To note the receipt of the details from PKF Littlejohn for the limited assurance review for the year ending 31st March 2021, noting that Council will be subject to an intermediary review.</p> <p>k) To receive the dates for Exercise of Public Rights as set by the RFO.</p> <p>l) To note the approval by the Policy and Resources Committee of carry-over of annual leave for all Staff for the year ending 31st March 2021</p> <p>m) To note the Village Information Booklet will be available for distribution week commencing 14th April 2021 – Councillors to arrange to collect booklets from the Office.</p>	8.30
12.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk</p>	9.10
13.	<p>Clerks Report – to receive information from the Clerk and Deputy Clerk and in particular:</p> <p>a) to receive the reports of items actioned under delegated powers</p> <p>b) Reducing Plastic Waste Initiative - to note the positioning of a mobile refill shop offering affordable sustainable eco household cleaning and personal care products to local communities will be stationed in the New Green Car Park on every 3rd Thurston of the month.</p> <p>c) to receive items of correspondence for noting only</p>	9.15
14.	<p>To confirm the date of future meetings:</p> <p>a) 14th April 2021 – Planning Committee Meeting – via Zoom – commencing at 6.00pm.</p> <p>b) 14th April 2021 – Council's Committee Meeting – via Zoom – commencing at 7.30pm</p> <p>c) 21st April climate Awareness and Environment Committee Meeting – via Zoom - commencing at 6.00pm</p> <p>d) 21st April 2021 – Recreational Facilities Meeting – via Zoom – commencing at 7.15pm</p> <p>e) 5th May 2021 – Annual Council Meeting – via Zoom – commencing at 7.00pm.</p>	9.25
15.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed as publicity of the discussion is likely to prejudice the commercial interests of the parties involved –	9.30

	A) Land to the rear of the Community College – to consider further matters coming forth B) Staffing matters – to receive and consider the Clerk’s Annual Review as carried out by the Chair of the Parish Council	
16.	Close of the Meeting	9.35

Victoria S Waples

Victoria S Waples, Proper Officer to the Council
31.03.2021

