

Expenditure to be approved - Agenda Item 10 a)**Paper 1 – 06.09.23**

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account

Payee	Detail	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance	Office Cleaning – August	1839	BACS	108.00	0.00	108.00
DC Carpentry and Joinery	Pavilion exterior refurbishment	1840	BACS	1318.98	0.00	1318.98
FNCE (Nathan Head)	Fencing at Heath Row	1841	BACS	355.35	0.00	355.35
Zurich Municipal	Annual Insurance	1842	BACS	1535.30	0.00	1535.30
Sac-O-Mat	Bio Dog Bag Dispenser	1843	BACS	177.00	35.40	212.40
KOMPAN	4 Tower Multiplay Unit (New Green)	1844	BACS	17086.79	3417.35	20504.14
New Green Community Trust	2 nd Biffa Bin – New Green	1845	BACS	668.88	0.00	688.88
Parish Online	Subscription to Digital Mapping (annual)	1846	BACS	190.00	38.00	228.00
SF Electrical Services	New hot water and heating system - Pavilion	1847	BACS	4718.22	0.00	4718.22
PKF Littlejohn	Audit fees for year ending 31 March 2023	1848	BACS	840.00	168.00	1008.00
MSDC	Parish Election Recharges – uncontested election	1849	BACS	240.65	0.00	240.65
Gipping Press	August Newsletter	1850	BACS	1279.00	0.00	1279.00
Gipping Press	Taxi-Bus artwork	1851	BACS	15.00	3.00	18.00
Gipping Press	September Newsletter	1852	BACS	1279.00	0.00	1279.00
Staff Matters	Confidential	1853	BACS	66.70	0.00	66.70
M&TJ’s	Grounds work and village maintenance – under contract – August	1854	BACS	520.00	104.00	624.00

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by..... Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council is expected to resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.