

Expenditure to be approved - Agenda Item 10a)

Paper 1 – 06.03.2024

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements. Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account

Payee	Detail	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning & Maintenance	Office Cleaning	2021	Bacs	96.00	0.00	96.00
Westcotec Ltd.	Battery for VAS	2022	Bacs	91.50	18.30	109.80
SALC	Councillor Training	2023	Bacs	60.00	12.00	72.00
Gipping Press	Newsletter – March 2024	2024	Bacs	1152.00	0.00	1152.00
The Parish Notice Board Company	2 No. parish noticeboards – 50%	2025	Bacs	937.50	187.50	1125.00
TOP Garden Services	Works to remove 2 trees on New Green POS	2026	Bacs	240.00	48.00	288.00
TOP Garden Services	Works to trees on New Green POS	2027	Bacs	360.00	72.00	432.00
J West (on behalf of TCP)	TCP Expenses – CIL	2028	Bacs	298.12	0.00	298.12
Gage Computer Services	Outlook problems rectification; 2 new laptop setups	2029	Bacs	176.00	0.00	176.00
Thurston Community College	Venue hire – TCP Expenses – CIL	2030	Bacs	2139.34	427.86	2567.20

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by..... Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council is expected to resolved at the 2023 Annual Meeting of the Council that it continues to meet the eligibility conditions, and this will continue right through until the next relevant annual meeting, which will be in May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.