

The integrity of the Council’s finances during COVID-19 is to be protected during this period by two of the four signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to either the Parish Council or to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

<b>Accounts submitted for payment – PC Account</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning and Maintenance – Office Cleaning	1476	BACS	84.00	0.00	84.00
MSDC – Bin Emptying 01.04.22 – 31.03.22 (litter & dog)	1475	BACS	1071.44	214.29	1285.73
SARS – Donation approved 01.06.22	1476	BACS	300.00	0.00	300.00
CAB – West Suffolk – Donation approved 01.06.22	1477	BACS	500.00	0.00	500.00
Gipping Press – Do Not Climb Sign	1478	BACS	55.00	11.00	66.00
Sac-O-Mat – Bio dog waste bags	1479	BACS	405.36	81.07	486.43
Thurston Village Hall – CIL Bid Round 1 – Final payments (maximum £43,000 to be paid)	1480	BACS	23978.28	0.00	23978.28
SALC – Training – Cllr. Balaam	1481	BACS	26.00	5.20	31.20
SHO Cleaning and Maintenance – noticeboards & bins	1482	BACS	220.00	0.00	220.00
SHO Cleaning and Maintenance – removal of graffiti	1483	BACS	46.00	0.00	46.00
Kompan – Quarterly Inspection – New Green	1484	BACS	153.20	30.64	183.84
Gipping Press – July Newsletter	1485	BACS	1059.00	0.00	1059.00
New Green Community Trust – increase in rent 01.04.22 – 30.06.22	1486	BACS	80.88	0.00	80.88

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:**..... **Mr C Dashper, Chair to the Parish Council**

**All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012**

**Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.**