

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1st November 2023	Voucher	METHOD	NETT	VAT	TOTAL
Salaries – November 2023	1912 - 1917	Bacs	7883.94	0.00	7883.94
New Green Trust – Office Suite Rent (October 23)	1918	SO	453.67	0.00	453.67
O2 – Mobile Phone – Oct - Nov 2023 (Clerk’s Phone)	1919	DD	12.90	2.58	15.48
BT – Pavilion Broadband (Oct – Nov 23)	1920	DD	37.95	7.59	45.54
ICO – Registration Fee renewal	1921	DD	35.00	0.00	35.00
O2 – Mobile Phone – Oct - Nov 23 (Editor’s & Deputy Clerk’s)	1922	DD	25.80	5.16	30.96
Recreation Ground Acct (donation approved 01.11.23) - CIL	1923	TRF	1450.00	0.00	1450.00
Adobe Systems Software – Acrobat Pro DC	1924	CC	16.64	3.33	19.97
Lloyds Annual Card Fee	1925	CC	32.00	0.00	32.00
Amazon – Prime Membership Fee	1926	CC	95.00	0.00	95.00
Amazon – ink cartridges	1927	CC	33.45	6.69	40.14
Amazon – laminating pouches	1928	CC	16.58	3.32	19.90
Aerial Direct – Broadband & office phone (18.08.23-31.10.23)	1929	DD	282.17	56.43	338.60

Items paid following authorisation at meeting of 4th October 2023

SHO Cleaning & Maintenance - Office Cleaning	1902	Bacs	96.00	0.00	96.00
Suffolk Police & Crime Commissioner - PCSO Contract – 01.10.23 – 31.03.24	1903	Bacs	24150.00	0.00	24150.00
New Green Community Trust - Recycling Credits – Febr– July 23	1904	Bacs	583.17	0.00	583.17
High Street Safari - Christmas Challenge Trail Package	1905	Bacs	412.00	82.40	494.40
Westcotec - Repairs to Vas – Barton Road	1906	Bacs	67.50	13.50	81.00
123Connect Ltd - Domain name – thurstonparishcouncil.gov.uk	1907	Bacs	106.00	21.20	127.20
Urban Forestry - Tree work on School Road	1908	Bacs	2975.00	595.00	3570.00
Village Handyman - Hours worked	1909	Bacs	4.00	0.00	14.00
Gipping Press - November Newsletter	1910	Bacs	1291.00	0.0	1291.00
C Dashper - Expenses claimed	1911	Bacs	12.40	0.00	12.40
CAB West Suffolk (O/s from October)	1884	Bacs	500.00	0.00	500.00

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by: **Mr C Dashper, Chair**