

The integrity of the Council's finances will be protected during this period by two of three signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1 March 2022	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (Mar 22)	1377	SO	385.09	0.00	385.09
Plusnet – Mobile Office phone (Feb - Mar 22)	1378	DD	6.67	1.33	8.00
St Edmundsbury Newstalk – donation (02.03.22)	1379	Bacs	500.00	0.00	500.00
Fresh Start New Beginnings – donation (02.03.22)	1380	Bacs	500.00	0.00	500.00
Plusnet – Telephone & internet (Mar - April 22)	1381	DD	26.45	5.29	31.74
Adobe Systems Software – Acrobat Pro DC	1382	CC	12.64	2.53	15.17
Eurooffice – Inks and face masks	1383	CC	62.87	12.58	75.45
Amazon – Inks and printer labels	1384	CC	31.87	6.38	38.25
Amazon – name plates	1385	CC	50.24	10.04	60.28
Amazon – batteries for bank login card	1386	CC	1.96	0.39	2.35
Amazon – paper clips	1387	CC	7.49	1.50	8.99
Salaries – March 2022	1390-1394	BACS	7123.99	0.00	7123.99

Items paid following authorisation at meeting of 2nd March 2022

SHO Cleaning and Maintenance – Office Cleaning	1369	BACS	96.00	0.00	96.00
Kompan – Cradle Swing – Heath Road	1370	BACS	154.00	30.80	184.80
Kompan – Operational Inspection – January 22	1371	BACS	148.75	29.75	178.50
M&TJ's – Hedge Cutting	1372	BACS	195.00	39.00	234.00
Sac-O-Mat UK Ltd – Bio Dog Waste Bags	1373	BACS	405.36	81.07	486.43
The Parish Notice Board Company – 4 No – 50%	1374	BACS	1341.50	268.30	1609.80
Gipping Press – March Newsletter	1375	BACS	1058.00	0.00	1058.00
Kompan – Inspection on Damaged Rotovator	1376	BACS	242.00	48.40	290.40

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by: **Mr C Dashper, Chair to the Parish Council**