

## THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 7<sup>th</sup> September 2022 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

**Present:** Cllr. Dashper (Chair), Cllrs. Bond, Cornell, Haley, Morris, Priscott, Rainbow and West.

Also in attendance: County Cllr. Otton; District Cllr. Richardson; Mrs Waples, Parish Clerk; Mrs King, Deputy Clerk; PCSO Swain, the Chair of the Ben Wragge Skatepark Charity and 15 members of the public.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
  - a) Apologies for absence were received from Cllrs. Balaam, Grant and Hay for work commitments.
  - b) **Council agreed to approve the apologies submitted, aif.**
  - c) The meeting noted that District Cllr. Davies had submitted his apologies for the meeting.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
  - a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr. West declared a non-registrable interest for Agenda Item 9d) as he had discussions with others on formulating a response. There were no further interests submitted.
  - b) To receive notification of gifts of hospitality exceeding £50 – there were none submitted.
  - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported.
4. **TO NOTE THE MINUTES OF THE FOLLOWING MEETINGS:** *(all as previously circulated):*
  - a) To approve the following minutes: Full Council Meeting of 3<sup>rd</sup> August 2022 – **approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.**
  - b) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Emergency Planning Committee; Recreational and Leisure Facilities Committee; Planning Committee; Climate Awareness and Environment Committee and Policy & Resources Committee.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
  - Report from County Councillor Penny Otton – the written report was taken as read and the following points were brought to the meeting’s attention:
    - New Highways Community Engineer to cover Thurston and she would set-up meetings with the Council to take matters forward.
  - Report from District Cllr. Austin Davies - the written report as submitted was taken as read and there were no matters to be brought to Cllr. Davies’ attention.
  - Report from District Cllr. Harry Richardson – the written report was taken as read and the following matters were brought to the meeting’s attention:
    - Cabinet approved £100k for the Feasibility Study for Network Rail – progressing slowly.
    - Meeting with Mid and West Suffolk DCs and interested parties for the 33-acre project is still to
6. **PUBLIC FORUM** –
  - a) to receive matters of concern from members of the public in attendance on the agenda submitted – The following comments were raised in the public forum with regards to Agenda Item 12b):

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- Working Group due to meet on 12<sup>th</sup> September 2022 – the PC had been asked to attend this meeting. *The Clerk confirmed that three Councillors had agreed to sit on this committee and the member of the public had been informed of this and that two of the three had agreed to attend this working group meeting.*
  - What does it mean for the site assessments to be adopted? *Clerk gave a comment regarding how and why site assessments were undertaken on all land coming forth for site assessments.*
  - When asked if possible further sites for assessment, as mentioned at the last Recreational and Leisure Facilities Committee Meeting, would be considered further, the Clerk made the meeting aware that issues raised in the public forum at the last meeting of that committee will be submitted as a proposal to either the next Recreational Facilities and Leisure Committee Meeting or at the next full Parish Council Meeting.
- b) to receive comments relating to Thurston in general – no further questions were raised.

*County Cllr. Otton left the meeting at this point.*

## 7. POLICE MATTERS

- a) To receive a report from PCSO Swain on crimes relating to Thurston – a copy of the report from the Clerk was provided to all containing a summary of the crimes investigated and work undertaken by PCSO Swain and Stowmarket SNT for August 2022.
- b) To consider matters for referral to Stowmarket SNT – there were no matters for referral.

*PCSO Swain left the meeting at this point.*

## 8. STATUTORY BUSINESS –

- a) Option to opt out of the SAAA central external auditor appointment arrangements – Council to consider whether it wishes to ‘opt-in’ to the central procurement regime managed by SAAA (paper entitled External Audit 2023) – following a review of the paper submitted by the Clerk, **Council agreed to be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027, aif.** It was further noted that having accepted to be ‘opted-in’ there was no further requirement to appoint an appropriate external auditor as Council will come under the central procurement and appointment scheme.

## 9. PLANNING MATTERS COMING FORTH:

- a) DC/21/02655 – To receive an update on the Recycling Centre Project, New Green Centre – the Clerk and Deputy Clerk provided an update on the bins that had been delivered and the delay in receiving the glass bins. It was also confirmed that the opening hours suggested by the New Green Trust were 8.00am until 8.00pm 364 days of the year with closure planned for Christmas Day. Concern was expressed at the times for the winter months given the lack of light and visibility without the structure and it was suggested that it might be preferable to follow the operating hours of the nearest Recycling Facility at Bury St Edmunds. The Clerk was asked to pass on the Council’s concerns on this matter. Signage was awaited from MSDC and once opening hours were agreed, appropriate signs would be placed on the compound. It was hoped that the bins would be in situ by the end of the month.
- b) To receive and consider the preapplication proposals to upgrade the existing radio base station at CTIL 20137023, New Green Trust, New Green Community Centre, New Green Avenue as submitted by Cornerstone Telecommunications – it was noted that this would be part of future provisioning and that overall there was a need to ensure that as much of the community was able to benefit from 5G as possible and that the proposal was seen as a necessity in order to become part of the essential infrastructure open to all. The Clerk was asked to pass this onto Clarke Telecom Ltd who had written to the Council on behalf of Cornerstone Telecommunications.
- c) To consider the following planning applications brought to full Council as a significant application: DC/22/04215 - OUT – Application for Outline Permission (All Matters Reserved) Town and Country Planning Act 1990 (as amended) - Erection of 3 No. detached self-build dwellings @ Land East Of Woodlands, Barrells Road – all noted the limited detail as submitted and that previously an application for two dwellings had been rejected by MSDC and at Appeal. Agreement to be consistent and repeat the arguments raised previously and be consistent. **All agreed that the application be recommended for refusal on the same grounds as the previous application of DC/19/05465 along with the appeal as submitted following refusal of DC/19/05465, aif.**

Signed.....

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- d) To consider whether the Council wishes to make a comment on the final report and Action Plan to address the recommendations following the Peer Review of the Planning Committee processes, supported by the Local Government Association and the Planning Advisory Service has been issued by MSDC and will be discussed at full Council: <https://www.midsuffolk.gov.uk/planning/mid-suffolk-planning-peer-challenge> - the paper submitted by Cllr. West, written in conjunction with the ex-Co-Chairs of the Thurston NDP Steering Group, was read out to the meeting and **it was agreed by all that it would form the basis of the Parish Council's response to the Peer Review, aif.**

#### 10. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a) to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be conducted by Network Rail – the Clerk updated the meeting by giving a brief summary of the matters shared at the meeting held on 17<sup>th</sup> August 2022 with Network Rail, MSDC and SCC Infrastructure Officers. - in essence the initial study, as carried out by Network Rail over the summer months, has ruled in favour of some type of access for all bridge. Details are still to be worked out and will now be carried forward once the £100k promised in September 2020 is reconfirmed as being available for NR to access. The CIL Bid for the retention of the monies was expected to be submitted to a MSDC Cabinet meeting in early September. All noted the next meeting was scheduled for November 2022 at which project updates and timelines would be communicated to all.
- b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building – the meeting was informed that there was no further update to be shared and any information forthcoming would be circulated once received.

#### 11. FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (*Paper 1 – 07.09.22*) - the items awaiting payment were verified and explanations given where appropriate. **The meeting approved those as submitted under Paper 1 for payment as seen at Appendix B, aif.**
- b) To note the accounts paid since the last meeting (*Paper 2 – 07.09.22*) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**
- c) To note receipts allocated since the last meeting (*Paper 3 – 07.09.22*) - Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 31.07.2022 (*Paper 4 – 07.09.22*) - Council noted the overall bank balances of £306,347.96 across both accounts held in the name of the Parish Council. It was confirmed that the audit log to the end of August was yet to be verified and signed off by Cllr. Rainbow. All verifications for previous months were confirmed as having been carried out.
- e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan or coming forth as a bid against the CIL Reserve (*Paper 5 – 07.09.22*) - Council received the up-to-date position from known expenditure and noted that once all committed funds were realised there would be a potential available balance of £250,895 which would fall to £246,140 if the estimated costs for projects coming forth against the CIL pot were realised. Council noted the removal of the costs for the upgrade of the shared use crossing on Sandpit Lane (*refer Agenda item 12f*).
- f) To receive and consider the internal control review covering the period to the end of July 2022 as carried out by Cllr. Rainbow on 26<sup>th</sup> August 2022 (*Paper 6 – 07.09.22*) – Cllr. Rainbow was invited to speak on the recent internal control review and brought the following matters to the Meetings' attention: recycling centre has been added to the asset register and insurance schedule; cyber security insurance was under renewal with paperwork awaited; insurance had been renewed with Zurich Municipal effective 1<sup>st</sup> October 2022 and that following Brexit, there had been a change in the current insurer's legal entity from PLC to Ltd. He further clarified that all matters relating to the Recreation Ground Trust Charity 304946 (Recreation Ground on Church Road) would now be handled in accordance with Charity Law and that separate meetings would be held which would not be open to the public. It was confirmed that separate accounts were already held, and returns filed with the Charities Commission.
- g) To note the completion of works to the War Memorial on Church Road Thurston noting the additional works approved in the sum of £345.00 excluding VAT - all noted the completion of the works and that the Clerk,

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under Delegated Powers, had approved remedial works to the bottom of the memorial where some parts had been damaged and which needed filling and replacing with cement. This coupled with works to the edge of the base involving digging and edging around the base alongside the placing of shingle stones to prevent the grass / weeds growing up and the edges being caught by a strimmer had resulted in an extra over cost of £345. **It was agreed to retrospectively approve the extra over costs as the overall result was approved by all which would be funded from the Village Maintenance budget, aif.**

- h) To receive i) an update on the costs of the scheme proposed by SCC Highways Community Liaison Engineer with regards to parking issues on Norton Road outside of the Community College and ii) to approve the funding sources from this project – Cllr. Otton’s Highway Locality Budget and Thurston Neighbourhood CIL pot – the meeting was informed that, with reference to the extension of an existing ‘School Keep Clear’ and new double yellow lines in Thurston, the SCC LHB design engineers have prepared an estimate, which included both professional services and construction costs in the sum of £9,509.08. The above figure includes the cost of consultations, the reporting back of findings, the production of a TRO report and all necessary legal works. The professional services estimate includes costs for: site visits; consultation with third parties; construction cost estimate; hazard identification and risk assessments; utility enquiries; overhead cable assessments (if required); temporary traffic management plans. Compiling a works pack. The construction estimate includes costs for: plant, labour and materials; installation, maintenance and removal of temporary traffic management; advanced public notification and communications (where necessary); Site supervision; Reinstatements and ‘making good’ and notification and road space booking – **all agreed to accept the above works and share the costs equally with Cllr. Otton if she were to agree to a 50/50 split, aif.**

## 12. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter – the processes and procedures were working well and there were no issues raised.
- b) To consider and review the two site assessments for the recreational and leisure facilities to be placed on the 33 Acre site on Heath Road / Barton Road and resolve for the assessments to be adopted by full Council – PC not the project organiser, needs to be an understanding that if it was in the parish, then the PC could become involved in an earlier stage. Site is starting from a positive point as being neutral. All were reminded that the site assessment was a live document. Planning is part of a legislative process, and the PC would want to ensure that all of the relevant processes were taken into account. **It was agreed that the two site assessments be adopted and that they be regarded as live documents subject to revisions as the project progresses, aif.**
- c) To consider the costs involved with the proposal for Youth Work Provision in Thurston (*following the presentation from Push Forward at the meeting of 03.08.22 – reference paper entitled Young People in Thurston as submitted 06.07.22*) – as the report had not been received in time to be added as an associated paper, the matter would be deferred until the next full Council meeting.
- d) To receive an update from the Chair of the Climate Awareness and Environment Committee / Deputy Clerk on the Discover Suffolk Project – the Deputy Clerk confirmed that Pakenham PC and the Committee had identified and approved three walks which would link in with Pakenham for part of SCC’s Discover Suffolk Project (as supported by the Council at its meeting of 06.10.21). The next stage was the narrative of the walk with guidance, instructions and photographs. Members of the Committee were currently working on the narrative and further updates would be provided at the next meeting.
- e) To receive and consider the reports from Councillors on the review of street names within the parish area for possible upgrading / replacing – as not all Councillor had submitted their reports on this matter, it was agreed to defer the matter until the next full Council meeting.
- f) To receive and consider the Feasibility Study carried out for a Zebra Crossing on Sandpit Lane to replace the shared use crossing currently in situ and to adopt its findings – Council noted that the study and its associated report had concluded that the evidence compiled had shown that a Zebra Crossing would not be a cost-effective crossing facility at this location as there did not appear to be a sufficient conflict between the number of vehicles and number of pedestrians to justify a Zebra Crossing. Recommendations put forward covered the local schools educating their pupils on road safety issues when they are not accompanied by an adult and if the indecision caused by the raised speed table is deemed a significant safety hazard, the most cost-effective solution would be to relocate the speed table to another location, or to install

an alternative traffic calming measure. Council noted the comment that highways schemes are subject to independent road safety audits, but the safety audits cannot account for pedestrian/driver error.

Having reviewed the report, **the meeting accepted the conclusion that there was insufficient evidence to proceed with a zebra crossing facility at this location and agreed that it would not pursue this project, aif.**

It was noted that the provisional sum of £65k allocated against the Council's Neighbourhood CIL funds would be withdrawn as a CIL bid and the funds put back into the unallocated funds.

- g) To note the works undertaken to the War Memorial on Church Road and to approve the further works required to the posts and chain link fence – all agreed that the chain link fence and posts should be replaced and that the chains at the back should be demountable / unclip able as the front set of steps were inaccessible to some residents. **It was agreed that the Clerk / Deputy Clerk would source quotations for the further works, aif.**
- h) To consider and approve the siting of a further dog bin in the village at the following location: Beyton Road/The Acorns junction - it was noted that this had come to the council following a request for a dog bin to be sited to the south of the railway line possible in the Beyton Road/The Acorns junction to ensure there was adequate provision for those doing a circular walk. Council was appraised that the maximum cost for such a purchase and installation would be £220. Discussion followed regarding the precise location and the concept of purchasing such a bin. **Council, by a majority vote, granted delegated approval to the Clerk to purchase one dog bin and to arrange for it to be sited in the most suitable location.**

### 13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk: the following matters would be actioned by the Clerk and Deputy Clerk under delegated powers:
  - Subsidence at top of Station Hill
  - Hedge down Norton Road
  - Hedge at No 2 Norton Road
  - Parking in Howes Avenue by parents / carers of pupils at TCC
  - Old green lamp posts still in situ (in particular up Station Hill, BarleyFields).

### 14. CLERK'S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) to receive the reports of items actioned under delegated powers – Officers had dealt with further issues relating to concerns over hedgerow encroachment; the running of the 384 and 385 during school days only; matters relating to the transfer of allotments from Hopkins Homes. The work to the trees and overgrowth on School Road was due to commence on 19<sup>th</sup> September with further work to be carried out at the same time to the hedgerows opposite the New Green Avenue on Station Hill.
- b) Stephenson's Bus Service 384 and 385 – information has been passed to the Clerk and Deputy regarding alternative services on a demand responsive basis following the removal of the bus service during school holidays. Information on these services had been placed in the newsletter for October and would be put on relevant noticeboards and the website to update residents.
- c) Trees – Grange Park – the Clerk had been in communication with Bovis Homes over the landscaping that had been undertaken at Grange Park. A full audit of the landscaping installed was due to be carried out this week and agreement had been given that this would be shared with the Parish Council including any replacement of trees/hedge planting that had died.
- d) Lineage across New Green Footpath – both the Clerk and Cllr. Otton had chased for this to be actioned especially as the money was coming direct from Cllr. Otton's LHB. It was understood that the Safety and Speed Team would provide an update on this matter and that, following the implementation of a new procurement system, the work should be carried out in the near future.
- e) Crossing point Norton Road/Station Hill/Ixworth Road -
- f) To receive items of correspondence for noting only – it was confirmed that all such correspondence had been passed to Councillors between relevant meetings.

### 15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library unless the agenda specifies otherwise –

- a) Planning Committee– 21<sup>st</sup> September 2022 – commencing at 7.00pm
- b) Emergency Planning Committee – 28<sup>th</sup> September 2022 – commencing at 6.00pm

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- c) Recreation Ground Trust – 28<sup>th</sup> September 2022 – commencing at 6.30pm
- d) Recreational & Leisure Facilities Committee – 28<sup>th</sup> September 2022 commencing at 7.15pm
- e) Climate Awareness & Environmental Committee – 28<sup>th</sup> September 2022 commencing at 8.00pm
- f) Policy and Resources Committee Meeting – 30<sup>th</sup> September 2022 commencing at 10.30am
- g) Parish Council Meeting – 5<sup>th</sup> October 2022 commencing at 7.00pm.

**16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – it was resolved that members of the public be excluded from the meeting to progress confidential matters on the grounds that publicity would prejudice the council's position in this matter, aif.**

- a) To consider further the confidential paper submitted for proposed residential development of land within Thurston (*circulated as a confidential paper – 06.07.22*) – all were aware that there was a need to present this with forethought and that the PC was approaching a time when there would need to be a dialogue with legal parties to move this matter forward.
- b) To consider the Operating Agreement for the Recycling Centre at New Green Centre – approval was given for further amendments to be made to the draft operating agreement before the Council which would be put to the New Green Trusts. Concerns would be raised at the proposed opening hours.
- c) To consider the quotation received for urgent works to trees located on New Green Open Space – all were in agreement to accept the quotation for works to specified trees and for said works to commence as soon as reasonably possible.
- d) To consider the proposal to seek alternative land for recreational and leisure purposes – the meeting agreed that a further parcel of land to the north of College Park (Persimmon) on Ixworth Road be assessed as to its suitability for recreational and leisure purposes and for such an assessment to be brought back to the Council at a later meeting.
- e) CA-2022-000435 – The Queen on the application of Thurston Parish Council v Mid Suffolk District Council & Ors – the meeting noted that the skeleton argument has been submitted for the hearing of the linked appeals in CA-2022-000435 and CA-2022-000432 in the Court of Appeal which is scheduled for 18<sup>th</sup> October 2022 with a time estimate of one day.

**17. CLOSURE OF THE MEETING** – there being no other business the meeting was closed at 9.46pm.

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## Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CAS	Community Action Suffolk
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
ILCA	Introduction to Local Council Administration
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LHB	Locality Highways Budget
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
PROW	Public Rights of Way
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, community and social enterprise organisations

**Appendix B****Accounts submitted for payment – 3<sup>rd</sup> August 2022**

	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office cleaning	1530	BACS	96.00	0.00	96.00
SHO Cleaning and Maintenance – heath Road and new Green	1531	BACS	150.00	0.00	150.00
New Green – Additional Biffa Bin	1532	BACS	599.46	0.00	599.46
M&TJ's – Hedge Cutting – New Green	1533	BACS	60.00	12.00	72.00
Gipping Press – Newsletter September	1534	BACS	1218.00	0.00	1218.00
Hermitage Memorials – War Memorial restoration	1535	BACS	2220.00	0.00	2220.00
Thurston Village Hall – CIL Bid – Round 1 22/23	1536	BACS	5000.00	0.00	5000.00
Zurich Municipal – Insurance – renewal 01.10.322	1537	BACS	1455.67	0.00	1455.67
PKF Littlejohn LLP – External Audit	1538	BACS	1000.0	200.00	1200.00

**Accounts paid since 1<sup>st</sup> August 2022**

Salaries – August 2022	1525-1529	Bacs	4294.86	0.00	4294.86
New Green Trust – Office Suite Rent (August 22)	1514	SO	412.05	0.00	412.05
Plusnet – Telephone & internet (July - August 22)	1515	DD	29.10	5.82	34.92
Plusnet – Mobile Office (July – August 22)	1516	DD	7.28	1.46	8.74
BT – Internet Sports Pavilion	1517	DD	33.72	6.74	40.46
Adobe Systems Software – Acrobat Pro DC	1518	CC	12.64	2.53	15.17
Amazon – USB Sticks – back-up	1519	CC	13.05	2.61	15.66
123Connect Ltd - .gov.uk hosting	1520	CC	99.00	19.80	118.80
Amazon – Date Stamp	1521	CC	18.29	3.66	21.95
Eurooffice – Stationary – Filing Accessories	1522	CC	40.79	8.16	48.95
Eurooffice – Stationary – Inks	1523	CC	150.29	30.06	180.35
Eurooffice – Stationary – inc. Paper	1524	CC	74.47	14.90	89.38

**Items paid following authorisation at meeting of 3<sup>rd</sup> August 2022**

SHO Cleaning and Maintenance – Office cleaning	1503	BACS	120.00	0.00	120.00
SHO Cleaning and Maintenance – Graffiti removal	1504	BACS	36.00	0.00	36.00
Ants Construction – final invoice for groundworks	1505	BACS	3965.00	793.00	4758.00
Urban Forestry – Tree Survey – New Green Open Space	1506	BACS	2324.88	464.98	2789.86
FTB – Professional Fees – costs capping application	1507	BACS	600.00	120.00	720.00
Jacksons Fencing – Materials only	1508	BACS	12855.31	2571.06	15426.37
Jacksons Fencing – Fence erection only	1509	BACS	8680.00	1736.00	10416.00
Mark Harrod – socketed goal package – Proforma	1510	BACS	1434.58	286.92	1721.50
M&TJ's – Grounds maintenance	1511	BACS	735.00	147.00	882.00
Gipping Press – August Newsletter	1512	BACS	1059.00	0.00	1059.00
New Green Community Trust – 2 <sup>nd</sup> Biffa bin	1513	BACS	327.24	0.00	327.24

**Receipts received since 1<sup>st</sup> August 2022**

	METHOD	NETT	VAT	TOTAL
Lloyds Bank – Interest	Interest	9.87	0.00	9.87
Newsletter Adverts – renewal – annual and one-offs	BACS	2347.00	0.00	2347.00
MSDC - Locality Award – War Memorial	BACS	1380.00	0.00	1380.00
MSDC – Cleansing Grant – Quarter 1 – 2022-23	BACS	935.75	0.00	935.75
HM Revenue and Customs – Quarter 1 – VAT Return	BACS	5920.49	0.00	5920.49

**Inter Account Transfers carried out**

Date of Transfer	Means	From Account	To Account	Amount Transferred	Reason for transfer
03.08.22	Transfer	1721	4092	25,000.00	Funds for release of approved invoices.

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