

The integrity of the Council's finances will be protected during this period by two of three signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1st September 2022	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (September 22)	1539	SO	412.05	0.00	412.05
Plusnet – Telephone & internet (Aug – Sept 22)	1540	DD	29.10	5.82	34.92
Plusnet – Mobile Office (August 22)	1541	DD	7.28	1.46	8.74
BT – Internet Sports Pavilion	1542	DD	33.72	6.74	40.46
Adobe Systems Software – Acrobat Pro DC	1543	CC	12.64	2.53	15.17
HP Instant Ink	1544	CC	8.33	1.67	10.00
Eurooffice – printer inks	1545	CC	107.10	21.41	128.51
Rawlins – anti-graffiti paint	1546	CC	160.95	32.19	193.14
Amazon Business – prime delivery	1547	CC	40.00	8.00	48.00
Plusnet – Mobile Office (September 22)	1548	DD	7.28	1.46	8.74
Salaries – September 2022	1549-1554	Bacs	4599.80	0.00	4599.80

Items paid following authorisation at meeting of 7th September 2022

SHO Cleaning and Maintenance – Office cleaning	1530	BACS	96.00	0.00	96.00
SHO Cleaning and Maintenance – Heath Road and New Green	1531	BACS	150.00	0.00	150.00
New Green – Additional Biffa Bin	1532	BACS	599.46	0.00	599.46
M&TJ's – Hedge Cutting – New Green	1533	BACS	60.00	12.00	72.00
Gipping Press – Newsletter September	1534	BACS	1218.00	0.00	1218.00
Hermitage Memorials – War Memorial restoration	1535	BACS	2220.00	0.00	2220.00
Thurston Village Hall – CIL Bid – Round 1 22/23	1536	BACS	5000.00	0.00	5000.00
Zurich Municipal – Insurance – renewal 01.10.322	1537	BACS	1455.67	0.00	1455.67
PKF Littlejohn LLP – External Audit	1538	BACS	1000.0	200.00	1200.00

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by: **Mr C Dashper, Chair to the Parish Council**