

Thurston Parish Council

Parish Council Office
New Green Centre
New Green Avenue
Thurston IP31 3TG

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APPLICATION FOR CIL FUNDING

A proportion of CIL payments collected by Mid Suffolk District Council are passed on to the Parish or Town Council in which development is taking place.

The Parish Council has a duty to spend CIL income on:

- providing, improving, replacing, operating or maintaining infrastructure that supports the development of the parish council area
- or
- anything else concerned with addressing the demands that development places on the area.

Providing CIL is spent in accordance with the above CIL monies may be used to provide seed or match funding with other income streams and / or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

Any CIL monies due to the Parish Council are confirmed by Mid Suffolk District Council at six monthly intervals in March and September with funds being paid to Thurston Parish Council in April and October.

Please read the Thurston Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at clerk@thurstonparishcouncil.gov.uk on 01359 232854.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

Processing of bids submitted:

The application process will be centered upon a bidding round with consideration on a twice-yearly basis, with submission (preferably by email) of bids by applicants using the form below. The twice-yearly bid round cycle will be as follows:

Bid Round 1 for the year	By 31 st May - Applications for CIL to be submitted By 30 th June - Bids to be validated and assessed against policy criteria July - Bids to be considered by full Council at Parish Council Meeting August - Letters to be issued confirming outcome of bids to applicants
Bid Round 2 for the year	By 31 st December - Applications for CIL to be submitted By 31 st January (year following) - Bids to be validated and assessed against policy criteria February - Bids to be considered by full Council at Parish Council Meeting March - Letters to be issued confirming outcome of bids to applicants

Please return completed application forms and supporting information to:
clerk@thurstonparishcouncil.gov.uk.

THURSTON Parish Council CIL Funding Application Form

1. Applicant organisation	Thurst CIC
2. Name and position of main contact	Simon Lee, Thurst CIC Director and New Green Trustee
3. Applicant contact details (phone number, email and address)	07707 712223 events@thurstonnewgreen.co.uk Millfields, Mill Lane, Thurston, Bury St Edmunds, Suffolk, IP31 3Qb
4. Type of organisation If a charity, please provide registration number	New Green Community Centre Charity No: 299410
5. Is the organisation able to reclaim VAT?	Yes if Thurst CIC host the event as opposed to the New Green Community Trust.
6. Location of project	The New Green Centre Thurston using both the centre itself and the new green open space
7. Summary of the project proposal	To have a 6m Christmas tree located in the grounds of the New Green Centre for a village event to be held on Saturday 2nd December with the Christmas tree remaining in place until the start of 2024. This event will include a light switch on ceremony with the school and church choirs singing in front of the Christmas tree. Along side this event we will also be inviting all of Thurston's community venues, groups, clubs and businesses to join in to be able to highlight and showcase what is available to all residents of the village and visitors to the area. This type of event has been a success in the past with the most recent being the Beacon lighting for the late Queen Elizabeth II Jubilee, this event had around 1000 Thurston villagers in attendance.
8. Estimated project cost	The cost of the tree, supplied by the Rougham Estate, is estimated at £185 + VAT and £20 + VAT for delivery. The Cost of the lights, extension cables, timers and cabling protection is £1350 inc VAT. The New Green Centre will provide the cost of fitting an outside power source and the fixings for the tree to ensure it is securely sited. Total application cost £1596. Attached is a copy of the email from Rougham Estate and a outline copy of the lights intended to be used.

<p>9. Detail of additional sources of funding available</p>	<p>Thurst CIC and New Green Community Trust to support the costs of the event</p>
<p>10. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding?</p>	<p>We have been informed that the Christmas tree festival at St Peter's Church in Thurston will be unlikely to be held this year. With this fact and the rapidly growing size of the village, new villagers that are unaware of the facilities available we feel the need to put on such an event to showcase all that Thurston has to offer and all the locations available within the village. We will also be looking to ask local businesses to sponsor this event.</p>
<p>11. Please indicate whether the organisation has previously received CIL of other funding sources from Thurston Parish Council and/or Mid Suffolk District Council. If yes, please provide details.</p>	<p>Thurst CIC has not applied for CIL funding previously. The New Green Community Trust has previously received funding for various projects which have been for the benefit of the local community.</p>
<p>12. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>With the fact that Thurston village is rapidly growing in size, new villagers that are unaware of the facilities available we feel the need to put on such an event to showcase all that Thurston has to offer and all the locations available within the village. This will be a very good opportunity to highlight and showcase everything the village has to offer to the local residents and visitors whilst bringing a much needed community Christmas spirit to the village.</p>
<p>13. What evidence is there of support from the community</p>	<p>The New Green Centre is sited in the heart of the village and has been working hard to put on community based family events within the village. Thus far these events have been very welcomed and supported by the local community. We feel this was highlighted by the attendance of such events as the Queens Jubilee weekend, the Kings Coronation. Children's Disco's, New Years Eve parties and many other events held so far.</p>

<p>14. Approximately how many of those who will benefit from the project are Thurston parishioners?</p>	<p>The entire village of Thurston and visitors from other local villages in the area. The Tree is to be located within the garden area of the New Green Community Centre near the cycle path, everyone in attendance of the event will have a clear opportunity to see the Christmas tree light switch on from all sides and everyday until the start of 2024 by either using the centre or from the New Green open spaces areas.</p>
<p>15. Proposed timescales for the project</p>	<p>The main event is to be held on Saturday 2nd December with the Christmas tree remaining in situ until the start of 2024. After this event the lights and decorations will be placed in dry secure storage at the New Green Centre to be used annually for the same style event annually from there forth.</p>
<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>Yes there will be the cost of the electricity to power the lights throughout the course of the tree remaining in situ. This cost will be covered by the New Green Community Trust.</p>
<p>17. If the organisation is not in the public sector please provide details of the organisation's finances.</p>	<p>N/A</p>
<p>18. Do you need planning permission to carry out the works? If planning permission is required is it in place to carry out the works? If so, please provide the application number</p>	<p>No</p>

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Thurston Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Thurston Parish Council of any material changes to the proposals set out above.

When requested, I agree to provide Thurston Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I recognise the Parish Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Thurston Parish Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting.

Information about the project may be publicised on Thurston Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

For further information on the Council's privacy policy, please visit:

<https://thurstonparishcouncil.uk/home/privacy>

Signed: _____ SP Lee

Organisation: _____ Thurst CIC

Date: _____ 22nd May 2023

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____