

Thurston Parish Council

Parish Council Office
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New Green Avenue
Thurston IP31 3TG

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APPLICATION FOR CIL FUNDING

A proportion of CIL payments collected by Mid Suffolk District Council are passed on to the Parish or Town Council in which development is taking place.

The Parish Council has a duty to spend CIL income on:

- providing, improving, replacing, operating or maintaining infrastructure that supports the development of the parish council area
- or
- anything else concerned with addressing the demands that development places on the area.

Providing CIL is spent in accordance with the above CIL monies may be used to provide seed or match funding with other income streams and / or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

Any CIL monies due to the Parish Council are confirmed by Mid Suffolk District Council at six monthly intervals in March and September with funds being paid to Thurston Parish Council in April and October.

Please read the Thurston Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at clerk@thurstonparishcouncil.gov.uk on 01359 232854.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

Processing of bids submitted:

The application process will be centered upon a bidding round with consideration on a twice-yearly basis, with submission (preferably by email) of bids by applicants using the form below. The twice-yearly bid round cycle will be as follows:

Bid Round 1 for the year	By 31 st May - Applications for CIL to be submitted By 30 th June - Bids to be validated and assessed against policy criteria July - Bids to be considered by full Council at Parish Council Meeting August - Letters to be issued confirming outcome of bids to applicants
Bid Round 2 for the year	By 31 st December - Applications for CIL to be submitted By 31 st January (year following) - Bids to be validated and assessed against policy criteria February - Bids to be considered by full Council at Parish Council Meeting March - Letters to be issued confirming outcome of bids to applicants

Please return completed application forms and supporting information to:
clerk@thurstonparishcouncil.gov.uk

THURSTON Parish Council CIL Funding Application Form

1. Applicant organisation	Thurston Community Players (TCP) (initially part of Thurston Parish Council)
2. Name and position of main contact	Sarah Cornell
3. Applicant contact details (phone number, email and address)	c/o the Parish Council
4. Type of organisation If a charity, please provide registration number	A non-profit making group affiliated to the Parish Council
5. Is the organisation able to reclaim VAT?	Thurston Parish Council as the lead organisation will be able to reclaim VAT. TCP as a non-profit making group will not be able to reclaim VAT.
6. Location of project	Thurston
7. Summary of the project proposal	<p>To develop a community theatre group that can bring together adults and youth alike for a common goal. To offer those who have an interest in the Arts and performance an opportunity to express and experience this interest. To brings the community together as an audience to watch their family and friends.</p> <p>Most villages and all towns have at least one Drama/Operatic society and with our growing population it would seem a logical group to introduce to run alongside the increasing number of sporting activities that are on offer.</p>

<p>8. Estimated project cost</p>	<p>Upfront costs for first production would include: -</p> <ul style="list-style-type: none"> • Venue for performance - Thurston Community College - A weekend hire £2600 • Venue for rehearsal on at least a weekly basis – A room at the Community College at £66 per rehearsal for 14 sessions £964 • Set hire - £1500 • Costume hire -£1000 • Technical hire/operation – included in venue cost • Marketing - £500 • Musicians (?) - £1000 • Tickets - booking system would cost but minimal and probably collected by booking fee • Performing licence - £500 • Contingency - £1000 <p>Total Bid £9064</p>
<p>9. Detail of additional sources of funding available</p>	<p>It is proposed that the first production be a pantomime. This is for the following reasons</p> <ul style="list-style-type: none"> • It is a crowd pleaser and will identify the local interest. • It could involve a large cast of both adults and children • <u>it should recoup its costs and allow the profits to be invested in the next production</u>
<p>10. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding?</p>	<p>Given the growing nature of the community a drama group is a resource that is currently lacking.</p>
<p>11. Please indicate whether the organisation has previously received CIL of other funding sources from Thurston Parish Council and/or Mid Suffolk District Council. If yes, please provide details.</p>	<p>NONE</p>

<p>12. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>We need to ensure that there is community interest. This will be carried out via the Thurston Newsletter, the Parish Council Website and Face Book.</p> <p>Interest generated will be fed back to the Parish Council in July.</p>
<p>13. What evidence is there of support from the community</p>	<p>Yet to be ascertained (see above)</p>
<p>14. Approximately how many of those who will benefit from the project are Thurston parishioners?</p>	<p>Performers IRO 30 – 40 and the audiences up to 1500 tickets would be available for the 3 proposed performances.</p>
<p>15. Proposed timescales for the project</p>	<p>June 2023 – Advertising and ascertaining interest for the project July 2023 – Feed back to Parish Council August 2023 –Get interested parties together and auditions September 2023 – commence rehearsals January 2024 – performance weekend (3 shows)</p>
<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>The contingency amount has been added into the bid. The revenue generated will be given to the Parish Council with the aim of using it to fund the next project.</p>

17. If the organisation is not in the public sector please provide details of the organisation's finances.	Parish Council
18. Do you need planning permission to carry out the works? If planning permission is required is it in place to carry out the works? If so, please provide the application number	No.

Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Thurston Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Thurston Parish Council of any material changes to the proposals set out above.

When requested, I agree to provide Thurston Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I recognise the Parish Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Thurston Parish Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting.

Information about the project may be publicised on Thurston Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

For further information on the Council's privacy policy, please visit:

<https://thurstonparishcouncil.uk/home/privacy>

Signed: Sarah Cornell

Organisation: Thurston Community Players

Date: 9th May 2023

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____