

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

<b>Accounts paid since 1<sup>st</sup> February 2023</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (February 23)	1693	SO	412.05	0.00	412.05
Plusnet – Mobile (Jan – Feb 23)	1694	DD	7.28	1.46	8.74
BT – Pavilion Broadband	1695	DD	33.72	6.74	40.46
Plusnet – Office Broadband	1696	DD	29.10	5.82	34.92
Rougham PTA – CIL Bid February 2023	1697	BACS	12500.00	0.00	12500.00
Adobe Systems Software – Acrobat Pro DC	1698	CC	12.64	2.53	15.17
Cartridge People – inks (allowance for credit)	1699	CC	154.15	30.83	184.98
Helping Hand Environmental – long reach litter picks	1700	CC	83.20	16.64	99.84
RSPB Sales Ltd – Bird Boxes x 6 (CIL)	1701	CC	70.00	14.00	84.00
RSPB Sales Ltd – Bird Boxes x 30 (CIL)	1702	CC	350.00	70.00	420.00
Eurooffice – Stationary	1703	CC	97.26	19.45	116.71
Amazon – Phone Case and Screen Protector	1704	CC	8.81	1.77	10.58
Salaries – March	1705-1710	BACS	7495.53	0.00	7495.53
O2 – Mobile Phone – March 2023	1711	DD	22.00	4.40	26.40

**Items paid following authorisation at meeting of 1<sup>st</sup> March 2023**

SHO Cleaning and Maintenance – Office cleaning	1685	BACS	120	0.00	120
V Waples – Clerk – Office Phone and travel expenses	1686	BACS	163.49	30.00	193.49
M&TJ's – Hedgerow cutting – New Green	1687	BACS	130.00	26.00	156.00
Pickleball UK – Pickleball equipment	1688	BACS	543.33	10.67	652.00
Pickleball Thurston – balance of Locality Funding	1689	BACS	125.67	0.00	125.67
Gipping Press – March Newsletter	1690	BACS	1292.00	0.00	1292.00
Sac-O-Mat – Bio Dog Waste Bags	1691	BACS	407.36	81.47	488.83
Tiny Toes Toddler Group – donation as approved	1692	BACS	184.00	0.00	184.00

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:** ..... **Mr C Dashper, Chair**