

THURSTON PARISH COUNCIL

Parish Council Office

New Green Centre

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the Parish Council Meeting on **Wednesday 5th April 2023 commencing at 7.00pm** in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AG E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.02
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy	7.05
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> Meeting of 1 March 2023 b) Council to note Draft and Approved minutes of the following committees are available to view online at https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/ : Planning; Policy & Resources and Leisure and Environmental Committee	7.10
5.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: • County Councillor Penny Otton • District Councillors Harry Richardson & Austin Davies	7.15
6.	Police Matters – a) To receive a report from PCSO Swain on crimes relating to Thurston. b) To consider matters for referral to Stowmarket SNT.	7.30
7.	PUBLIC FORUM – a) to receive matters of concern from members of the public on the agenda submitted.	7.35
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/ a) To receive an update from the clerk on the Elections for May 2023. b) To approve the re-nomination of Mrs I Churchus to the position of Trustee on the Thurston Relief in Need Charity in accordance with the Trust Documents.	7.50
9.	To consider matters relating to Network Rail: a) to receive a monthly update on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail. b) to receive an update on the Community Action for Thurston (CATS) campaign to improve the appearance and use of the Thurston Station Building.	8.00
10.	Finance - to view all associated papers please use the following web-link: https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/ a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1-05.04.23</i>) b) To note the accounts paid since the last meeting (<i>Paper 2 – 05.04.23</i>)	8.10

	<ul style="list-style-type: none"> c) To note receipts allocated since the last meeting (<i>Paper 3 – 05.04.23</i>) d) To receive the Balance of the Accounts for the period ending 31.03.23 (<i>Paper 4 – 05.04.23</i>) e) To receive and approved the Parish Annual CIL Report and the Annual CIL Reporting Statement to be submitted to MSDC (<i>Paper 5 – 05.04.23 & Paper 6 – 05.04.23</i>) f) To note the CIL report for April 2023 including nominal sums for potential CIL expenditure for the coming year (<i>Paper 7 – 05.04.23</i>) g) To consider and approve applications coming forth from the Council’s Small Grant’s Policy from the balance at 31st March 2023 (<i>Paper 8 – 05.04.23</i>) h) To receive the budget to actual report for the period ending 31st March 2023 (<i>Paper 9 – 05.04.23</i>) i) To consider approving the quotation submitted for a survey on the state of the trees on the Gravel Pit on School Road at a cost of £295.00. j) Council to note the acceptance of the ongoing contract for grounds maintenance works in the parish for the year 2023-2024 in the sum of £610 per cut with one-off applications in the sum of £380 (wildlife area hedge trimming, spraying of car park and around trees and obstacles – all at New Green). k) To receive and consider the recommendation from the Leisure and Environment Committee quotation received from M&TJ’s for additional grass cutting and trimming work to the Wildlife Garden. l) To consider the request from the New Green Trust for the parish council to accept the donation of funds to purchase an additional piece of equipment to be located in the area to the rear of the Thurst Café and for the item to be entered into the asset register of the parish council and come under its remit for maintenance and insurance. 	
11.	<p>To consider and response to the following planning matters relating to Thurston: https://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/</p> <ul style="list-style-type: none"> a) DC/23/00177 – Discharge of Conditions Application for DC/20/01249 – Condition 4 (Written Liaison Scheme) @ land on the North Side of Norton Road (further information submitted) b) DC/23/01282 – Discharge of Conditions Application for DC/20/01249 – Condition 4 (Written Liaison Scheme) and Condition 15 (Construction Management Statement) (Part discharge for parcels A and B) @ land on the North Side of Norton Road 	8.30
12.	<p>To consider matters relating to the Community of Thurston:</p> <ul style="list-style-type: none"> a) To receive matters relating to the production of the Thurston Community Newsletter. b) To receive an update on the outstanding s106 income and delivery of infrastructure and to review CIL collection and expenditure for the Parish. c) Norton Road, Thurston TRO – Parking Restrictions (Outside Thurston Community College) – Council to note the consultation period for the TRO for Norton Road has commenced and finishes on 17th April 2023. 	8.40
13.	Councillor Reports: To report village matters of concern to the Clerk	8.50
14.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <ul style="list-style-type: none"> a) To consider the request to carry over holiday into 2022-23 for all members of staff (<i>Paper Holiday Entitlement</i>) b) To note that the Clerk has carried out the final payroll submission for the tax year ending 5th April 2023. c) To note that the Clerk has set the dates for the period of the exercise of public rights for inspection of the matters relating to the accounting records for the year ending 31st March 2023 as being 5th June to 14th July 2023. d) To receive the reports of items actioned under delegated powers. e) To receive items of correspondence for noting only. 	9.00
15.	<p>To confirm the date of future meetings: all taking place in the Thurston Community Library:</p> <ul style="list-style-type: none"> a) Leisure and Environment Committee Meeting –19th April 2023 – commencing at 6.00pm b) Planning Committee Meeting – 19th April 2023 – commencing at 7.30pm c) Parish Council Meeting – 17th May 2023 – commencing at 7.00pm. 	9.10

16.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – a) To consider matters relating to proposed residential development of land within Thurston b) To note the request for a pre-application meeting to discuss development of residential land in Thurston	9.15
17.	Close of the Meeting	9.30

Victoria S Waples

Victoria S Waples, Proper Officer to the Council

29.03.2023