

THURSTON PARISH COUNCIL

MINUTES of the COUNCIL MEETING held on Wednesday 6th September 2023 commencing at 7.00pm in Thurston Community Library, Norton Road, Thurston.

Present: Cllrs. Dashper (Chair), Balaam, Gerrish, Hay, Morris, Moy, Pott, Rainbow and Welham.

Also in attendance: County Cllr. Otton; District Cllr. Bradbury; Mrs Waples, Parish Clerk and Mrs Gladwell, Deputy Parish Clerk.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.
2. **APOLOGIES** –
 - a) Verified apologies of absence were received from Cllrs. Bond, Cornell, Smith and West.
 - b) **Council consented to accept the apologies as submitted, aif.**
 - c) The meeting noted that District Cllr. Davies and PCSO Brown had also submitted apologies.
3. **DECLARATIONS OF INTERESTS FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50** –
 - a) To receive declarations of disclosable pecuniary interests; other registerable and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr. Hay declared a pecuniary interest for Agenda Item 16a. There were no further interests submitted.
 - b) To receive notification of gifts or hospitality exceeding £50 – there were none submitted.
 - c) To note the determination of requests for dispensations in accordance with Council’s Dispensation Policy – there were none to be reported.
4. **MINUTES OF THE FOLLOWING MEETINGS: (all as previously circulated):**
 - a) To approve the following minutes: full Council Meeting of 2nd August 2023 – **approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.** Permission was given for the Chair to sign the minutes in accordance with legislation, aif.
 - b) Council to note Draft and Approved minutes of the following committees are available to view online at <https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/>: for the following Committees: Planning; Policy & Resources Committee and Leisure & Environment Committee.
 - c) Council (as Sole Trustee) to note the circulation of the approved minutes of the May meeting of the Recreation Ground Trust Charity – Council noted that these would be circulated once they had been approved at the next Trust meeting.
5. **REPORTS FOR INFORMATION** – the following reports were submitted: all of which can be viewed under Appendix C and D – (separate file).
 - Report from County Councillor Penny Otton – the written report was taken as read and the meeting’s attention was drawn to the following:
 - Issues regarding lighting along Norton Road & Ixworth Road have been chased.
 - Will chase up yellow lines for Norton Road
 - Will push for an update for a further meeting with NR & MSDC re Barrow Foot Crossing
 - RAAC at TCC – work was done in 2019. Assured that there is nothing to be worried about. Cllr. Otton to check the situation with the Beyton site.
 - Report from District Cllr. Report from District Cllrs. David Bradbury and Austin Davies - the written report as submitted was taken as read and the following matters were drawn to the meeting’s attention:
 - Coronation Woods grant – assume it applies to woods open to the public
 - Grants – locality grants still available
 - Denbury Homes – part of bio-diversity mitigation measures included hedgehog boxes, swift boxes etc. He was pleased to report that the boxes were being used.

Signed.....

4th October 2023

- Is supportive of speed checks along Norton Road due to complaints that traffic is passing over the speed humps at speeds in excess of 20mph and the impact that this noise was having on neighbouring properties.

6. POLICE MATTERS

- a) To receive a report from PCSO Brown, the match funded PCSO from Stowmarket SNT on crimes relating to Thurston – the written report from PCSO Matthew Brown covering the month of August was circulated to all Councillors.
- b) To consider matters for referral to Stowmarket SNT – there were no matters for referral.

7. PUBLIC FORUM –

- a) to receive matters of concern from members of the public in attendance on the agenda submitted – there were no members of the public in attendance.

8. STATUTORY BUSINESS –

- a) Council to note the renewal of the BT contract for Wi-fi at the Pavilion at a cost of £37.95 per month (increase of £4.23 per month) – Council noted the renewal of the contract at an increased speed for a further 24 months. This would now be a revenue cost as opposed to a CIL cost.
- b) Council to note the implementation of the contract with Aerial Direct for the Office Phone and Broadband Services at a cost of £81.75 per month – Council noted that the new contract had been implemented and that all was working fine with the phones and broadband.
- c) To receive the completion of the limited assurance review for the year ending 31st March 2023 from the external auditors PKF Littlejohn LLP (*Paper Audited Accounts x 2*) and to note that the Clerk has advertised the conclusion of the audit - all noted the conclusion of the audit and that there were no matters which gave cause for concern or required remedial actions. The Clerk was thanked for the manner in which the work was undertaken to achieve such a result. Council noted that the official process had been complied with and that in accordance with the Accounts and Audit Regulations 2015, the Clerk had advertised the conclusion of the audit on the Council operated website and noticeboards.

9. TO CONSIDER MATTERS RELATING TO NETWORK RAIL:

- a) to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be conducted by Network Rail – the Clerk confirmed that she had been advised that the whole of the station site was being surveyed that week on behalf of Network Rail in relation to the Barrow Crossing Appraisal. No further updates were forthcoming from either MSDC or NR.

10. FINANCE:

- a) To approve the accounts awaiting payment including those coming forth (*Paper 1 – 06.09.23*) - the items awaiting payment were verified and explanations given where appropriate. **All were in agreement to approve those items as submitted under Paper 1 for payment, as seen at Appendix B, aif.**
- b) To note the accounts paid since the last meeting (*Paper 2 – 06.09.23*) - **the meeting retrospectively approved those payments that had been made away from the meeting as detailed under Paper 2 as seen at Appendix B, aif.**
- c) To note receipts allocated since the last meeting (*Paper 3 – 06.09.23*) - Council noted the receipt of monies received as identified at Appendix B.
- d) To consider and receive the Bank Reconciliation for the period ending 31st August 2023 (*Paper 4 – 02.08.23*) - Council noted the overall bank balances of £283,415.86 across both accounts held in the name of the Parish Council. All noted that Cllr. Rainbow had reviewed the actual balances and signed in accordance with his role as Internal Controller. It was confirmed that the bank reconciliation audit log for August had been signed off by Cllr. Rainbow.
- e) To receive the Internal Control Report as carried out by Cllr. Rainbow in August 2023 (*Paper 5 – 06.09.23*) – Cllr. Rainbow was invited to present his report which he drew the meeting's attention to the matters that were covered by the review. There were no matters raised for consideration or remedial action.

Signed.....

4th October 2023

- f) To note the CIL report for August 2023 including nominal sums for potential CIL expenditure for the coming year (*Paper 6 – 06.09.23*) – Council noted the balance of £239,515 once the approved allocated sums of monies for CIL bids had been expended. It was shown on the report as submitted that this would drop to £133,187 once committed sums were included.
- g) To consider and determine the application for financial assistance as submitted by Citizen’s Advice West Suffolk (*Paper 7 – 06.09.23 & add to Paper 7*) – **following a review of the associated papers submitted, all agreed that a £500 donation should be offered to the applicant, aif.** The Clerk was asked to amend the narrative that was submitted with the donation paper.

11. TO CONSIDER MATTERS RELATING TO THE COMMUNITY OF THURSTON:

- a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter – it was confirmed that there were no issues with the overall production and distribution of the newsletter. Distribution numbers were steadily increasing due to the build-out of four of the developments. It was confirmed that there had a positive response to the centre page pull-out detailing local information and giving advice on the first port of call with regards to local affairs. Additional information would be placed in the next newsletter with regard to bin collections in Thurston and the Paper Bank at the Recreation Ground Car Park with the beneficiaries being 1st Thurston Scout Group.
- b) To receive an update on matters relating to Ixworth Road – the Clerk reported that it had been confirmed that the Stage 3 Road Safety Audit (a post construction safety audit) was completed on 19th July by an independent auditor which highlighted the safety concerns that needed to be addressed. SCC Highways are waiting on the developer’s response to this report and have asked them for a revised design and programme of works. The developer was chased 26th July and 23rd August for a response. Advise is being sought from SCC’s Legal Team as to how best to proceed if this matter is not progressed in the next couple of weeks (by week ending 8th September).
- c) To receive an update on the Taxi-Bus Service – Thurston to Bury St Edmunds – the meeting noted that the figures for August had indicated that the bus had been popular with the first two-bus day. It had been agreed that a meeting between the four parishes involved in the trial would take place later in October to review the situation once the schools were back with the term-time scheduled service being offered once more. Indicative figures for the commitment until December 2023 showed a potential cost of £237.80 per parish with an understanding that this could change depending upon use for the remaining months of the trial. It was noted that the service was popular with Woolpit residents.
- d) To consider the request for support in offering subsidized fares on the Taxi-Bus Service for a refugee family housed in Woolpit under the Suffolk Refugee Support Scheme – all acknowledged that Council needed to be aware of the setting of a precedent with a need to ensure that a balance is achieved. **It was agreed that the first approach should be for Woolpit PC to explore all avenues for funding to assist the family, aif.** The Clerk was requested to pass on this decision to the parish councils involved in the scheme.
- e) To receive the recommendations as outlined in the paper submitted from the Leisure and Environment Committee with regards to the improvement of the Wildlife Area on New Green POS (*Paper 8 – 06.09.23*) – following receipt of the paper as submitted by the Clerk on behalf of the LEC outlining the works to be carried out, **Council approved the overall proposal from the Leisure and Environment Committee for the works as outlined, aif. Due to the need to attend to the pond liner before the winter weather starts to increase the water table and therefore the pond levels, and to carry out works to the trees and shrubs before birds and wildlife start to build their nests, initial works would need to start within the next 6 weeks. Approval was given to undertake this work as soon as practically possible to avoid a further 12-month delay. A further amendment was proposed and agreed that the removal of the liner in its entirety would be the approved course of action to be undertaken, aif. Delegated powers were also approved for the Clerk in conjunction with the Chair of the LEC to issue appropriate orders to contractors and volunteers for the above works to be carried out in accordance with Council’s financial regulations mindful at all times of risk aversion policies. would be carried out above, aif.**

12. TO CONSIDER MATTERS RELATING TO PLANNING:

- a) DC/23/03829 - Application under S73a for the removal or variation of a condition following grant of planning permission DC/19/05114 dated 16/04/2020 Town and Country Planning Act 1990 (as amended) - Erection of 9 No self-build dwellings - To Vary Condition 5 (Visibility Splays) as per Covering Letter and Transport details

Signed.....

4th October 2023

@ land south of Barrells Road – it was noted that there was a clear steer from Highways as to the site line and visibility splays. It was agreed that as a statutory body had made a comment on the overall proposal, this should take precedent. All acknowledged the impact that would arise on the wildlife and hedgerow if the visibility splays as per condition 5 were fully imposed. **All agreed that the proposal should be recommended for refusal and that the parish council was in support of the comments raised by the statutory body, aif.**

- b) SCC/0037/22MS/VOC9 - Proposal: Vary Condition 9 to refer instead to car parking approved under SCC/0121/23MS @ Thurston Community College Norton Road – given that this is within the boundary of the site, the parish council agreed that it would once again offer no comment as there would be no impact on the community overall.
- c) DC/19/02090 - APP/W3520/W/23/3317494 – Appeal allowed – for the development of up to 210 dwellings and new vehicular access to include planting and landscaping, natural and semi natural greenspace(s), children’s play area and sustainable drainage system (SuDS), to include 35% affordable dwellings @ land east of Ixworth Road – all noted the appeal decision and that MSDC was undertaking legal advice as to whether the decision could be challenged.

13. COUNCILLOR REPORTS:

- a) To report village matters of concern to the Clerk which, if appropriate, would be actioned under delegated powers:
 - Woodland known as The Pits – it was noted that this was being used by many young persons. Could the parish council take a licence on the land under management and control to ensure that the land is used appropriately and in a safe manner? The Clerk was asked to initiate discussions with Rougham Estates to ascertain whether this would be feasible.
 - Potholes from Pokeridge Corner to the railway bridge on Thedwastre Road have been repaired.
 - Use of sports facilities at TCC.
 - Fishwick Corner – accident blackspot.
 - Cllr. Morris made the meeting aware that Cllr. John Tibbernum, ex Chair of the Parish Council, had recently died.
- b) To receive items for information only from parish council appointed representatives on outside bodies / groups:
 - Library – additional space plans are on hold. Survey had been carried out on the building the previous week. Although there is to be no Christmas Tree Festival, the Library would still like to have some trees in the Library over the festive break. All agreed that the purchase of a new Christmas tree should be considered at the next meeting.
 - Cavendish Hall – newly decorated.

14. CLERK’S REPORT – to receive and consider information from the Clerk and Deputy Clerk and in particular:

- a) To note that the Council has been copied into communication relating to the installation of hedgehog warning signs – further details as to the signs required and location are awaited prior to consideration of applications for street licences – all were advised that there was a standard hedgehog warning sign that may be considered in areas where there is evidence of safety issues with traffic. However, Council was advised that if these were to be put on every road where there had been hedgehog kills they would soon lose their impact and drivers wouldn’t take them seriously when they needed to. An application would need to be made to the Department for Transport to get them erected so a strong case needs to be made for these signs to be approved to be installed on the highway, evidencing occurrences / dates, locations, numbers, nature of incident etc. The Clerk has asked to confirm to the Hedgehog Group that whilst this matter could be considered further, for a chance of success they should be advised to keep a log from now for a period of time (perhaps a year) to allow the Council to put a strong case forward. It was agreed that this was a contrived process and that as there was a cost attached to any applications to be submitted, there needed to be clear justification prior to SCC Highways submitting an application to the Department for Transport.
- b) To receive an update on the EV Charging Project at the Recreation Ground Car Park, Church Road – all were informed that the trenching work for the EV charging station at the Recreation Ground Car Park had now been complete. Unfortunately the arrival of the charger had been delayed so electrical connection will now be delayed until the following week. All were informed that it was a 22kW dual charger being installed which is capable of a fast charge. However when there are 2 (two) vehicles plugged in, the output will fluctuate.

Signed.....

4th October 2023

The charger itself will note if a dual fuel car is plugged in and will only charge at the single phase at 7kw which is the maximum a hybrid can take.

- c) To receive an update on the surface matting replacement at the play areas on New Green and the Recreation Field on Church Road – work had commenced earlier this week and the areas would be out of commission until the end of the following week.
- d) To receive the reports of items actioned under delegated powers:
- Bollards at the Emergency Exit from College Park onto Meadow Lane – it has been confirmed that these will be erected on 11th September 2023.
 - Local Council Award Scheme – the Clerk confirmed that the application for Quality Gold had been submitted and that the deadline for NALC to provide triage feedback to the Council was 29th September 2023. Council would then have until 13th October 2023 to provide a response to the triage feedback.
 - Rail Bridge on Barrells Road – following the request from the Clerk for an update on the annual inspections from the Structures Team at NR, it was confirmed that the team had no concerns about the Bridge 1157 on Barrells Road. A Visual Examination is carried out once a year and they have seen no significant deterioration or any defects which would indicate there are any underlying issues. The bridge itself is a 40 Tonne bridge so the increase in HGVs should not be causing an issue, but the team are now aware of it so will ensure they consider this when carrying out their next visual inspection.
 - Other matters dealt with under delegate powers covered: overgrown hedgerows; review of the condition of grit bins; installation of litter bins; liaison with College Park over noticeboards and play areas; liaison with Denbury Homes over site for nine allotments; liaison with contractors concerning works at Heath Road; Thedwastre Park and the Recreation Ground and overgrown vegetation on the bridge on Thedwastre Road.
- e) To receive items of correspondence for noting – all matters not requiring action from Council have been dealt with under delegated powers with the following items noted:
- SALC – Mid Suffolk Area Forum – 14th September 2023 – all were invited to attend and should advise the Clerk for registration details.
 - Heath Road Extra Care Update – the Clerk provided an update in which it was stated that the land completion took place with the plot being transferred to Housing 21 from Thurston Relief in Need Charity under a 999-year lease. The build contractor has been appointed and as such RG Carter Southern will be taking possession of the site on 18th September. They will then commence preparatory works including clearing weeds and putting up hoarding around the perimeter. The construction ‘proper’, starting with ground works, will commence on 14th October. The construction is currently forecast to complete in the Spring of 2025.
 - SARS – thank you letter for the recent donation.
 - Lighting – Norton Road - The District and County Cllrs. are assisting a resident(s) with issues relating to the lights on the beacons on the crossing points in Norton Road. The possibility of erecting shields on the beacons to reduce lights affecting the neighbouring residents was being explored.
 - TCC and RAAC – the meeting was updated with a response from the Head of School Infrastructure at SCC with regards to RAAC and TCC. It was stated that having undertaken work to address the RAAC issue previously identified at TCC, it had been confirmed by the DfE that the remedial measures designed by a suitably qualified structural engineer have been installed and the risk of the RAAC identified has been fully mitigated against.

15. TO CONFIRM THE DATE OF FUTURE MEETINGS: all to take place in Thurston Community Library –

- a) Planning Committee Meeting – 20th September 2023 – commencing at 7.00pm
- b) Leisure and Environment Committee Meeting – 27th September – commencing at 7.00pm
- c) Parish Council Meeting – 4th October 2023 – commencing at 7.00pm.

16. TO RESOLVE THAT UNDER THE PUBLIC BODIES (ADMISISON TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED –

- a) To discuss matters raised under the Parish Council Liaison Meeting with Linden Homes on 28th July 2023 – it was confirmed that Cllrs. Rainbow, Morris and Moy and the Clerk had attended the first liaison meeting held on site. Matters discussed site issues including dust and noise; deliveries and the use of banksman at the bottom of Norton Road to direct deliveries onto the site. The Build Programme was outlined with

Signed.....

4th October 2023

confirmation that the principle street will be progressively opened following completions to allow access. Discussions were had on the woodland management in place for trees to the POS and Lady Green Wood and it was confirmed that those present had received an indication from the parish council that it would like to have control over this area instead of the management company. This would be discussed internally with an update scheduled for the next meeting. It was also agreed that the parish council would provide more details as to the type of play area design for Phase 3 that they would like to see situated within the POS. The LEC would be tasked with looking at the scope to install equipment that would be preferable for all ages. It was also confirmed that during the planning season replanting would take place of replacement of the dead / vandalised trees on site. Those in attendance had also submitted a request for subsoil to assist with filling in the pond in the wildlife garden once the liner had been removed. It was agreed that this should be feasible. It was confirmed that the next meeting would take place on 15th September at 1.00pm.

- b) To discuss matters raised at a pre-application meeting for reserve matters for an approved outline application – the meeting received an update on the matters discussed noting that the preliminary discussions had been had with the LPA. Matters raised at the meeting would now be reviewed taken forward for discussion at a future meeting.
- c) To receive an update on matters raised under a meeting to discuss two extant planning applications – the meeting was advised that discussions were ongoing between the applicants and their agents and the LPA Officer and as of yet there was no definitive answer or revised determination date. Discussions had focused on numbers and layout.
- d) To receive an update on matters raised during a recent pre-application discussion with a developer for land within Thurston – the meeting was given an update as to the matters discussed. All were informed that once further discussions had been had with the LPA and a formal response received, then the developer would seek to have further pre-application discussions with the parish council.

17. CLOSURE OF THE MEETING – there being no other business the meeting was closed at 21.12pm.

Signed.....

4th October 2023

Appendix A - Glossary of Common Abbreviations used

| | |
|--------|--|
| Aif | All in favour |
| AGAR | Annual Governance and Accountability Return |
| APM | Annual Parish Meeting |
| ASB | Anti-social Behaviour |
| BACS | Bankers Automated Clearing Services |
| BUAB | Built Up Area Boundary |
| BMSDC | Babergh & Mid Suffolk District Councils |
| CC | Credit Card |
| CAS | Community Action Suffolk |
| CCG | Clinical Commissioning Group |
| CEO | Chief Executive Officer |
| Chq. | Cheque |
| Cllr. | Councillor |
| CMP | Construction Management Programme |
| Cttee. | Committee |
| DC | District Council |
| DCLG | Department of Communities and Local Government |
| DD | Direct Debit |
| FOI | Freedom of Information |
| FR | Financial Regulations |
| GA | Greater Anglia |
| GPoC | General Power of Competence |
| HMRC | Her Majesty's Revenue and Customs |
| HRA | Habitats Regulations Assessment |
| LGBCE | Local Government Boundary Commission for England |
| LHB | Locality Highways Budget |
| LPA | Local Planning Authority |
| MSDC | Mid Suffolk District Council |
| NEAP | Neighbourhood Equipped Area for Play |
| NHS | National Health Service |
| NDP | Neighbourhood Development Plan |
| NP | Neighbourhood Plan |
| NR | Network Rail |
| PC | Parish Council |
| PCSO | Police Community Support Officer |
| Pdf | Portable Document Format |
| PIISG | Parish Infrastructure Investment Steering Group |
| PROW | Public Rights of Way |
| RAAC | Reinforced Autoclaved Aerated Concrete |
| RFO | Responsible Financial Officer |
| SARS | Suffolk Accident Rescue Service |
| SEA | Strategic Environmental Assessment |
| SALC | Suffolk Association of Local Councils |
| SCC | Suffolk County Council |
| SID | Speed Indicator Device |
| SLA | Service Level Agreement |
| SNT | SaferNeighbourhood Team |
| SO | Standing Order |
| SPS | Suffolk Preservation Society |
| TCC | Thurston Community College |
| TNPSG | Thurston Neighbourhood Planning Steering Group |
| TPO | Tree Preservation Order |
| TPS | Thurston Primary School |
| TRO | Traffic Regulation Order |
| VAS | Vehicle Activated Sign |
| VCSE | Voluntary, community and social enterprise organisations |

Appendix B - Accounts submitted for payment

Signed.....

4th October 2023

| Accounts due for payment 2nd August 2023 | Voucher | METHOD | NETT | VAT | TOTAL |
|---|----------------|---------------|-------------|------------|--------------|
| SHO Cleaning and Maintenance - Office Cleaning – August | 1839 | BACS | 108.00 | 0.00 | 108.00 |
| DC Carpentry and Joinery - Pavilion exterior refurbishment | 1840 | BACS | 1318.98 | 0.00 | 1318.98 |
| FNCE (Nathan Head) - Fencing at Heath Row | 1841 | BACS | 355.35 | 0.00 | 355.35 |
| Zurich Municipal - Annual Insurance | 1842 | BACS | 1535.30 | 0.00 | 1535.30 |
| Sac-O-Mat - Bio Dog Bag Dispenser | 1843 | BACS | 177.00 | 35.40 | 212.40 |
| KOMPAN -4 Tower Multiplay Unit (New Green) | 1844 | BACS | 17086.79 | 3417.35 | 20504.14 |
| New Green Community Trust - 2 nd Biffa Bin – New Green | 1845 | BACS | 668.88 | 0.00 | 668.88 |
| Parish Online - Subscription to Digital Mapping (annual) | 1846 | BACS | 190.00 | 38.00 | 228.00 |
| SF Electrical Services - New hot water and heating system - Pavilion | 1847 | BACS | 4718.22 | 0.00 | 4718.22 |
| PKF Littlejohn - Audit fees for year ending 31 March 2023 | 1848 | BACS | 840.00 | 168.00 | 1008.00 |
| MSDC - Parish Election Recharges – uncontested election | 1849 | BACS | 240.65 | 0.00 | 240.65 |
| Gipping Press - August Newsletter | 1850 | BACS | 1279.00 | 0.00 | 1279.00 |
| Gipping Press - Taxi-Bus artwork | 1851 | BACS | 15.00 | 3.00 | 18.00 |
| Gipping Press - September Newsletter | 1852 | BACS | 1279.00 | 0.00 | 1279.00 |
| Staff Matters - Confidential | 1853 | BACS | 66.70 | 0.00 | 66.70 |
| M&TJ's - Grounds work and village maintenance – under contract – August | 1854 | BACS | 520.00 | 104.00 | 624.00 |

| Accounts paid since 1st August 2023 | Voucher | METHOD | NETT | VAT | TOTAL |
|---|----------------|---------------|-------------|------------|--------------|
| New Green Trust – Office Suite Rent (August 23) | 1822 | SO | 453.67 | 0.00 | 453.67 |
| O2 – Mobile Phone – August 2023 (Clerk's Phone) | 1823 | DD | 12.90 | 2.58 | 15.48 |
| BT – Pavilion Broadband (July- August 23) | 1824 | DD | 33.72 | 6.74 | 40.46 |
| Plusnet – Office Broadband (July- August 23) | 1825 | DD | 29.10 | 5.82 | 34.92 |
| O2 – Mobile Phone – August 2023 (Editor's & Deputy Clerk's) | 1826 | DD | 25.80 | 5.16 | 30.96 |
| Adobe Systems Software – Acrobat Pro DC | 1827 | CC | 16.64 | 3.33 | 19.97 |
| Eurooffice – Paper and inks | 1828 | CC | 99.49 | 18.17 | 117.66 |
| Eurooffice - Stationery | 1829 | CC | 107.95 | 17.77 | 125.72 |
| DC Carpentry and Joinery | 1830 | BACS | 929.02 | 0.00 | 929.02 |
| SARS – Donation | 1831 | BACS | 500.00 | 0.00 | 500.00 |
| Gatehouse Caring in East Anglia | 1832 | BACS | 500.00 | 0.00 | 500.00 |
| Salaries – August 2023 | 1833-1838 | BACS | 6825.40 | 0.00 | 6825.40 |

Items paid following authorisation at meeting of 2nd August 2023

| | | | | | |
|--|------|------|----------|-------|----------|
| SHO Cleaning and Maintenance - Office Cleaning – June | 1814 | BACS | 96.00 | 0.00 | 96.00 |
| Suffolk Crime and Police Commissioner – PCSO 17.07.23 – 30.09.23 | 1815 | BACS | 10029.51 | 0.00 | 10029.51 |
| Suffolk Libraries – support for extension in hours and use of Library | 1816 | BACS | 2700.00 | 0.00 | 2700.00 |
| Thurston Village Hall – hire of hall for Alice in Wonderland | 1817 | BACS | 31.00 | 0.00 | 31.00 |
| Sac-O-Mat Ltd – Bio Dog Waste Bags | 1818 | BACS | 273.24 | 54.64 | 327.88 |
| Suffolk Cloud – hosting of two further emails | 1819 | BACS | 33.00 | 0.00 | 33.00 |
| M&TJs- Grounds maintenance - Thedwastre Park, Heath Road, Thurston Church & Memorial, New Green Open Space | 1820 | BACS | 440.00 | 88.00 | 528.00 |
| Cllr. J. West – Expenses for recycling centre | 1821 | BACS | 78.91 | 11.46 | 90.37 |

Receipts received since 1st September 2023

| | METHOD | NETT | VAT | TOTAL |
|---------------------------------------|---------------|-------------|------------|--------------|
| Lloyds Bank – Interest | BACS | 195.65 | 0.00 | 195.65 |
| Newsletter adverts – renewals | BACS | 1223.50 | 0.00 | 1223.50 |
| MSDC – Pride in Your Place Grant | BACS | 400.00 | 0.00 | 400.00 |
| HMRC – VAT reclaim April to June 2023 | BACS | 3377.91 | 0.00 | 3377.91 |

Signed.....

4th October 2023