

THURSTON PARISH COUNCIL

MINUTES of the Thurston Planning Committee MEETING held on Wednesday 16th June 2021 at 6.45pm in Thurston Community Library, Norton Road, Thurston.

Present: Cllrs. Dashper (Chair), Haley, Morris, Rainbow, Tower and West. Also in attendance: Mrs V Waples, Parish Clerk and no members of the public.

1. **OPENING** – the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. *A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>.*
2. **APOLOGIES FOR ABSENCE** –
 - a) There were no applicable apologies for absence as all were present.
3. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25** –
 - a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 – there were no declarations declared for the agenda under discussion.
 - b) To receive declarations of lobbying for planning matters on the agenda – there were no such declarations made.
 - c) To receive requests for dispensations – there were none received.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:** (all as previously circulated):
 - a) Minutes of the planning committee meeting of 26th May 2021 - all agreed that the minutes as presented were a true and accurate record of the meeting that took place, aif.
5. **PUBLIC FORUM:** – to receive issues from members of the public present on the agenda items as listed under Agenda Item 6 below:
 - a) From members of the public present - there were no members of the public present
 - b) Written representations submitted prior to the meeting - the Clerk confirmed that no comments relating to the agenda had been received via email.
6. **PLANNING APPLICATIONS TO BE CONSIDERED:**
 - a) DC/21/02910 – Householder application – erection of side and rear extensions to existing garage including construction of pitched roof to form first floor study/home office @ 21 Blackbird Close – It was queried as to whether the pitched roof overhang the boundary and if this was acceptable. Noting that in essence it was creating a separate dwelling, agreement was forthcoming that the application be supported as long as it was conditioned by the proposal remaining ancillary use to the host dwelling and that the Clerk should raise the concern of the proximity to the boundary, aif.
 - b) DC/21/02476 – Conversion of and extension to barn to form 1 No dwelling @ land to the south of Barrells Road – to note that the District Councillors have submitted a call-in request for this application should the recommendation be for approval. The reasons for the call-in were discussed and supported.
7. **PLANNING APPLICATIONS DETERMINED BY THE LOCAL PLANNING AUTHORITY** - to note the determination of the following Planning Applications:
 - a) DC/21/02593 - Approval for amendments relating to DC/19/02993 – change to design pattern of garage door (previous drawings showed standard “line patterned” door, not a roller shutter door). Insertion of rooflight to existing roof slope. Change to position to side door of garage and amended design of front door @ 39 Rowan Way.

So signed by the Chair at the meeting of 21.07.2021

- b) DC/21/02112 – Prior Approval given for the change of use of agricultural building to 1 No dwelling house (Class C3) and for building operations reasonably necessary for the conversion – The Town and Country Planning (General Permitted development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class Q @ Mill Farm, Mill Lane.
- c) DC/21/02738 – Planning permission for the erection of single storey rear extension (following demolition of existing structures); insertion of window to front elevation @ 5 Ryefields
- d) DC/18/03128 – Planning permission for the retention of built features including air conditioning units, boundary fence treatment, adjusted ground levels and PV panels @ ATC Squadron, Thurston Upper School, Norton Road
- e) DC/21/02372 – Approval of reserved matters following outline approval DC/17/04938 – appearance, layout scale, design and access including turning area, parking and landscaping details for the erection of 1 No dwelling @ Ashdown, Poplar Farm Lane – *it was agreed that the Clerk would ask for the Officer Report detailing the evidence of matters discussed as it had not been uploaded onto the website (last checked 16.06.21).*

8. PLANNING MATTERS TO NOTE COMING FORTH:

- a) Developers' Guide consultation open - Suffolk County Council has launched a consultation on an updated version of the Developers' Guide. The updated guide aims to support developers and make them aware of what they should consider with their plans. The consultation runs from 17th May to 28th June and details can be found at the link below:

<https://www.suffolk.gov.uk/council-and-democracy/consultations-petitions-and-elections/consultations/developers-guide-to-infrastructure-contributions-in-suffolk/>

Committee to consider a response on behalf of the Parish Council – concern was raised at the timing of the consultation and that it had been produced early in the cycle of planning reforms going through at a national level. It was queried whether amendments would be required along with a further round of consultation. It was agreed that the Clerk would formulate a response that would incorporate the Council's desire to see that the guidance is followed with evidence from Thurston being where the barest minimum has been attached to the developments approved for Thurston in terms of money and effort.

9. BABERGH MIDS SUFFOLK JOINT LOCAL PLAN EXAMINATIONS:

- a) Hearings Programme – to note the Clerk has requested virtual attendance for the Parish Council to attend the proceedings for the following sessions:
 - 28th June – Local Housing Policies – Matter 5
 - 21st July – Settlement Hierarchy, Spatial Distribution of Housing and the Housing Site Selection Process – Matter 4

It was agreed that a detailed response to be submitted would be circulated to all and decisions on final attendance confirmed in due course.

10. PLANNING MATTERS IN GENERAL:

- a) MHCLG – Planning Newsletter No 3 of 2021 – Message from the Chief Planner
- b) DC/21/02655 - New Green Community Centre – an update on the noise assessment order placed was given to the Committee with further information give over the action being taken by the Council's Officers to ensure that the planning officer's requests for further information was satisfied. A proposed extension date to the submission of the relevant documents had been agreed.

11. TO CONFIRM THE DATE OF THE NEXT PLANNING COMMITTEE MEETING:

- a) 21st July 2021 at Thurston Community Library, Norton Road commencing at 6.00pm.

12. CLOSURE OF THE MEETING – there being no other business the meeting was closed at 19.20pm

So signed by the Chair at the meeting of 21.07.2021

Appendix A - Glossary of Common Abbreviations used

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BUAB	Built Up Area Boundary
BMSDC	Babergh & Mid Suffolk District Councils
CC	Credit Card
CCG	Clinical Commissioning Group
CEO	Chief Executive Officer
Chq.	Cheque
Cllr.	Councillor
CMP	Construction Management Programme
Cttee.	Committee
DC	District Council
DCLG	Department of Communities and Local Government
DD	Direct Debit
EHO	Environmental Health Officer
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
HRA	Habitats Regulations Assessment
JR	Judicial Review
LAIS (from SALC)	Local Association's Information Services
LGBCE	Local Government Boundary Commission for England
LPA	Local Planning Authority
MSDC	Mid Suffolk District Council
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
NR	Network Rail
PC	Parish Council
PCSO	Police Community Support Officer
Pdf	Portable Document Format
PIISG	Parish Infrastructure Investment Steering Group
Rec.	Recreation
RFO	Responsible Financial Officer
SARS	Suffolk Accident Rescue Service
SEA	Strategic Environmental Assessment
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SNT	SaferNeighbourhood Team
SO	Standing Order
SPS	Suffolk Preservation Society
TCC	Thurston Community College
TNPSG	Thurston Neighbourhood Planning Steering Group
TPO	Tree Preservation Order
TRO	Traffic Regulation Order
VAS	Vehicle Activated Sign

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