

The integrity of the Council’s finances during COVID-19 is to be protected during this period by two of the four signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to either the Parish Council or to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office cleaning	1503	BACS	120.00	0.00	120.00
SHO Cleaning and Maintenance – Graffiti removal	1504	BACS	36.00	0.00	36.00
Ants Construction – final invoice for groundworks	1505	BACS	3965.00	793.00	4758.00
Urban Forestry – Tree Survey – New Green Open Space	1506	BACS	2324.88	464.98	2789.86
FTB – Professional Fees – costs capping application	1507	BACS	600.00	120.00	720.00
Jacksons Fencing – Materials only	1508	BACS	12855.31	2571.06	15426.37
Jacksons Fencing – Fence erection only *	1509	BACS	8680.00	1736.00	10416.00
Mark Harrod – socketed goal package – Proforma	1510	BACS	1434.58	286.92	1721.50
M&TJ’s – Grounds maintenance	1511	BACS	735.00	147.00	882.00
Gipping Press – August Newsletter	1512	BACS	1059.00	0.00	1059.00
New Green Community Trust – 2 nd Biffa bin **	1513	BACS	327.24	0.00	327.24

* Prior approval only – delegated power to be given to the Clerk to release payment once the erection is completed.

** Second bin required due to amount of litter being disposed of from the public areas in the village

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by:..... Mr C Dashper, Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.