

THURSTON PARISH COUNCIL – Recreational and Leisure Facilities Committee

Minutes of the meeting of the Recreational Facilities Committee held on Wednesday 20th July 2022 at 6.00pm in the Community Library, Norton Road.

In attendance: Cllr. B Rainbow (Chair), E Bond, J Grant, B Morris, J West and Mrs A King (Deputy Clerk).

1. **Chair's Welcome** - the Chair opened the meeting advising all that the Protocol adopted by the Parish Council for reporting at Parish Council Meetings, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: <https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>
2. **To receive Apologies of Absence** – Cllr Hay had sent his apologies due to work commitments, these were accepted by all.
3. **Declarations of Interests** – there were no declarations of disclosable registrable or non-registrable interest for the agenda under discussion.
4. **To consider and approve the minutes of the previous meetings:**
 - a) 22nd June 2022 – approval of the minutes as an accurate record of the meeting that took place was given by all present, aif. The Chair signed the minutes in accordance with legislation.
5. **To receive comments from the members of the public present:**
 - a) On the agenda under discussion – None received
 - b) On any other matters relating to recreational matters within the village of Thurston – None received.
6. **To receive and consider matters relating to the Monthly Risk Assessments Reports:**
 - a) To consider matters on the Monthly Risk Assessment Reports for the following and agree appropriate actions arising:
 - Heath Road Play Area: Small glass fragments are under the bench, they do not pose a danger, but the clerk is to let the litter picker know.
 - Thedwastre Play Area: A small amount of graffiti can still be seen on the multi play equipment. The clerk is to make maintenance aware.
 - Recreation Ground Play Area: Nothing to report.
 - New Green Open Space: A branch had fallen on to a boundary fence of a property on Field View, the ground maintenance team have been contacted to remove and make safe. 3 cherry trees close to the youth shelter have damaged branches, they require pruning. The clerk is to action with the grounds maintenance team.
7. **To consider and approve the use and purchase of anti-graffiti paint on the Community Shelter:** All in favour of the application of 5l of clear semi matt anti-graffiti paint, the committee resolved to take the recommendation forward to full council for approval of purchase.

To be signed by the Chair at the meeting to be held on 24th August 2022

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8. To approve the purchase of more bark chippings for the play area in Heath Road: It was agreed that the Chair, Clerk and members of the committee that are available will meet at Heath Road to assess the play area. Concerns were raised that the shuttering that holds the bark chippings in place is rotten and would need replacing too. This item will be brought back to committee once the site has been assessed and a more informed decision can be made.

9. To receive and consider all Financial Matters Coming Forth

- a) To receive the accounts to date – the bank balance on July 20th 2022 stood at £1269.02 and was noted by all.
- b) To approve items for payment –
 British Gas electricity: £50.00 (estimated cost as monthly statement not received as yet)
 SHO Cleaning and Maintenance: £116.00
 M&TJ's: £324.00
 Wave: 158.81
 Secelec: 62.10

Funds received in July:
 £105 from Mah Jong Club.

Funds expected in July:
 £625.00 from TUF's.

- c) To note that users of the pavilion have been notified of a 10% increase in the cost for hire of the recreational facilities effective as of Sept 1st 2022 – this was duly noted.

10. To receive and consider matters relating to the following:

- a) Update regarding quotes for matting area under the play equipment on the Recreation Ground, Church Road and Thedwastre park: the committee under the Public Bodies (Admission to Meetings) Act 1960, resolved that the public be excluded from the meeting during this discussion on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted which was commercially sensitive. See item 13.
- b) To receive a maintenance report on any matters relating to the interior or exterior of the pavilion:
- Update regarding Seamans work: Cllr Rainbow reported that following a site meeting with Seamans, it was agreed that the damaged paint work and broken railings would be replaced.
 - Update from Cllr Rainbow regarding streamlining the hot water system: Following an update from Cllr Rainbow, it was agreed that the heating and water system, whilst a project that would improve efficiency, was not urgent. It was decided that it should be considered under a CIL bid at the end of the year once further quotes had been obtained. Parts of the lighting system are not working; it was agreed that this needs to be dealt with imminently. The clerk confirmed that a request has been made for a separate cost to upgrade the lighting, if this is acceptable it was decided that a small grant bid be made to the Parish Council to fund the works.

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11. **To note the tree survey on New Green open space has been carried out by Urban Forestry:** This was duly noted.

12. **Date of the next Meeting:** 24th August 2022 commencing at 6pm in the Thurston Community Library.

13. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted –** Renovating the playground matting was discussed at length, and it was agreed that 3 of the quotes would be investigated further.

14. **Close of meeting –** there being no further business to transact the Chair closed the meeting at 18.55

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