

## THURSTON PARISH COUNCIL

Parish Council Office

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The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the monthly Council Meeting on Wednesday 3<sup>rd</sup> April 2024 commencing at 7.00pm in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

## AG E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence. b) Council to consent to accept apologies received.	7.01
3.	Declarations of interests: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct for the Agenda under discussion. b) To receive notification of gifts of hospitality exceeding £50. c) To note the determination of requests for dispensations in accordance with Council's Dispensation Policy.	7.05
4.	Minutes of previous meetings: a) To receive and consider the minutes of the following meeting: <i>(all as previously circulated)</i> Meeting of 6 <sup>th</sup> March 2024. b) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> : Planning; Policy & Resources and Leisure and Environment Committee.	7.10
5.	REPORTS FOR INFORMATION – to receive the following reports as submitted by: a) County Councillor Penny Otton b) District Councillors Austin Davies & David Bradbury.	7.15
6.	Police Matters – a) To receive a report from PCSO Matt Brown from Stowmarket Community Policing Team (CPT) on crimes relating to Thurston b) To consider matters for referral to Stowmarket CPT.	7.30
7.	PUBLIC FORUM – To receive comments from members of the public on the agenda submitted.	7.40
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To receive nominations for the vacant posts of Councillor (3). b) Land adjacent to 54 Barleyfields, Thurston – Council to receive the response regarding the acquisition of the land highlighted in red from Sustrans c) To note receipt of the annual play inspection reports (January 2024) covering the following areas: Thedwastre Park Play Area; New Green Open Space Play Equipment; Play Area on Heath Road and Play Area at the Recreation Ground, Church Road. d) Council to be reminded of the principles of good information handling as specified under the UK General Data Protection Regulations	7.55

	e) To receive nominations for the vacancies on the following committees: Leisure and Environment Committee and Recreational Facilities Committee	
9.	To consider matters relating to Network Rail: a) To receive an update on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail.	8.10
10.	Finance - to view all associated papers please use the following web-link: <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) To approve the accounts awaiting payment including those coming forth ( <i>Paper 1 – 03.04.24</i> ) b) To note the accounts paid since the last meeting up to 29.02.24 ( <i>Paper 2 – 03.04.24</i> ) c) To note receipts allocated since the last meeting up to 29.02.24 ( <i>Paper 3 – 03.04.24</i> ) d) To receive the Balance of the Accounts for the period ending 31.03.24 ( <i>Paper 4 – 03.04.24</i> ) e) To note the CIL report for March 2024 including nominal sums for potential CIL expenditure for the coming year and receipts received ( <i>Paper 5 – 03.04.24</i> ) f) To grant authority to the Chair and RFO to sign the Annual CIL Monitoring Report for onward submission to MSDC. g) To receive the budget to actual statement including aggregate income and expenditure for the year ending 31 <sup>st</sup> March 2024 ( <i>Paper 6 – 03.04.24</i> ) h) Council to approve expenditure to the repair of three parish owned street lights in the sum of £2466 plus VAT ( <i>Paper 7 – 03.04.24</i> ) i) To note the internal audit for the year ending 31 <sup>st</sup> March 2024 will be carried out on 26 <sup>th</sup> April 2024. The parish council offices will be closed for that day to residents and councillors. j) Council to note the end of year payroll has been completed and P60s will be produced once 5 <sup>th</sup> April year-end has passed. k) Council to note that the Clerk has completed and submitted the Suffolk Pension Fund Annual LGPS Return 2023/24 by the due date of 21 <sup>st</sup> April 2024	8.15
11.	To consider matters relating to the Community of Thurston: a) To receive matters relating to the production of the Thurston Community Newsletter. b) To receive an update on the recruitment of an Editor for the Community Newsletter. c) To receive an update on matters relating to Ixworth Road. d) To receive an update on the Taxi-Bus Service – Thurston to Bury St Edmunds including matters relating to the Grant Offer under the BSIP to deliver enhancements to the Village Connections DRT Scheme. e) SCC - <a href="#">Suffolk to benefit from huge £7.3 million EV investment</a> – Council to consider nominating streets for consideration for on-street charging points. f) Council to note that the digital version of the Thurston Walks can now be found on the Discover Suffolk website: <a href="https://www.discoversuffolk.org.uk/?s=thurston">https://www.discoversuffolk.org.uk/?s=thurston</a>	8.45
12.	To consider matters relating to Planning: a) To receive the notes from the Council Liaison Meeting with Linden Homes of 22 <sup>nd</sup> March 2024 and to note the date of the next meeting is to be scheduled for later in April 2024. b) DC/23/02429 & DC/23/02430 – to receive an update on the status of both planning applications. c) To receive an update on works to Footpath TH6 - Norton Road to Church Road. d) To receive a verbal report on the site visit to the Thurston Extra Care Facility. e) To receive a progress update on Michaelmas Court, Heath Road. f) To receive a summary of the Officer Meeting with MSDC's Spatial Strategy Officers in relation to the adopted Thurston NDP and the timing of its review. g) To receive a report on the Ward Tour of Thurston with MSDC Senior Officers.	9.15
13.	Councillor Reports: a) To report village matters of concern to the Clerk. b) To receive items for information only from parish council appointed representatives on	9.30

	outside bodies / groups.	
14	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) To receive the reports of items actioned under delegated powers.</p> <p>b) To consider the request to carry over holiday into 2024-25 for all members of staff (<i>Paper Holiday Entitlement</i>)</p> <p>c) To note that the Clerk has set the dates for the period of the exercise of public rights for inspection of the matters relating to the accounting records for the year ending 31<sup>st</sup> March 2024 as being 3<sup>rd</sup> June to 12<sup>th</sup> July 2024.</p> <p>d) To receive items of correspondence for noting only.</p>	9.40
15.	<p>To confirm the date of future meetings: all taking place in the Thurston Community Library:</p> <p>a) Planning Committee Meeting – 17<sup>th</sup> April 2024 – commencing at 7.00pm in the Community Library, Norton Road</p> <p>b) Annual Parish Meeting – 18<sup>th</sup> April 2024 – commencing at 7.30pm in the Cavendish Hall, Church Road.</p> <p>c) Leisure and Environment Committee Meeting – 24<sup>th</sup> April 2024 – commencing at 6.30pm in the Community Library, Norton Road</p> <p>d) Annual Council Meeting – 1<sup>st</sup> May 2024 – commencing at 7.00pm in the Community Library, Norton Road.</p>	9.50
16.	<p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed –</p> <p>a) To confirm that performance reviews have been completed on both the Litter Picker and the Deputy Clerk (<i>Confidential Paper</i>)</p> <p>b) To note that the performance review for the Clerk is to be completed by the end of April 2024.</p>	9.55
17.	Close of the meeting	10.00
<p><b><i>Victoria S Waples</i></b>  Victoria S Waples,  Proper Officer to the Council  27.03.2024</p>		