

The integrity of the Council’s finances during COVID-19 is to be protected during this period by two of the four signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to either the Parish Council or to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council’s Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – PC Account	Voucher	METHOD	NETT	VAT	TOTAL
SHO Cleaning and Maintenance – Office cleaning	1583	BACS	156.00	0.00	156.00
Deputy Clerk – Expenses – batteries	1584	BACS	8.25	1.65	9.90
Gipping Press – Recycling Opening Hours Notices – CIL	1585	BACS	115.0	23.00	138.00
SECELEC – Pavilion Lights Upgrade – fully funded	1586	BACS	2190.00	438.00	2628.00
SCC -Upgrade Column 11 – Street Lighting – CIL	1587	BACS	1765.00	353.00	2118.00
Ashtons Legal – Legal Fees re Appeal of Court Hearing	1588	BACS	20758.00	1096.00	21854.60
James Hallam Ltd - Insurance Cyber Package Renewal	1589	BACS	436.81	0.00	436.81
Suffolk Police and Crime Commissioner – PCSO Contract	1590	BACS	19650.00	0.00	19650.00
Gipping Press – Recycling Centre Notice – CIL	1591	BACS	79.00	15.80	94.80
M&TJ’s – Grounds Maintenance	1592	BACS	485.00	97.00	582.00
Sac-O-Mat Ltd – Bio Dog Bags	1593	BACS	405.36	81.07	486.43
MSDC – Refuse Sacks	1594	BACS	79.56	0.00	79.56
Thurston Relief in Need – Rent of Play Area, Heath Road	1595	BACS	55.00	0.00	55.00

Presented by: **Mrs V Waples, Responsible Financial Officer**

Countersigned by:..... **Mr C Dashper, Chair to the Parish Council**

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.