

**THURSTON PARISH COUNCIL**

Parish Council Office

New Green Centre

Thurston IP31 3TG

Tel: 01359 232854

e-mail: [info@thurstonparishcouncil.gov.uk](mailto:info@thurstonparishcouncil.gov.uk)website: <https://thurstonparishcouncil.uk/>

The Parish Councillors of THURSTON PARISH COUNCIL are summoned to attend the Parish Council Meeting on **Wednesday 2<sup>nd</sup> March 2022 commencing at 7.00pm** in the Thurston Community Library on Norton Road.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

## AG E N D A

1.	Opening including Statement	7.00
2.	Apologies – a) Council to receive apologies for absence b) Council to consent to accept apologies received	7.02
3.	Declarations of pecuniary and local non-pecuniary interests a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive declarations of lobbying for planning matters on the agenda c) To receive requests for dispensations	7.05
4.	a) To receive and consider the minutes of the following meetings: ( <i>all as previously circulated</i> ) • Meeting of 2 <sup>nd</sup> February 2022 b) To receive and note the minutes of the Policy and Resources Committee meeting of 18 <sup>th</sup> February 2022 with particular reference to year-end procedures c) Council to note Draft and Approved minutes of the following committees are available to view online at <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> : Recreational Facilities Committee; Planning Committee; Climate Awareness and Environment Committee.	7.10
5.	REPORTS FOR INFORMATION – to receive written reports for information only: • Report from County Councillor Penny Otton • Report from District Councillor Harry Richardson • Report / Welcome to District Councillor Austin Davies	7.15
6.	PUBLIC FORUM – • to receive questions and matters of concern from members of the public in attendance on the agenda submitted. • to receive comments or questions relating to Thurston in general. • to receive questions and comments submitted in writing / email for future consideration by the Council	7.30
7.	Police Matters – a) To receive a report from PCSO Swain on crimes relating to Thurston. b) To consider matters for referral to Stowmarket SNT.	7.45
8.	Statutory Business – <i>to view associated papers please use the following web-link:</i> <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a> a) Council to note the year-end procedures as carried out by the Policy & Resources Committee at its meeting of 18 <sup>th</sup> February 2022. b) To review the Council's Standing Orders noting the amendments being proposed to those adopted in July 2021 ( <i>Paper entitled Standing Orders</i> ). c) To review the Council's Financial Regulations noting that the amendments being proposed to those adopted in July 2021 ( <i>Paper entitled Financial Regulations</i> ) d) To retrospectively approve the nomination of Cllr. Grant to become a Member of the Climate Awareness and Environmental Committee. e) To receive nominations for the two vacant Parish Council Appointed Persons Posts on the New Green Community Trust.	7.55

	<p>f) To approve the recommendation from the Policy and Resources Committee of the appointment of Mr Trevor Brown as the Internal Auditor for the year ending 31<sup>st</sup> March 2022 – (<i>Paper entitled Internal Auditor Appointment</i>).</p> <p>g) To note the revised Terms of Reference including change of title for the Recreational and Facilities Committee which is now the Recreational and Leisure Facilities Committee (<i>Paper entitled Terms of Reference Recreational and Leisure Facilities Committee</i>).</p> <p>h) To receive and approve three nominations from the Council to become members of the Recreational and Leisure Facilities Committee with immediate effect. To note that there are six to sit on this committee.</p> <p>i) To receive nominations for and consider the appointment of a Designated Lead in accordance with the Council’s Safeguarding Policy for Children and Vulnerable Adults.</p> <p>j) To receive the Clerk’s Paper on Council’s Committee Structure and Council appointments and consider the actions with regards to nominations to Committees and outside bodies.</p>	
9.	<p>Planning Matters – coming forth</p> <p>a) CO/297/2021 Thurston PC v Mid-Suffolk DC - heard on 20/21 October 2021 – to receive the judgement from Timothy Mould, QC on the JR and the associated actions arising from the judgement.</p> <p>b) DC/19/02090 – Gladman Developments Ltd for development on land to the East of Ixworth Road – Council to receive communication from its Legal Team on this application.</p>	8.25
10.	To consider matters relating to Network Rail: to receive an update from the Clerk on the feasibility study relating to the Thurston Station Level Crossing to be carried out by Network Rail.	8.35
11.	<p>Finance - to view all associated papers please use the following web-link:  <a href="https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/">https://thurstonparishcouncil.uk/parish-council/agendas-and-minutes/</a></p> <p>a) To approve the accounts awaiting payment including those coming forth (<i>Paper 1- 02.03.22</i>)</p> <p>b) To note the accounts paid since the last meeting (<i>Paper 2 – 02.03.22</i>)</p> <p>c) To note receipts allocated since the last meeting (<i>Paper 3 – 02.03.22</i>)</p> <p>d) To consider and receive the Bank Reconciliation for the period ending 31.12.21 (<i>Paper 4 – 02.03.22</i>)</p> <p>e) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects identified in the Parish Infrastructure and Investment Plan or coming forth as a bid against the CIL Reserve (<i>Paper 5 – 02.03.22</i>)</p> <p>f) To consider requests for donations as submitted against the Parish Council’s donation budget as deferred from the meeting of 12<sup>th</sup> February 2022 (<i>Paper 6 – 02.03.22</i>)</p> <p>g) To receive the Internal Control Review for the 4<sup>th</sup> Quarter for the year ending 31<sup>st</sup> March 2022 as carried out by Cllr. Rainbow, (<i>Paper 7 – 02.03.22</i>)</p> <p>h) To note that under LGA1972 s101, the Clerk and Chair of the Recreational and Leisure Facilities Committee have approved the replacement of a cradle swing for Heath Road at a cost of £154.00</p> <p>i) To note that under LGA1972 s101, the Clerk, Chair and Vice-Chair of the Parish Council approved emergency action to be taken following the vandalism of the Overhead Rotator located on New Green Open Space. Cost of repair is still to be ascertained.</p>	8.40
12.	<p>To consider matters relating to the Community of Thurston:</p> <p>a) To receive any matters relating to the partnership working with the PCC in the production of the Thurston Community Newsletter.</p> <p>b) To receive an update following complaints regarding lighting installed along Ixworth Road.</p> <p>c) To receive the results from the questionnaire on future leisure and recreational facilities as undertaken in December 2021.</p> <p>d) To consider the recommendation from the Recreational and Leisure Facilities Committee that an Infrastructure Working Group be set up to take forward the viable ideas arising from the Leisure and Recreational Facilities Questionnaire from December 2021.</p> <p>e) To receive an update from the Network Development Manager for the East of England of Sustrans over the Network Development Plan for Suffolk which would include enhancements of the network to improve safety and accessibility.</p> <p>f) To note the response from Greater Anglia with regards to the overall condition of the Station Building and lease conditions.</p>	9.00
13.	<p>Councillor Reports:</p> <p>a) To report village matters of concern to the Clerk</p>	9.20
14.	<p>Clerks Report – to receive and consider information from the Clerk and Deputy Clerk and in particular:</p> <p>a) To receive the reports of items actioned under delegated powers.</p>	9.25

	b) To receive items of correspondence for noting only.	
15.	To confirm the date of future meetings: all taking place in the Thurston Community Library unless advised otherwise: a) Planning Committee Meeting – 16 <sup>th</sup> March 2022 – commencing at 7.30pm b) Annual Parish Meeting – Cavendish Hall, Church Road – 17 <sup>th</sup> March 2022 – commencing at 7.30pm c) Climate Awareness & Environment Committee Meeting – 23 <sup>rd</sup> March 2022 – commencing at 7.00pm d) Recreational Facilities Committee Meeting – 23 <sup>rd</sup> March 2022– commencing at 6.00pm e) Parish Council Meeting 6 <sup>th</sup> April 2022 commencing at 7.00pm	9.30
16.	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed – none to be discussed	9.35
17.	Close of the Meeting	9.35

***Victoria S Waples***

Victoria S Waples, Proper Officer to the Council  
23.02.2022

