

# THURSTON PARISH COUNCIL ANNUAL BUDGET 2021-2022

Paper 6 – 02.12.20

DRAFT WORKINGS

CATEGORY	BUDGET 2018-19	ACTUAL 2018-19	BUDGET 2019-20	ACTUAL 2019-20	BUDGET 2020-21	ACTUAL 31.10.20	PROJECTED 31.03.21	BUDGET 2021-2022	
<b>SALARY/CONTRACT</b>									
Clerk's Salary	20213	24757	21150	27967	31339	18180	31339	31824	1
Clerk's NP Salary	4270	5550	1175	2904	0	0	0	0	2
Deputy Clerk Salary	0	0	7796	0	2123	0	2123	10327	3
Support Staff	0	0	1915	1981	3984	1002	1002	0	4
NI (Employer)	2693	2934	2150	3054	3205	1561	3205	5664	5
Pension (Employer Cont.)	6121	6877	5288	7690	7285	4734	7285	9440	6
Litter Picker Salary	2443	2259	2814	2757	2988	1596	2988	3010	7
<b>TOTAL</b>	<b>35740</b>	<b>42377</b>	<b>42288</b>	<b>46353</b>	<b>50924</b>	<b>27073</b>	<b>47942</b>	<b>60265</b>	
<b>STREETLIGHTING</b>									
SCC Maint Contract	5500	4844	5500	5487	5800	0	5800	5930	8
Replace	1500	0	500	0	0	0	0	0	
<b>TOTAL</b>	<b>7000</b>	<b>4844</b>	<b>6000</b>	<b>5487</b>	<b>5800</b>	<b>0</b>	<b>5800</b>	<b>5930</b>	
<b>SUNDRIES</b>									
New Litter/Grit Bins	700	1265	1500	452	0	0	0	0	
Servicing Litter Bins	770	630	770	735	800	1,058	1,058	950	9
Emergency Plan	0	0	0	0	0	0	350	500	10
Playground equipment repairs	1,500	3800	1500	0	2,000	204	2,500	3,000	11
RoSPA Inspections	150	146	150	165	200	590	700	700	12
Playground Grounds Maintenance	500	241	500	364	500	286	286	500	13
Churchyard Grounds Maintenance	1,500	960	1500	1190	1,500	680	680	1,500	13
Village Maintenance	0	7047	0	2177	0	1,603	1,603	0	14
Traffic Calming Measures	0	26	350	305	500	148	148	500	15
PCSO Funding	32,654	32823	34000	17000	34,000	17,000	34,000	36,000	16
PCSO Car Lease	1,904	1904	3300	1650	3,300	1,650	3,300	3,300	16
COVID-19 Expenses	0	0	0	0	500	914	1,000	1,000	17
<b>TOTAL</b>	<b>39,678</b>	<b>48,842</b>	<b>43,570</b>	<b>24,038</b>	<b>43,300</b>	<b>24,133</b>	<b>45,625</b>	<b>47,950</b>	

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROJECTED	BUDGET	
Category	2018-19	2018-19	2019-20	2019-20	2020-21	30.11.20	31.03.21	2020-2021	
<b>OFFICE ADMIN</b>									
Admin Expenses	1500	3460	1800	1828	2000	2797	3500	2000	
Cllr Expenses	200	0	200	89	200	0	100	200	
Cllr & Clerk Training	250	205	1000	101	1000	130	330	1000	18
Room Hire	200	29	200	0	200	0	0	0	
Insurance	1299	1250	1300	950	1000	1344	1344	1500	19
Audit/Accounting Software	725	633	725	680	725	784	784	1130	20
Off Equipment/Security/Cleaning	500	266	500	814	500	172	500	2000	21
Rent	4440	4320	4540	4609	4640	2294	4575	4700	22
Computer / + Maintenance	240	543	500	304	500	0	750	1500	23
Telephone & Internet	700	1194	800	1260	1200	910	1365	1500	24
Legal Fees	0	430	0	3500	0	882	882	0	
Elections	0	0	2532	111	500	0	0	0	
<b>TOTAL</b>	<b>10054</b>	<b>12330</b>	<b>14097</b>	<b>14246</b>	<b>12465</b>	<b>9313</b>	<b>14130</b>	<b>15530</b>	
<b>HEATH ROAD</b>									
Equipment Repairs	500	966	500	2021	1000	0	1000	2000	25
Heath Road Rental	55	55	55	55	55	55	55	55	
Grounds Maintenance	600	525	600	645	600	420	600	1000	13
<b>TOTAL</b>	<b>1155</b>	<b>1546</b>	<b>1155</b>	<b>2721</b>	<b>1655</b>	<b>475</b>	<b>1655</b>	<b>3055</b>	
<b>SUBSCRIPTIONS/ GRANTS &amp; DONATIONS</b>									
SALC	1000	988	1000	989	1000	1267	1267	1310	26
Library	2700	2700	2700	2700	2700	2700	2700	2700	27
Misc Donations+S137	3030	4971	3030	5766	5030	2251	5030	3030	28
<b>TOTAL</b>	<b>6730</b>	<b>8659</b>	<b>6730</b>	<b>9455</b>	<b>8730</b>	<b>6218</b>	<b>8997</b>	<b>7040</b>	
<b>NP EXPENDITURE</b>									
Admin Costs	3270	2141	770	993	0	0	0	0	
CAS/Navigus	5000	4129	1500	130	0	0	0	0	
<b>TOTAL</b>	<b>8270</b>	<b>6270</b>	<b>2270</b>	<b>1123</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROJECTED	BUDGET
Category	2018-19	2018-19	2019-20	2019-20	2019-2020	30.11.20	31.03.21	2020-2021
<b>TOTAL EXPENDITURE</b>	<b>108627</b>	<b>124868</b>	<b>116110</b>	<b>103423</b>	<b>122874</b>	<b>67212</b>	<b>124149</b>	<b>139770</b>
<b>FUNDED BY</b>								
Precept	94067	94067	96889	96889	105162	105162	105162	
Reserves	4270	17890	14137	0	12219	0	0	
Grants	10290	3608	2270	2155	2500	2500	2500	
Misc Income	0	7782	850	6244	25	10604	15000	
MSDC Cleansing Grant	0	2347	2814	2453	2988	567	2988	
	<b>108627</b>	<b>123347</b>	<b>116960</b>	<b>107741</b>	<b>122894</b>	<b>118833</b>	<b>125650</b>	<b>0</b>

Note grants and income relating to the GYM Trail are not included in the above.

#### Funded by CIL

CIL not included within budget as it is to be used to fund infrastructure needed to mitigate development coming forth from growth in the village.

	2018-19	2019-20	2020-21
	Actual	Actual	Actual
CIL Receipts received	1630	62517	167700
CIL Known expenditure	0	850 From CIL List Feasibility study	31372 3331

Background:

TAX BASE FOR 2021/2022 is provisionally set at £1227.12 which is an decrease of 0.1% (2020/2021 was £1228.87)

Impact of 2020/21 budget on a Band D was £85.58 = +£6.15 or 7.74% with the tax base being £1228.87

Impact of 2019/20 budget on a Band D was £79.43 = +£1.46 or 1.88% with the tax base being £1219.82

Impact of 2018/19 budget on a Band D was £77.96 - +2.39 or 3.17% with the tax base being £1206.53

Impact of 2017/18 budget on a Band D was £75.57 - +£8.30 or 12.35% with tax base being £1203.56

Impact of 2016/17 budget on a Band D was £67.27 - +£16.28 or 31.93% with tax base being £1197.97

## Notes

- 1 Clerk's salary on 30 hours per week to include Clerking for six committees/steering group  
Salary based on SCP34. Anticipated pay award 2%
- 2 NP now finished. Any work on NP will be covered by current staff.
- 3 Deputy Clerk to be built in at SCP18 - 15 hours per week. Anticipated pay award 2%
- 4 Admin Staff - no longer need for the post.
- 5 Assume 13.8% on Class 1 NICS - assume no increase?
- 6 23% per annum agreed figure for Suffolk LGPS for years 2021-2022
- 7 6 hours per week at salary scale SCP3. Anticipated pay award 2%
- 8 Assume 8% increase in costs for 2019-20 - as per previous (5487)
- 9 New rates @ £38.00 per bin x 25
- 10 PC sum of £500 for reprinting
- 11 Need to increase general maintenance costs given range and type of equipment
- 12 Increase to cover twice yearly inspections on Gym Trail equipment and annual four play area sites
- 13 Contracted grounds maintenance costs - monthly cuts during growing season - occasionally two cuts per mth
- 14 General maintenance of the village - costs to be funded out of Reserves - currently £5,050 in reserves
- 15 PC Sum for maintenance of two units
- 16 As per SLA agreement - New contract starts 01.04.21 - 2 year contract - 6 month review clause
- 17 PC Sum for COVID-19 Expenses whilst pandemic lasts
- 18 Councillors to continue to undertake training as part of continual professional development
- 19 Insurance costs-3 year agreement with Community Action Suffolk/Zurich + inc for IPT + Cyber Security
- 20 Internal Audit Fee - circa £375 and Limited Assurance Review £600 & Accounting Software
- 21 Desk & chair required for Deputy Clerk
- 21 Includes cleaning the office once a week @ £12 per session
- 22 Lease provides for annual increase based on CPI changes in year Dec to Dec (0.9% Oct 20)
- 23 Laptop for deputy, VDU screens etc required for office for both Clerk and Deputy
- 24 Covers website hosting; domain name for Cllr emails & Cllr. emails; mobile phone - sim only;  
office phone and broadband
- 25 Given age of equipment prudent to include a higher sum for equipment repairs
- 26 Increase based on nil SALC increase & +1.9% NALC; SLCC + ICO Fee
- 27 Assumption that the library will require the sum going forward
- 28 Small grants as opposed to CIL funding