

The integrity of the Council's finances will be protected during this period by two of three signatories checking and approving in person (by signing) invoice for payment for which they will have seen the originals copies. Cheques will be signed by a visit by the Clerk, by prior arrangement to the dwellings of two of the signatories. At all times social distancing will be employed and gloves will be worn by those handling the paperwork.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500.

Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1 November 2021	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (Dec 21)	1313	SO	385.09	0.00	385.09
Plusnet – Mobile (Nov - Dec 21)	1314	DD	6.67	1.33	8.00
Plusnet – Telephone & internet (Dec 21 – Jan 22)	1315	DD	28.35	5.67	34.02
Adobe Systems Software – Acrobat Pro DC	1316	CC	12.64	2.53	15.17
ASDA – Mugs	1317	CC	5.41	1.08	6.49
Amazon – Stationary	1318	CC	14.99	3.00	17.99
Eurooffice – Stationary	1319	CC	104.07	20.81	124.88
Headway Suffolk – Donation	1320	CC	500.00	0.00	500.00
Mid Suffolk CAB - Donation	1321	CC	500.00	0.00	500.00
Team Altitude - Donation	1322	CC	200.00	0.00	200.00
Recreation Ground Account – VAT Reclaim	1323	TRF	1841.45	0.00	1841.45
Thurston Pre-School – Part Claim – CIL Bid	1324	BACS	21938.50	0.00	21938.50
Salaries – December 2021	1325-1331	BACS	7964.65	0.00	7964.65
Plusnet – Mobile (Dec 21 – Jan 22)	1332	DD	6.67	1.33	8.00
BT –Broadband at Pavilion - <i>note credit expected!</i>	1333	DD	43.55	8.71	52.26

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by: Mr C Dashper, Chair to the Parish Council