

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

<b>Accounts paid since 1<sup>st</sup> December 2022</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (December 22)	1626	SO	412.05	0.00	412.05
Plusnet – Mobile Phone – Nov-Dec 22)	1627	DD	7.28	1.46	8.74
Plusnet – Telephone & internet (Nov-Dec 22)	1628	DD	29.10	5.82	34.92
BT – Pavilion Broadband	1629	DD	33.72	6.74	40.46
Lloyds Bank – Annual Card Fee	1630	CC	32.00	0.00	32.00
Adobe Systems Software – Acrobat Pro DC	1631	CC	12.64	2.53	15.17
Eurooffice – Stationary & Office Materials	1632	CC	51.86	10.37	62.23
Amazon – Keyboard and mouse	1633	CC	19.17	3.83	23.00
Amazon – Luminants Christmas Trail – Prizes	1634	CC	34.90	6.98	41.88
Amazon – Luminants Christmas Trail – Prizes	1635	CC	23.74	4.74	28.48
Mid Suffolk CAB	1636	BACS	200.00	0.00	200.00
Headway Suffolk	1637	BACS	200.00	0.00	200.00
Salaries – December 2022	1638-1643	BACS	9389.80	0.00	9389.80
Plusnet – Mobile phone – Dec 22- Jan 23	1644	DD	7.28	1.46	8.74

**Items paid following authorisation at meeting of 7<sup>th</sup> December 2022**

SHO Cleaning and Maintenance – Office cleaning	1616	BACS	144.00	0.00	144.00
M&TJ's – Grounds Maintenance inc. New Green Open Space	1617	BACS	280.00	56.00	336.00
Gipping Press – November Newsletter	1618	BACS	1088.00	0.00	1088.00
Gipping Press – December Newsletter	1619	BACS	1375.00	0.00	1375.00
Glasdon UK – Bin lids only to replace damaged ones	1620	BACS	476.04	95.21	571.25
Ashtons Legal – Fee for Supreme Court Application	1621	BACS	1000.00	0.00	1000.00
New Green Comm Trust – 2 <sup>nd</sup> Biffa Bin – Dec 22-Mar23	1622	BACS	668.64	0.00	668.64
High Street Safari – Luminants Christmas Trail - CIL	1623	BACS	1059.00	211.80	1270.80
SCC – Street Lighting Upgrade – CIL	1624	BACS	32495.00	6499.00	38994.00
Glasdon - Dog bin & fixings - CIL	1625	BACS	234.68	46.94	281.62

*All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012*

*Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.*

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:** ..... **Mr C Dashper, Chair to the Parish Council**