

THURSTON PARISH COUNCIL DRAFT ANNUAL BUDGET 2024-2025

Paper 6 - 10.01.2024

CATEGORY	BUDGET 2021-22	ACTUAL 2021-22	BUDGET 2022-23	ACTUAL 2022-23	BUDGET 2023-24	ACTUAL 31.12.23	PROJECTED 31.03.24	BUDGET 2024-2025
SALARY/CONTRACT								
Clerk's Salary	31824	32399	32890	33866	36183	28840	35728	26000
Deputy Clerk Salary	10327	11451	12615	12695	14230	16010	21200	26075
Newsletter Editor	0	1307	2480	2798	3531	3024	4032	4000
Staff Contingency / RFO (24/25)	0	0	0	0	6983	0	6983	10315
NI (Employer)	5664	2713	5970	3842	8407	4160	8336	10731
Pension (Employer Cont.)	9440	10051	10465	10305	11090	7818	12524	14839
Litter Picker Salary	3010	3537	4125	4075	4810	4583	5854	5200
TOTAL	60265	61458	68545	67581	85234	64435	94657	97160
STREETLIGHTING								
SCC Maint Contract	5930	5405	6500	6080	4500	0	6000	6250
TOTAL	5930	5405	6500	6080	4500	0	6000	6250
SUNDRIES								
Servicing Litter Bins	940	817	1000	1071	1,485	1,333	1,333	2,210
Emergency Plan	1500	2810	500	0	500	0	330	995
Playground equipment repairs	5000	2855	5000	55	5,000	803	2,500	5,000
RoSPA Inspections	700	797	1000	617	850	316	850	2,560
Grounds Maintenance	2000	1259	2000	690	2,500	2,090	2,090	5,000
New Green Grounds Maintenance	0	0	0	210	6,000	1,865	4,000	8,000
Tree Maintenance	0	0	0	0	0	0	0	10,000
Village Maintenance	3000	5668	4000	5785	10,000	9,483	10,000	14,165
Traffic Calming Measures	500	0	500	0	500	67	500	500
Grant funded works	0	0	0	0	0	38,972	38,972	0
TOTAL	13,640	14,206	14,000	8,428	26,835	54,929	60,575	48,430

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Category	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROJECTED	BUDGET	
	2021-22	2021-22	2022-23	2022-23	2023-24	31.12.23	31.03.24	2024-2025	
OFFICE ADMIN									
Admin Expenses	2000	2537	2500	2482	2500	1854	2600	3000	
Cllr Expenses	200	0	200	0	200	12	100	650	
Cllr & Clerk Training	1000	174	1000	234	1500	225	500	1500	19
Room Hire	500	31	500	93	500	31	250	500	20
Insurance	1500	1703	1800	1924	2030	3007	3007	3500	21
Audit/Accounting Software	1130	1184	1800	2898	2000	1386	2000	2125	22
Office Equipment	750	979	500	0	1000	0	500	1000	23
Office Maintenance inc security	250	245	1500	1930	2500	847	1300	1780	24
Rent	4700	4621	5000	4506	5750	4179	5580	5870	26
IT inc. Maintenance	1000	264	1000	264	1500	758	1000	1000	26
Telephone & Internet inc Website	1500	1118	2500	982	1500	1956	2600	2820	27
Legal Fees	0	36628	10000	23585	15000	19012	19012	5000	Prudent
Elections	0	0	0	0	0	241	241	0	Reserves
SALC/SLCC/ICO	1310	1338	1350	1538	1646	1403	1403	1720	29
TOTAL	15840	50822	29650	40436	37626	34911	40093	30465	
HEATH ROAD									
Equipment Repairs	2000	174	1000	55	1000	355	500	2000	28
Heath Road Rental	55	55	55	365	55	55	55	55	Annual
Grounds Maintenance	2000	493	2000	0	2000	1295	1500	1000	13
TOTAL	4055	722	3055	420	3055	1705	2055	3055	
CIL FUNDING AGREEMENTS									
Library	2700	3289	2700	2700	2700	2700	2700	2700	30
Donations	5230	6071	3030	4113	10000	6780	10000	10000	31
PCSO Contract	39300	39300	39300	39550	48300	39895	39895	48300	32
TOTAL	47230	48660	45030	46363	61000	49375	52595	61000	
TOTAL EXPENDITURE	146960	181273	166780	169308	218250	205355	255975	246360	

FUNDED BY								
Precept	105864	105865	125480	125480	152920	152920	152920	177360
LCTS Grant	908	908	0	0	0	0	0	0
CIL Reserves	0	2500	0		61000	49375	52595	61000
Grants	0	3858	0	4269	0	30884	30884	0
Misc Income	0	409	0	1412	0	2848	3000	3000
MSDC Cleansing Grant	2988	3461	3000	3768	4330	2222	4750	5000
	109760	117001	128480	134929	218250	238249	244149	246360

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Funded by CIL

CIL not included within budget as it is to be used to fund infrastructure needed to mitigate development coming forth from growth in the village.

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Actual	Actual	Actual	Actual	Actual	Actual to Dec 23
CIL Receipts	1630	62517	167,700	307,917	71,828	93,751
CIL Expenditure	0	850	48,050	136,675	222,589	101,420

AS CONFIRMED AT THE MEETING OF 5 DECEMBER 2023, BUDGET TO BE SET AT £185,360.00 - REVISED TO INCLUDE THE PCSO CONTRACT, DONATIONS AND INCREASED HOURS FOR LIBRARY OPENING. EFFECTIVE 2025 - 2026 THESE WILL BECOME REVENUE COSTS

COUNCIL TO CONFIRM BUDGET TO BE SET IN THE SUM OF £246,360 WITH FUNDING SOURCES AS BELOW:

Precept: £177,360 CIL: £61,000 Grants: £5,000 Misc Income: £3,000

Impact on a Band D property, with precept set at £177,360, will be a levy set of £100.37 = + £7.43 per annum or 8.00%

TAX BASE CONFIRMED (09.01.2024) AT MEETING OF 10.01.24 - FOR 2024/2025 £1,766.96 = + 7.4% (2023/2024 was £1645.31)

Impact of 2023/24 budget on a Band D was £92.94 = +£2.04 or 2.23% with the tax base being £1645.31
 Impact of 2022/23 budget on a Band D was £90.90 = +£4.20 or 4.84% with the tax base being £1380.20
 Impact of 2021/22 budget on a Band D was £86.71 = +£1.13 or 1.32% with the tax base being £1220.96
 Impact of 2020/21 budget on a Band D was £85.58 = +£6.15 or 7.74% with the tax base being £1228.87
 Impact of 2019/20 budget on a Band D was £79.43 = +£1.46 or 1.88% with the tax base being £1219.82
 Impact of 2018/19 budget on a Band D was £77.96 = +£2.39 or 3.17% with the tax base being £1206.53
 Impact of 2017/18 budget on a Band D was £75.57 = +£8.30 or 12.35% with tax base being £1203.56
 Impact of 2016/17 budget on a Band D was £67.27 = +£16.28 or 31.93% with tax base being £1197.97

Notes

Salary - Minimum wage rising to £11.44/hr from April 2024. With SCP 2 @ £11.62, prediction is that SCP 2 and SCP 3 could end up being scrapped. Could impact the lower end of the scale as they look to realign spinal points.

Clerk's salary 25 hours per week x 39 wks. Current salary scale SCP37-41 - performance review in 23/24. Anticipate to split Clerk & RFO role early ; Pay award for 23/24 flat rate of £1925 pro-rata. 24/25 - build in rise plus 5%.	1
Deputy Clerk post August 2023 employed on contract of 25 hours per week. Build in incremental point. Current salary Scale 24-28 - Build in incremental point. Pay award for 23/24 flat rate of £1925 pro-rata 24/25- build in rise for 5%	2
23/24 Budget was for Deputy Clerk - average of 18 hours per week at SCP18. Newsletter Editor - 25 hours per month. Current salary scale SCP5-6. Performance review awarded 23/24. Pay award 23/24 flat rate of £1925 pro rata - 24/25 build in rise plus 5%	3
Staff Contingency - 15 hours to be built in for succession planning - split of Clerk / RFO role 6 months - build in rise for 5%. <i>For 23/24 - Staff Contingency used to offset Deputy Clerk enhanced role.</i>	4
Effective 06.11.22 - 13.8% on Class 1 NICS	5
22% per annum agreed figure for Suffolk LGPS for years 2024-2025	6
Budgeted 8 hours per week at salary scale SCP range 2-5. Currently 7 hours per week worked + 1 hour per month. Pay award for 23/24 flat rate of £1925 pro-rata + performance review. 24/25 - build in rise for 24/25 - 5%	7
Part of Litter Picker Salary offset by Cleansing Grant - for year anticipated to be £3750	
CPI 4.6% (October 23) - need to build in increase in costs for 2024-25 given energy prices	8
New rates advised 06.12.23 - £69 p/a per bin (subsidised cost - cost to MSDC = £5600). Increased cost taken from village maintenance	9
PC sum for engagement & promotion along with ongoing maintenance costs for 3 No. defibrillators	10
Increase in 24/25 for general maintenance costs given range and type of equipment	11
4 inspections on New Green equipment to cover two sites. Quotation agreed and accepted in sum of 1338.08. Annual inspection for 5 sites (£53.15) + CPI 4.6%.	12
New contract for grounds maintenance in agreed areas - bi-monthly cuts during growing season - build in CPI increase Areas covered are new green play area; churchyard; war memorial	13
New contact for New Green grounds maintenance costs - bi-monthly cuts during growing season - build in CPI increase.	14
No specific contract - on an as and when basis - areas to be maintained: new green POS; recreation ground pos (including roadside hedge on Church Road); POS on School Road.	15
PC sum for minor general maintenance of the village to include skirting; hedgerow cutting; minor roadside works	16
PC Sum for maintenance of two units - extra unit to be funded as infrastructure from CIL	17
One-off expenditure for new play equipment / safety matting - to be funded from grants	18

Councillors to continue training as part of continual professional development - elections May 2023 (13 Cllrs)	19
Library might be too small for meetings to be held in public forum	20
Insurance costs - 3 year LTA with Zurich ends 01.10.2024 - does not take into account additions / new activities	21
Current permium + inc for IPT (+ 12%) + Cyber Security (+CPI increase)+ inc for IPT (+12%)	
Increased income & expenditure - Internal Audit Fee £500; External Audit £1050 & Accounting Software £192 & add-ons S/L & allotments £384	22
Office equipment - pc sum included of £1000 for general office equipment	23
Includes cleaning the office twice a week @ £12 per session - build in CPI (4.6% October 23) + £500 sum for security	24
Lease provides for annual increase based on CPI changes in year Dec to Dec (4.6% October 23)	25
Computer maintenance and sum for upgrade of laptops and/or monitors - e.g. laptop and monitor package £450	26
Website hosting; domain name; Cllr. emails; mobile phone - sim; office phones and broadband; broadband at pavilion;	27
Parish online subscription; Office 365 subscription (x2) build in CPI increase of 4.6% October 23)	
Given age of equipment prudent to include a higher sum for equipment repairs - one year only	28
Effective 01.04.23 formula to be used for SALC (electorate 3k+) = electorate number less 3000 x 0.0086963 + 801	29
0.0794 pence per elector NALC; SLCC + ICO Fee	
Expansion of libray for increased hours to be funded from CIL as infrastructure moving forward - Ring fence £2,700	30
Grants for funding to be determined against CIL & Grant Awarding Policy criteria - ring fence £10,000	31
As per SLA agreement - PCSO contract is a new contract as commenced 01.04.23 - 2 year - 6 month review clause - paid from CIL	32