

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

Accounts paid since 1st December 2023	Voucher	METHOD	NETT	VAT	TOTAL
New Green Trust – Office Suite Rent (December 23)	1942	SO	453.67	0.00	453.67
O2 – Mobile Phone – Nov - Dec 2023 (Clerk's Phone)	1943	DD	12.90	2.58	15.48
BT – Pavilion Broadband (Nov – Dec 23)	1944	DD	37.95	7.59	45.54
O2 – Mobile Phone – Nov - Dec 23 (Editor's & Deputy Clerk's)	1945	DD	21.44	4.29	25.73
Adobe Systems Software – Acrobat Pro DC	1946	CC	16.64	3.33	19.97
CAS – Safeguarding Training	1947	CC	60.00	0.00	60.00
Community Heartbeat – 2 Defibrillators	1948	Bacs	5390.00	0.00	5390.00
Laptops Direct – 2 NO. Dell Laptops	1949	Bacs	758.28	151.65	909.93
Amazon – replacement keyboard and mouse	1950	CC	15.82	3.17	18.99
Amazon – hand wash	1951	CC	5.42	1.08	6.50
Amazon – desktop calendar	1952	CC	8.58	1.84	10.42
Amazon – wall calendar	1953	CC	13.32	2.66	15.98
Amazon – replacement keyboard and mouse (x 2) & staples	1954	CC	35.05	7.02	42.07
Amazon – Christmas Tree & Lights	1955	CC	233.32	46.67	279.99
Amazon – Christmas Tree	1956	CC	105.82	21.17	126.99
Salaries – December 2023	1957-1962	Bacs	11795.43	0.00	11795.43
Aerial Direct – Broadband & office phone (1963	DD	81.75	16.35	98.10

Items paid following authorisation at meeting of 6th December 2023

SHO Cleaning & Maintenance - Office Cleaning	1930	Bacs	96.00	0.00	96.00
C Dashper – Expenses – Christmas Decorations	1931	Bacs	25.80	5.16	30.96
SALC – Allotment Training	1932	Bacs	105.00	21.00	126.00
High Street Safari – Correx Board - Christmas Challenge Trail	1933	Bacs	50.00	10.00	60.00
Gipping Press – December 23 / January 24 newsletter	1934	Bacs	1291.00	0.00	1291.00
TRIN – Rent for playing field – Heath Road	1935	Bacs	55.00	0.00	55.00
M&TJ's – Wildlife Area – New Green	1936	Bacs	230.00	46.00	276.00
M&TJ's – Churchyard – Grounds Maintenance	1937	Bacs	185.00	37.00	222.00
M&TJ's – Roadside hedges and footpath trimming	1938	Bacs	650.00	130.00	780.00
EML Electrical Contractors – Annual subscription – Fuuse	1939	Bacs	207.00	41.40	248.40
Thurst CIC – CIL Bid – Christmas Lights	1940	Bacs	1596.00	0.00	1596.00
SCC Thurston Community College – CIL Bid – Community Use	1941	Bacs	10000.00	0.00	10000.00

Presented by: Mrs V Waples, Responsible Financial Officer

Countersigned by: Mr C Dashper, Chair