



This document contains details of all Assets and Responsibilities held by Thurston Parish Council for the year ending 31 March 2024.

This is a live document which was adopted by the Parish Council at its meeting on 7 June 2023.

Updated by Clerk: 01.04.23

Reviewed by Internal Controller and Clerk on: 19.05.23

Updated by Clerk: 09.08.23 review prior to insurance renewal.

Updated by Clerk: 17.08.23 additions to register

Updated by Clerk: 25.10.23 additions to register

Updated by Internal Controllers and Clerk on: 01.03.24

Updated by Clerk: 27.03.24

It should be noted that some of the valuation figures have been arrived at through best endeavours using the information known at the time of first compiling the register. This document is reviewed on an annual basis and assets are either entered (as acquired) or removed (as disposed of).

Ref	Description		Identification/ Location	Date Acquired	(Proxy Date)	Value Additions	Custodian	Disposal/ Discharge	Insurance
001	War Memorial	x 1	St Peter's Church	01.04.2010		500.00	Clerk		see below
002	Bus Shelters	x 1	Barton Road) 01.04.2010		6500.00	Clerk		see below
		x 1	School Road)					
		x 1	Heath Road)					
		x 1	Norton Road - south	28.11.2019		3849.00	Clerk	see below	
		x 2	Norton Road - north Sandpit Lane - west) 20.01.2021		8432.00	Clerk	see below	
003	Signs	x 2	by Fox & Hounds opp. St Peter's Church	01.04.2010		2000.00	Clerk		see below
004	Street Lights	x 104	see schedule	01.04.2010		82645.90	Clerk		see below
			Upgrade of Lights	05.12.2022		32495.00			
005	Seats	x 3	Heath Road	01.04.2010		680.00	Clerk		see below
			New Green Church Road						see below
cfwd						£137,101.90			see below

Ref No	Description	Identification/ Location	Date Acquired	Value	Custodian	Disposal/ Discharge	Insurance
<i>bfwd</i>				£137,101.90			
006	Litterbins	x 23 see schedule x 1 Double Bin x 2 Single Bin x 1 Single Bin	include upgrades 06.09.2023 10.09.23 & 30.09.23 12.09.2023	4844.98 746.71 313.38	Clerk Clerk Clerk	310.40	see below see below see below see below
007	Noticeboards	x 3 Barton Road New Green Centre School Road	01.04.2010		Clerk	600.00	14.01.21
008	Play Equipment	New Green see schedule New Green see schedule Heath Road see schedule Recreation Grd see schedule Recreation Grd see schedule	01.04.2010 19.09.2023 19.09.2023	67000.00 23846.00 14293.00	Clerk Clerk Clerk Clerk		see below see below see below see below
	Gym Trail	New Green	15.05.2020	16431.59	Clerk		see below
	Safety Matting	New Green	04.07.2020	5765.98			see below
	Play and Stay	New Green (Thurst Café)	15.05.2020	2796.58	Clerk		see below
	Cocowave Swing	New Green	23.12.2021	12825.90	Clerk		see below
	4 Tower Mutliplay Unit	New Green (Thurst Café)	17.08.2023	14179.00	Clerk		see below
009	Fences	x 2 Heath Road New Green	01.04.2010	2104.00	Clerk		see below
010	Parish Council Office	HP Officejet Printer HP Laptop & Accessories Brother Printer, Dell Laptop Projector Screen, Projector) Metal cabinets x 2) Cupboards x 2, tables x 3)	01.04.2010 30.11.2017)) 13.01.2016)	 3500.00	Clerk	750.00	15.06.22 01.03.24 01.04.17 see below see below see below
<i>cfwd</i>				£305,749.02			

Ref No	Description	Identification/ Location	Date Acquired	Value	Custodian	Disposal/ Discharge	Insurance
<i>bfwd</i>				£305,749.02			
	Parish Council Office	Filing cabinets x 4, chairs x 12) Desk, Operators Chair x 1) Blue Chairs x 3)					see below see below see below
		Bookcases x 2	19.07.2019	216.00			see below
		HP Officejet Printer	19.06.2019			149.00	15.06.22
		Desk, Chair, side filer	08.01.2021	419.00			see below
		Bookcases x 2	08.01.2021	278.00			see below
		Laptop, Monitor, Keyboard	11.01.2021	804.53			see below
		Lenovo Laptop	04.03.2022	229.00			see below
		HP Officejet Printer x 2	15.06.2022	478.64			see below
		Dell Laptop x 2	12.12.2023	758.00			see below
011	Youth Shelter	x 1	New Green Car Park	01.04.2010			01.08.19
	Community Shelter		New Green Open Space	16.12.2020			see below
	SUDS under Shelter		New Green Open Space	16.12.2020			see below
012	Combination Goal Post	x 2	Heath Road, New Green	01.04.2010	6000.00	Clerk	see below
013	Grit Bins	x 32	see schedule	01.04.2010	3500.00	Clerk	see below
014	Dog Bag Dispensers	x 6	see schedule	01.04.2010	440.00	Clerk	see below
		x 3	see schedule	16.12.2020	507.00	Clerk	
015	Dog Bins	x 5	see schedule	19.01.2022	5.00	Clerk	* see below
		x 4	see schedule	13.01.2023	696.04	Clerk	* see below
		x 1	see schedule	12.09.2023	394.19	Clerk	* see below
016	Bicycle & Helmet	x 1	PC Office			PC	1.00 Sold 2018
017	Play Area	x 1	New Green	N/A	1.00	PC	
018	Play Area	x 1	Heath Road	N/A	1.00	PC	
<i>cfwd</i>				£326,805.42			

Ref No	Description		Identification/ Location	Date Acquired	Value	Custodian	Disposal/ Discharge	Insurance
<i>b fwd</i>					£326,805.42			
019	New Green Community	x 1	New Green	Nominal	1.00	Custodian Trustee - Charity 299410		
020	Vehicle Activated Sign	x 1	Beyton Road	06.04.2016	2975.00	Clerk		see below
	Vehicle Activated Sign	x 1	Barton Road	14.03.2018	3150.00	Clerk		see below
021	Village Entrance Signs	x 1	Beyton Road	04.05.2016	1690.28	Clerk		see below
023	CCTV & ANPR	x 1	Recreation Grd (Pavilion & Cavendish Hall)	20.01.2021	5650.00	Clerk		see below
024	Recreation Ground	x 1	Recreation Ground, Church Road, IP31 3RU		1.00	PC as Sole Trustee - Charity No. 304946		
025	Benches	x 6	Recreation Ground, Church Road IP31 3RU	18.03.2021	2404.74	Clerk		see below
		x 3	Thedwastre Park Play Area; Heath Road Play Area; St Peter's Way))	3.00 gifted	Clerk	*	see below
026	Defibrillator	x 1	PC Office, New Green	15.04.2021	2145.00	Clerk		see below
		x 1	Fox & Hounds Public House	22.03.2024)				
		x 1	Cracknells, Beyton Road	22.03.2024)	5390.00			
		x 1	Victoria Inn Public House	22.03.2024)				
027	Entrance signs + ANPR	x 2	Entrance to Recreation Ground Car Park	21.04.2021	284.50	Clerk		see below
028	Noticeboards	x 4	Barton Road, New Green POS School Road, Sandpit Lane	17.06.2021))	5275.00	Clerk		see below
029	Noticeboards	x 4	School Road, Heath Road Recreation Grd, Church Road College Park	01.08.2022)))	2560.00	Clerk		see below
<i>c fwd</i>					£358,334.94			

Ref No	Description		Identification/ Location	Date Acquired	Value	Custodian	Disposal/ Discharge	Insurance
<i>bfwd</i>					£358,334.94			
030	Recycling Centre	x 1	New Green Car Park	25.07.2022	29465.00	Clerk		see below
031	5-a-side goal package	x 1	New Green Open Space	01.10.2022	1334.58	Clerk		see below
032	EV Charging Unit	Dual	Recreation Ground Car Park	30.09.2023	9068.35	Clerk		see below
033	Christmas Trees	x 2	For use at annual displays	24.11.2023	406.98	Clerk		see below
	Asset Register	O/Balance	01.04.2023	330274.64	£398,609.85			
			Additions	69395.61				
			Disposals	1060.40				
Total Asset Register				398609.85	398609.85	26.03.2024	<u>Updated</u>	

Notes for Insurance purposes

New Insurers effective 01.10.2021 are Zurich with cover under a Select for Local Councils Policy.

Additional Items: Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

Item Description	Sum Insured	Excess
Benches (3)	£1,901.17	£250
Bins & Dog Bag Dispensers	£10,030.88	£250
Dog Bins	£1,189.65	£250
Bus Shelters	£21,278.87	£250
CCTV & ANPR Equipment	£6,401.45	£250
Community Shelter	£4,645.30	£250
Defibrillator & Associated Equipment	£7,820.29	£250
Gates & Fences	£2,383.83	£250
Gym Trail Equipment	£18,616.99	£250
Cocowave Swing	£14,531.75	£250
Noticeboards	£6,656.38	£250
Office Equipment	£6,930.03	£250
Office Equipment	£1,821.46	£100
Play, Sports Surfacing & Equipment	£92,410.48	£250
Seats, Benches & Picnic Tables	£3,495.01	£250
Signs	£2,588.34	£250
Street Lights	£93,637.81	£250
SUDS (under Shelter)	£2,525.46	£250
Vehicle Activated Signs & Equipment	£8,854.71	£250
War Memorial	£8,854.71	£250
Recycling Centre	£32,411.50	£100
4 Tower Mutliplay Unit inc surfacing	£14,180.00	£100
Safety Matting - New Green Play Area	£24,845.00	£100
Safety Matting - Recreation Ground, Church Road	£14,923.00	£100
EV Charging Zone - dual zone - Recreation Ground	£9,068.00	£100

Insurance value and asset values differ

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Where no premises address is shown, insurance cover is provided anywhere within the territorial limits, subject to the following:

- a) as long as the property/assets are not otherwise ensured
- b) limitations as to area covered : GB, NI, Channel Islands to Isle of Man
- c) limit of liability - as stated in the general contents definition

RESPONSIBILITIES

No	Description	Details	Frequency
1	Heath Road Playing Field	Cutting of grass carried out by Council's contractors Cutting of Hedge at Playing Field by Council's contractors Parish Council maintains fencing and equipment on play area	As and when during growing season Annually As and when
2	New Green Public Open Space (POS) Area	Cutting of grass within the POS on grounds between Station Hill and Sandpit Lane (excluding the New Green Car Parks) by Council's contractors. Maintenance of trees and hedgerow on the POS excluding hedgerow of croquet lawn and Thurst Café. Maintenance of wildlife garden located adjacent to Sandpit Lane.	As and when during growing season. As and when As and when
3	New Green Play Area	Cutting of grass within Thedwastre Park carried out by Council's contractors Parish Council maintains and insures fencing and all equipment on play area Parish Council maintains and insures fencing and equipment within the Open Space.	As and when during growing season As and when As and when
4	Thurst Café Grounds	Parish Council maintains and insures the "Play and Stay" and "4 Tower Mulitplay Unit" located within the grounds of Thurst Café	As and when
5	Recreation Ground Play Area	The Parish Council maintains and insures the play area on the Recreation Ground on Church Road under a separate policy	As and when
6	Parish Council Office in New Green Centre	The Parish Council keeps the office clean on a twice weekly basis and reports all defects to the New Green Management Committee	Cleaning prior to use Defects as and when
7	Road signs	Those within the 30mph speed limits are cleaned by a Council appointed contractor.	Twice a year
8	Litter Bins) Dog Bins)	The Parish Council purchases and installs the litter bins in the Public Open Spaces and the roads within the village and pays Mid Suffolk DC for the emptying of all bins installed.	Weekly
9	Grit bins	Parish Council installs and maintains the grit bins located within the village. Suffolk County Council fills the grit bins from the submitted schedule.	As and when As and when
10	War Memorial	Parish Council handyman clears the leaves from the War Memorial during the Autumn and undertakes light maintenance. Grass is cut by Council appointed contractors.	As and when during growing season
11	VAS	Both signs are recharged with new batteries on a weekly basis. The information is downloaded and analysed on a monthly basis.	Weekly Monthly
12	CCTV & ANPR	Installed by an approved contractor with an annual service agreement	Annually