

# Thurston Parish Council

Parish Council Office  
New Green Centre  
New Green Avenue  
Thurston IP31 3TG



Tel: 01359 232854

e-mail: [info@thurstonparishcouncil.gov.uk](mailto:info@thurstonparishcouncil.gov.uk)

website: <http://thurston.suffolk.cloud/>

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## APPLICATION FOR CIL FUNDING

A proportion of CIL payments collected by Mid Suffolk District Council are passed on to the Parish or Town Council in which development is taking place.

The Parish Council has a duty to spend CIL income on:

- providing, improving, replacing, operating or maintaining infrastructure that supports the development of the parish council area
- or
- anything else concerned with addressing the demands that development places on the area.

Providing CIL is spent in accordance with the above CIL monies may be used to provide seed or match funding with other income streams and / or may be spent collaboratively with other parish councils, community interest companies or other providers to make the most efficient use of funding to benefit the community.

Any CIL monies due to the Parish Council are confirmed by Mid Suffolk District Council at six monthly intervals in March and September with funds being paid to Thurston Parish Council in April and October.

Please read the Thurston Parish Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Parish Clerk at [clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk) on 01359 232854.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

### Processing of bids submitted:

The application process will be centred upon a bidding round with consideration on a twice-yearly basis, with submission (preferably by email) of bids by applicants using the form below. The twice-yearly bid round cycle will be as follows:

Bid Round 1 for the year	By 31 <sup>st</sup> May - Applications for CIL to be submitted By 30 <sup>th</sup> June - Bids to be validated and assessed against policy criteria July - Bids to be considered by full Council at Parish Council Meeting August - Letters to be issued confirming outcome of bids to applicants
Bid Round 2 for the year	By 31 <sup>st</sup> December - Applications for CIL to be submitted By 31 <sup>st</sup> January (year following) - Bids to be validated and assessed against policy criteria February - Bids to be considered by full Council at Parish Council Meeting March - Letters to be issued confirming outcome of bids to applicants

Please return completed application forms and supporting information to: [clerk@thurstonparishcouncil.gov.uk](mailto:clerk@thurstonparishcouncil.gov.uk)

# THURSTON Parish Council CIL Funding Application Form

<b>1. Applicant organisation</b>	Thurston Parish Council
<b>2. Name and position of main contact</b>	Mrs V Waples Clerk & Proper Officer to the Council
<b>3. Applicant contact details (phone number, email and address)</b>	Parish Council Office New Green Centre New Green Avenue Thurston IP31 3TG  Tel: 01359 232854 e-mail: <a href="mailto:info@thurstonparishcouncil.gov.uk">info@thurstonparishcouncil.gov.uk</a>
<b>4. Type of organisation</b> <b>If a charity, please provide registration number</b>	Parish Council acting as Sole Trustee for the Thurston Recreation Ground Charity
<b>5. Is the organisation able to reclaim VAT?</b>	Yes
<b>6. Location of project</b>	Recreation Ground Car Park Church Road, Thurston, IP31 3RU
<b>7. Summary of the project proposal</b>	To provide the necessary infrastructure to install 1 dual part EV charger location complete with a mounting pedestal/post. The charging station will be set up with a QR code activation with full details for payment.
<b>8. Estimated project cost (ex VAT)</b>	£8,000 to include installation and groundworks.  (3 quotations sourced: Pod Point; EML Electrical;
<b>9. Amount of CIL funding sought</b>	100% is being sought from NCIL due to the non-provision within the community.

<p><b>10. Detail of additional sources of funding available</b></p>	
<p><b>11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding?</b></p>	<p>Applications to Plug-In Suffolk as an Expression of Interest were requested in 2021 but at the time, neither of the two sites under consideration were in a position to be considered as sites to be taken forward. The Grants Panel for the Plug In Suffolk has now committed all funds to this project and progressed 4 charge points at pilot locations. To date no further communication has been had on the project to roll this out to further sites.</p>
<p><b>12. Please indicate whether the organisation has previously received CIL or other funding sources from Thurston Parish Council and/or Mid Suffolk District Council. If yes, please provide details.</b></p>	<p>CIL funding has been used to provide / maintain a variety of infrastructure which can be viewed in the following files: <a href="#">CIL Spending for year 2022-2023</a> &amp; <a href="#">MSDC CIL Report for Year 2021-2022</a>.</p> <p>Council has been successful in securing £13,000 from MSDC CIL Infrastructure Pot as a joint project with SCC for the provision of bus shelters in Sandpit Lane and Norton Road.</p>
<p><b>13. How does the project help address the demands of development in the area. What evidence is there to support this?</b></p>	<p>Electric vehicles are becoming more prevalent in communities and with the government's banning of new diesel and petrol cars by 2030, it is assumed that the sales of electric vehicles will increase significantly. Research states that there is a lack of charging infrastructure, and the Parish Council seeks to take advantage of the benefits that comes with installing charges in / at premises it owns.</p> <p>The installation of EV chargers will allow the Parish Council to support the community with its Net Zero ambitions. As the Recreation Car Park is ideally located within the community, the installation of charging units will positively impact the move to electric vehicles as residents will know there are charging units nearby.</p>

<p><b>14. What evidence is there of support from the community</b></p>	<p>This project underpins the Parish Council's commitment to assisting residents with their desire to improve their local environment by offering sustainable modes of travel and reduce the overall carbon footprint of the community.</p> <p>The project will support the County's objective to create the greenest county. This project will aim to install a simplified procedure of charging an electric car and make Suffolk Zero Emission Vehicle ready.</p> <p>Once installed the charging system will be added to the Discover Suffolk app which explores walking, cycling and riding routes throughout Suffolk and The Way to Go Suffolk app. Both of these aim to assist residents and visitors to Suffolk in finding out alternative and more sustainable travel options in Suffolk.</p>
<p><b>15. Approximately how many of those who will benefit from the project are Thurston parishioners?</b></p>	<p>Given the population expansion of Thurston and the increased use of its facilities, it would seem prudent to use the opportunity to offer EV charging facilities to users as well as local residents on a 24/7 basis given the lack of public charging units.</p>
<p><b>16. Proposed timescales for the project</b></p>	<p>The contractor can start with in the month of notification of a successful application. The project is estimated to take seven days, weather dependent.</p>
<p><b>17. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</b></p>	<p>None envisaged.</p>
<p><b>18. If the organisation is not in the public sector please provide details of the organisation's finances.</b></p>	<p>Not applicable.</p>
<p><b>19. Do you need planning permission to carry out the works? If planning permission is required is it in place to carry out the works?</b></p>	<p>Not applicable.</p>

## Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Thurston Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Thurston Parish Council of any material changes to the proposals set out above.

When requested, I agree to provide Thurston Parish Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

I recognise the Parish Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Thurston Parish Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Parish Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting.

Information about the project may be publicised on Thurston Parish Council's website and in public material for publicity purposes. Personal data will not be disclosed without any prior agreement of those concerned, unless required by law.

For further information on the Council's privacy policy, please visit:  
<https://thurstonparishcouncil.uk/home/privacy>

Signed: So Signed

Organisation: Thurston Parish Council

Date: 19.12.2022

All organisations involved with the application will need to sign and date the form.

Signed: \_\_\_\_\_

Organisation: \_\_\_\_\_

Date: \_\_\_\_\_