

The integrity of the Council’s finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council’s preferred method of settling its finances.

This authority is to be determined by: • the council for all items over £2,500; • the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £2,500. Such authority is to be evidenced by the submission of this paper – presented by the Clerk and will be countersigned by the Chairman at an appropriate meeting observing social distancing rules. Invoices were only processed for payment by the Parish Clerk once she was satisfied that the payment sums match the invoices produced.

<b>Accounts paid since 1<sup>st</sup> January 2023</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
New Green Trust – Office Suite Rent (January 230	1650	SO	412.05	0.00	412.05
Plusnet – Telephone & internet (Dec 22 – Jan 23))	1651	DD	29.10	5.82	34.92
BT – Pavilion Broadband	1652	DD	33.72	6.74	40.46
Adobe Systems Software – Acrobat Pro DC	1653	CC	12.64	2.53	15.17
McAfee – Annual Subscription	1654	CC	89.99	0.00	89.99
Eurooffice – Stationary	1655	CC	69.48	13.89	83.37
Salaries – January 2023	1656-1660	BACS	4481.83	0.00	4481.83

<b>Items paid following authorisation at meeting of 11<sup>th</sup> January 2022</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning and Maintenance – Office cleaning	1645	BACS	132.00	0.00	132.00
SHO Cleaning and Maintenance – Goalposts	1646	BACS	200.00	0.00	200.00
Kompan – Operational Inspection	1647	BACS	153.20	30.64	183.64
Urban Forestry – New Green Tree Works	1648	BACS	3600.00	720.00	4320.00

*All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012*

*Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.*

**Presented by:** ..... **Mrs V Waples, Responsible Financial Officer**

**Countersigned by:** ..... **Mr C Dashper, Chair to the Parish Council**