

## Expenditure to be approved - Agenda Item 10 a)

Paper 1 – 01.02.23

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen an original scanned copy in a shared file. The automated banking system is the Council's preferred method of settling its finances.

Within the Council's Financial Regulations (4.1) - expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred e.g. under contractual agreements.

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

### **Accounts submitted for payment – PC Account**

<b>Payee</b>	<b>Detail</b>	<b>Voucher</b>	<b>METHOD</b>	<b>NETT</b>	<b>VAT</b>	<b>TOTAL</b>
SHO Cleaning & Maintenance	Office Cleaning	1661	BACS	132.00	0.00	132.00
SHO Cleaning & Maintenance	Installation of 4 dog waste bins	1662	BACS	120.00	0.00	120.00
Glasdon	Provision of dog waste bin and clamp	1663	BACS	149.48	29.90	179.38
Rialtas Business Solutions	Conversion of R&P to I&E	1664	BACS	275.00	55.00	330.00
C Dashper	Expenses for Christmas Tree Festival	1665	BACS	30.42	6.10	36.52
Gipping Press – <i>invoice to be submitted</i>	February Newsletter – <i>order no. 2022-253</i>	1666	BACS	1136.00	0.00	1136.00

Presented by: ..... Mrs V Waples, Responsible Financial Officer

Countersigned by:..... Mr C Dashper, Chair to the Parish Council

***All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012***

**Note: Council resolved at the 2019 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting, which will be in May 2023. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012) refers.**