

**Minutes of the Emergency Planning Committee Meeting held on Wednesday 26th July 2022 at 6.00pm in Thurston Sports Pavilion, Church Road.**

**In Attendance:** Cllr Rainbow (Chair), Morris, Balaam, Moy and West. Deputy Clerk: Mrs King.

1. **OPENING** – Cllr Rainbow opened the meeting advising all of the protocol of reporting at meetings adopted by the Parish Council, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: [Policies, Procedures and Strategy \(thurstonparishcouncil.uk\)](http://thurstonparishcouncil.uk)
2. **APOLOGIES FOR ABSENCE:**
  - a) Apologies for absence were submitted by Cllr Bond due to personal commitments, these were accepted by all.
3. **DECLARATION OF INTEREST**
  - a) To receive declarations of disclosable pecuniary interests, other registerable and non-registerable interests detailed in Appendix B of the LGA Model Code of Conduct in items on the agenda – there were no declarations declared.
  - b) To note the determination of requests for dispensations – none had been received or determined prior to the meeting.
4. **MINUTES – to confirm acceptance of the minutes of the meetings held on:**
  - a) October 26<sup>th</sup> 2022 and June 28<sup>th</sup> 2023 – all agreed that the minutes as presented were a true and accurate record of the meetings that took place, aif. The Chair signed the minutes in accordance with legislation.
5. **TO RECEIVE COMMENTS FROM THE MEMBERS OF THE PUBLIC PRESENT:**
  - a) On the agenda under discussion – no members of the public were present.
  - b) On any other matters relating to emergency plan matters within the village of Thurston – no members of the public were present.
6. **TO CONSIDER MATTERS RELATING TO EMERGENCY PLANNING FOR THURSTON:**
  - a) To review and consider any amendments to the adopted Emergency Plan for Thurston previously circulated to Councillors by the Deputy Clerk – it was agreed:
    - that the word 'Covid' be changed to 'Pandemic' and remain in the plan.
    - Cllr Moy details need to be included in the EP committee details.
    - PCSO details to be changed.
    - The clerk is to check the caretaker and site managers at the schools are still up to date.
    - Emergency Planning Duty Officer details are to be checked.
    - Local District Councillor details are to be updated.
    - Details of local pharmacies – Sainsburys no longer have this facility. Tesco in Bury St Edmunds will added as a replacement.
    - Details of the sandwich shop in Thurston are to be checked as it has changed ownership.
    - Areas at risk of flooding – the drainage ditch opposite Linden Homes development is problematic and to be included.
    - Floor Plans for Evacuation Centres – The church and the pavilion were highlighted as possible centres for villagers to the east of the village.
    - Secelec Electrical Services is no longer trading and will be removed from the Trade Persons list. It will be replaced with SF Electrical Services.
    - Parish Council Members list needs updating. New councillors need adding and old ones removed. Their areas of responsibility also needs to be reviewed.

The clerk is to action the above alterations.

To be signed by Chair at the meeting on 11.10.2023

- b) To discuss the impact of flash flooding on roads – whilst it was agreed that flash flooding does occur in the village – Pepper Lane meets Church Road and The Planche (sharp bend by the Smart Garden Rooms business) it was felt that the drains are the cause of these issues, and pressure should be made to Highways to address the problem. Stranded vehicles would be dealt with by the emergency services.
  - c) To discuss drainage problems within Thurston – with reference to 6b, pressure should be applied to Highways. Any standing water on the road erodes the surface, causing potholes, etc. This is a highways problem.
  - d) To discuss the impact of major traffic accidents within Thurston and the consequences of major traffic issues on the A14 corridor – after much discussion, it was agreed that this would be a trigger a police, highways and possible ambulance response and therefore is not an EP issue.
  - e) To review and consider information provided on the website and within the emergency planning booklet that is available for public reference – It was agreed that updates previously highlighted to be included where appropriate. It was also agreed that a section on summer extreme temperatures would be included on the website information.
7. **TO CONFIRM THE DATE OF THE NEXT EMERGENCY PLANNING MEETING:** October 11<sup>th</sup> 2023 at 6.00pm.
8. **CLOSE OF MEETING:** There being no further business to transact, the Chairman closed the meeting at 6.30pm