

**Minutes of the Emergency Planning Committee Meeting held on Wednesday 26th October 2022 at 6.00pm in Thurston Library.**

In Attendance: Cllr Rainbow (Chair), Bond, Morris, Balaam and West. Deputy Clerk: Mrs King.

1. OPENING – Cllr Rainbow opened the meeting advising all of the protocol of reporting at meetings adopted by the Parish Council, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website: [Policies, Procedures and Strategy \(thurstonparishcouncil.uk\)](http://thurstonparishcouncil.uk)
2. APOLOGIES FOR ABSENCE –
  - a) No apologies for absence were applicable.
3. DECLARATION OF INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £50
  - a) To receive declarations of registerable and non-registerable interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £50 – there were no declarations declared.
  - b) To note requests for dispensations – none had been received or determined prior to the meeting.
4. MINUTES – to consider and approve the minutes of the meeting held on June 22nd 2022 ( as previously circulated:
  - a) June 22nd 2022 – all agreed that the minutes as presented were a true and accurate record of the meeting that took place, aif. The Chair signed the minutes in accordance with legislation.
5. TO RECEIVE COMMENTS FROM THE MEMBERS OF THE PUBLIC PRESENT:
  - a) On the agenda under discussion – no members of the public were present.
  - b) On any other matters relating to emergency plan matters within the village of Thurston – no members of the public were present.
6. TO CONSIDER MATTERS RELATING TO EMERGENCY PLANNING FOR THURSTON -
  - a) To review and consider amendments to the adopted Emergency Plan for Thurston previously circulated to Councillors by the Deputy Clerk – the Deputy Clerk confirmed that she had added the details discussed at the meeting held on June 22nd 2022.  
Further discussions were had regarding additions to the Emergency Plan, and it was agreed that the new telephone masts in New Green should be included as well as the telephone exchange boxes. It was noted that the amount of telephone exchange boxes would be numerous, and the suggestion was that this list would be compiled over time, with Councillors noting locations when they pass them.  
An updated map, showing the new streets within the village should be included in the plan. The clerk is to action.
  - b) To discuss any updates or amendments to the website – all agreed that information on the website was relevant and no additions or amendments are required.
7. TO CONFIRM THE DATE OF THE NEXT EMERGENCY PLANNING MEETING – Weds 22nd February at 6.00pm.
8. CLOSE OF MEETING - There being no further business to transact, the Chairman closed the meeting at 6.13pm

So signed by Chair at the meeting held on 26.07.2023