

Minutes of the Emergency Planning Committee Meeting held on Wednesday 16th June 2021 at 6.00pm 2021, Thurston Library.

In Attendance: Cllr Rainbow, Cllrs Morris, Towers, and West. Deputy Clerk: Mrs King.

1. OPENING – Cllr Rainbow opened the meeting advising all of the protocol of reporting at meetings adopted by the Parish Council, would be enacted for this meeting. A copy of the Protocol is available from the Clerk or can be downloaded from the website:
<https://thurstonparishcouncil.uk/parish-council/policies-procedures-and-strategy/>
2. APOLOGIES FOR ABSENCE –
 - a) No apologies for absence were received from absent councillors.
3. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25 –
 - a) To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda and their nature including gifts of hospitality exceeding £25 – there were no declarations declared for the agenda under discussion.
 - b) To receive requests for dispensations – none had been received prior to the meeting.
4. MINUTES – to confirm acceptance of the minutes of the meeting held on February 11th 2021 (*as previously circulated*) and agree authority be given to the Chair to sign the minutes outside of the meeting:
 - a) 11th February 2021 – all agreed that the minutes as presented were a true and accurate record of the meeting that took place, aif.
5. TO CONSIDER MATTERS RELATING TO EMERGENCY PLANNING FOR THURSTON -
 - a) To review and consider amendments to the adopted Emergency Plan for Thurston previously circulated to Councillors by the Deputy Clerk – the telephone number for Stowmarket Police Station is incorrect, the Deputy Clerk agreed to amend it, aside from the telephone number, all agreed they were happy with the amendments.
 - b) 'Weather Ready' - it was felt the summer campaign was common sense and although it would be useful to add the website link to the information contained in 'Severe Weather' chapter, no more was needed.
 - c) Updates or amendments to the website – all agreed that the link to the Summer Campaign Weather Ready advice would be a good addition, there was no need to clutter up the website with repeated information.
 - d) A regular column in the village newsletter – All were in favour of having a seasonal column offering relevant advice. It was agreed that the first column would be written in time for the August edition, with suggested subject matter that could include: Hot weather, dogs in cars, security advice surrounding leaving open windows.
6. TO CONFIRM THE DATE OF THE NEXT EMERGENCY PLANNING MEETING – Weds 13th October 2021 at 6.30pm.
7. CLOSE OF MEETING - There being no further business to transact, the Chairman closed the meeting at 6.13pm.

Signed by Chair at meeting held on 22.06.2022